

FY 2009-10 Adopted Budget – PDF User’s Guide

This guide is intended to assist readers in finding information in the Adobe Acrobat® Portable Document Format (PDF) version of the FY 2009-10 Metro budget. This PDF has several features to assist readers in locating information quickly including: bookmarks and searchable text.

Bookmarks

The Bookmarks provided in this document on the left side of the window represent each section of the budget. To navigate using a bookmark:

Click the Bookmarks tab on the left side of the window, or choose View> Navigate> Tabs> Bookmark

To go to a section by using its bookmark, click the bookmark. If applicable, you can also click the plus sign (+) next to the bookmark to expand the bookmark to display more detailed divisions in each section. Click the minus sign (-) next to the bookmark to hide its contents.

Searchable text

You can use the Search PDF window to locate words, phrases and partial words within the document. To search for words using the Search PDF window:

Click the search button (Binoculars icon), or the search field.

Type the words, phrase or partial word you want to locate. To perform an Advanced Search click the Use Advance Search options on the bottom of the Search PDF window.

Click Search. Results will appear in their page order. To display the page that contains a search result, click the item in the Results list.

The FY 2009-10 Metro budget and other financial information is available at www.oregonmetro.gov/budget.

