



METRO

SOLID WASTE FACILITY LICENSE

No. L-003-08B

LICENSEE: East County Recycling Company PO Box 20096 Portland, OR 97294 Tel: (503) 253-0867 Fax: (503) 253-1902 Email: ecr@ecrrecycling.com	FACILITY NAME AND LOCATION: Environmentally Conscious Recycling 12409 NE San Rafael Street Portland, OR 97294 Tel: (503) 253-0867 Fax: (503) 253-1902 Email: ecr@ecrrecycling.com
OPERATOR: East County Recycling Company dba Environmentally Conscious Recycling PO Box 20096 Portland, OR 97294 Tel: (503) 253-0867 Fax: (503) 253-1902 Email: ecr@ecrrecycling.com	PROPERTY OWNER: Ralph Gilbert and RVG, LLC PO Box 20096 Portland, OR 97294 Tel: (503) 253-0867 Fax: (503) 253-1902 Email: ecr@ecrrecycling.com

This license replaces and supersedes the provisions of Metro Solid Waste Facility License No. L-003-08A. Metro grants this license to the Licensee named above. The Licensee is authorized to operate and maintain a solid waste facility and to accept the solid waste and perform the activities authorized by and subject to the conditions stated in this license.

ISSUED BY METRO:

Scott Robinson, Deputy Chief Operating Officer

Date



TABLE OF CONTENTS

SECTION	TITLE	PAGE
1.0	Issuance	1
2.0	Conditions and Disclaimers	2
3.0	Special Conditions and Requirements	3
4.0	Authorizations	4
5.0	Limitations and Prohibitions	6
6.0	Operating Conditions	7
7.0	Operating Plan	14
8.0	Fees and Rate Setting	16
9.0	Record Keeping and Reporting	16
10.0	Insurance Requirements	20
11.0	Enforcement	21
12.0	Amendment, Modification, Suspension, and Revocation	22
13.0	General Obligations	23



1.0	ISSUANCE	
1.1	Licensee	East County Recycling Company PO Box 20096 Portland, OR 97294 Tel: (503) 253-0867 Fax: (503) 253-1902 Email: ecr@ecrrecycling.com
1.2	Contact	Vince Gilbert, Secretary
1.3	License number	When referring to this license, please cite: Metro Solid Waste Facility License No. L-003-08B.
1.4	Term	The term commences on March 1, 2009 and shall remain in force until August 15, 2013, unless modified, suspended, or revoked under the provisions of Section 12.0 of this license.
1.5	Renewal	The Licensee may apply for a license renewal, provided that the Licensee files a completed application for renewal accompanied by payment of the required application fee not less than 120 days prior to the expiration of the license term and as provided in Metro Code Sections 5.01.060, 5.01.067 and 5.01.087.
1.6	Facility name and mailing address	Environmentally Conscious Recycling PO Box 20096 Portland, OR 97294
1.7	Operator	East County Recycling Company dba Environmentally Conscious Recycling PO Box 20096 Portland, OR 97294 Tel: (503) 253-0867 Fax: (503) 253-1902
1.8	Facility legal description	Tax lot 30, Hazelwood Addition R-37030-6380 Portland Oregon Section 26, Township 1 North, Range 2 East, City of Portland, Multnomah County, State of Oregon. Tax lot identification number 1N2E26CB 03200.
1.9	Property owner	Ralph Gilbert and RVG, LLC PO Box 20096 Portland, OR 97294
1.10	Permission to operate	The licensee has permission to operate from the property owners.



2.0	CONDITIONS AND DISCLAIMERS	
2.1	Guarantees	This license shall not vest any right or privilege in the Licensee to receive specific quantities of solid waste at the direction of Metro during the term of the license.
2.2	Non-exclusive license	This license shall not in any way limit Metro from granting other solid waste licenses within Metro's boundaries.
2.3	Property rights	This license does not convey any property rights in either real or personal property.
2.4	No recourse	The Licensee shall have no recourse whatsoever against Metro or its officials, agents or employees for any loss, costs, expense or damage arising out of any provision or requirement of this license or because of the enforcement of the license or in the event Metro determines that the license or any part thereof is invalid.
2.5	Indemnity	The Licensee agrees to indemnify, hold harmless, and defend Metro, its elected officials, employees, or agents from and against any liability on account of the granting of this license or on account of the construction, maintenance, or operation of the facility pursuant to this license.
2.6	Binding nature	This license is binding on the Licensee. The Licensee is liable for all acts and omissions of the Licensee's contractors and agents.
2.7	Waivers	To be effective, a waiver of any terms or conditions of this license must be in writing and signed by the Metro Chief Operating Officer.
2.8	Effect of waiver	Waiver of a term or condition of this license shall not waive nor prejudice Metro's right otherwise to require subsequent performance of the same term or condition or any other term or condition.
2.9	Choice of law	The license shall be construed, applied, and enforced in accordance with the laws of the State of Oregon.
2.10	Enforceability	If a court of competent jurisdiction determines that any provision of this license is invalid, illegal or unenforceable in any respect, the validity of the remaining provisions contained in this license shall not be affected.
2.11	License not a waiver	This license does not relieve any owner, operator, or the Licensee from the obligation to obtain all required permits,



		licenses, or other clearances and to comply with all orders, laws, regulations, reports or other requirements of other regulatory agencies.
2.12	License not limiting	This license does not limit the power of a federal, state, or local agency to enforce any provision of law relating to the facility.
2.13	Definitions	Unless otherwise specified, all other terms are as defined in Metro Code Chapter 5.01.

3.0 SPECIAL CONDITIONS AND REQUIREMENTS		
3.1	Effective date for roofed building and impervious surface requirements	<p>In accordance with the Licensee's variance request approved by the Chief Operating Officer, the following terms and conditions are effective on May 8, 2009:</p> <ol style="list-style-type: none">1. Effective May 8, 2009, with the exception of the construction and demolition (C&D) tipping, processing and reloading areas, the Licensee shall ensure that all mixed non-putrescible waste tipping, storage, sorting and reloading activities occur on an impervious surface (e.g. asphalt or concrete) and inside a roofed building. Unusually large vehicles (i.e., 30-foot tippers) may tip waste outside, provided the tipped waste is moved under cover prior to processing, within 12 hours of receipt, or by the end of the business day, whichever is earlier.2. By the end of the business day, or within 12 hours of receipt, whichever is earlier, all non-putrescible waste remaining in the uncovered C&D tipping, sorting and reloading area shall be either covered or tarped, or stored in a covered water-tight trailer or drop box.3. Upon issuance of a Metro Notice of Violation (or DEQ issued equivalent) to ECR for off-site impacts related to dust or airborne debris associated with any on-site mixed non-putrescible waste tipping, sorting and reloading activities, Metro may amend this license to require all non-putrescible waste, including C&D, processing, tipping, sorting and reloading activities to occur on an impervious surface and inside a roofed building that is enclosed on at least three sides.4. Effective May 8, 2009, the Licensee shall store all non-putrescible waste processing residual on an impervious surface (e.g. asphalt or concrete) within a covered building or alternatively, inside watertight covered or



		<p>tarped containers or within covered or tarped transport trailers.</p> <p>5. The operating requirements and effective date listed in this Section 3.1 are applicable to and incorporated in the relevant provisions of Sections 4 and 6 of this license.</p>
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4.0		AUTHORIZATIONS
4.1	Purpose	This section of the license describes the wastes that the Licensee is authorized to accept at the facility, and the waste-related activities the Licensee is authorized to perform at the facility.
4.2	General conditions on acceptable materials	The Licensee is authorized to accept at the facility only the solid wastes described in Section 4.0 of this license. The Chief Operating Officer may authorize the Licensee to accept solid wastes not otherwise described in Section 4.0, provided that the acceptance of such wastes would not require a Metro Solid Waste Facility Franchise under Metro Code Chapter 5.01. The Licensee shall seek authorization under Metro Code Section 5.01.095 and any change of authorization shall be included as an amendment to this license as provided in Section 12.1. The Licensee is prohibited from knowingly receiving any solid waste not authorized in this section.
4.3	General conditions on activities	The Licensee is authorized to perform at the facility only those waste-related activities that are described in Section 4.0 of this license.
4.4	Acceptance and management of mixed non-putrescible solid waste	<ol style="list-style-type: none"> 1. The Licensee is authorized to accept loads of mixed non-putrescible solid wastes for the purpose of conducting material recovery. 2. Effective May 8, 2009, with the exception of the C&D processing area, all mixed non-putrescible waste tipping, storage, sorting and reloading activities must occur on an impervious surface (e.g. asphalt or concrete) and inside a roofed building. Unusually large vehicles (i.e., 30-foot tippers) may tip wastes outside, provided the tipped wastes are moved under cover prior to processing, within 12 hours of receipt, or by the end of the business day, whichever is earlier. 3. By the end of the business day, or within 12 hours of receipt, whichever is sooner, all non-putrescible waste remaining in the uncovered C&D tipping, sorting and reloading area shall be either covered or tarped, or stored in a covered water-tight trailer or drop box.



		<p>4. The Licensee shall keep all mixed non-putrescible solid waste physically separated from and not mixed or commingled with source-separated recyclable materials, including wood waste, yard debris and other recyclables.</p>
4.5	Material recovery required	<ol style="list-style-type: none">1. The Licensee shall perform material recovery on mixed non-putrescible wastes.2. The Licensee shall ensure that the facility is designed and operated to assure materials are recovered in a timely manner and to protect the quality of non-putrescible waste that has not yet undergone material recovery. The Licensee must perform recovery at no less than the minimum level stipulated in Metro Code Chapter 5.01.3. The Licensee shall take quarterly samples of processing residual that are statistically valid and representative of the facility's residual. Each sample required by this section shall weigh at least 300 pounds.
4.6	Management of processing residual from material recovery	<ol style="list-style-type: none">1. Effective May 8, 2009, the Licensee shall store all non-putrescible waste processing residual on an impervious surface (e.g. asphalt or concrete) within a covered building or alternatively, inside watertight covered or tarped containers or within covered or tarped transport trailers.2. The Licensee shall keep all non-putrescible waste-processing residual physically separated from and not mixed or commingled with source-separated recyclable materials, including wood waste, yard debris and other recyclables.
4.7	Acceptance and processing of yard debris	<p>The Licensee is authorized to accept source-separated yard debris that has not reached a state of decomposition sufficient to produce malodors detectable beyond the boundaries of the facility. The Licensee may accept yard debris only for grinding and reloading to authorized composting facilities or to facilities with industrial boilers for use as hogged fuel.</p>
4.8	Acceptance and processing of source separated recyclables	<p>The Licensee is authorized to accept source-separated recyclable material for the purpose of sorting, classifying, consolidating, baling, temporary storage, transfer and the performance of other similar functions related to preparing these materials for marketing.</p>



4.9	Acceptance and processing of inert materials	The Licensee is authorized to accept inert materials for the purposes of recycling, recovery, sorting, classifying, consolidating, processing (including crushing and grinding), transfer and other similar functions related to preparing these materials for useful purposes.
4.10	Acceptance and processing of untreated wood	The Licensee is authorized to accept for grinding and reloading, source-separated, untreated and unpainted "clean" wood waste (e.g. untreated lumber and wood pallets). The Licensee may accept clean wood waste only for grinding screening, and reloading to authorized composting facilities, paper production facilities, or facilities with industrial boilers for use as hogged fuel.
4.11	Acceptance and processing of painted wood and preservative treated wood	The Licensee is authorized to accept painted and treated wood waste, other than creosote-treated wood waste, for recycling such as boiler fuel (processing into hogged fuel), but not for compost feedstocks, mulch or animal bedding. Painted and treated wood waste shall be kept separated at all times from yard debris and untreated wood waste destined for composting or mulch. Signs shall clearly describe the different locations for painted and treated wood waste from other composting feedstock.
4.12	Acceptance and processing of creosote treated wood	The Licensee is authorized to accept creosote-treated wood for recycling, such as boiler fuel (processing into hogged fuel), but not for compost feedstocks, mulch or animal bedding. Creosote treated wood shall be kept separated at all times from yard debris and untreated wood waste destined for composting or mulch.
4.13	Acceptance and management of electronics devices	The Licensee is authorized to accept source-separated electronic devices for the purpose of sorting, classifying, consolidating, baling, temporary storage, transfer and the performance of other similar functions related to preparing these materials for reuse and recycling.

5.0	LIMITATIONS AND PROHIBITIONS	
5.1	Purpose	This section of the license describes limitations and prohibitions on the wastes handled at the facility and activities performed at the facility.
5.2	Prohibited waste	The Licensee is prohibited from receiving, processing, reloading or disposing of any solid waste not authorized in this license. The Licensee shall not knowingly accept or



		retain any material amounts of the following types of wastes: non-putrescible waste other than that specifically allowed in Section 4 of this license, putrescible waste, special wastes as defined in Chapter 5.02 of the Metro Code, materials contaminated with or containing friable asbestos; lead acid batteries; liquid waste for disposal; vehicles; infectious, biological or pathological waste; radioactive waste; hazardous waste; any waste prohibited by the Oregon Department of Environmental Quality (DEQ).
5.3	Prohibition on mixing	The Licensee shall not mix any source-separated electronic devices, yard debris, wood wastes, or other recyclable materials brought to the facility with any unprocessed solid wastes or solid wastes destined for disposal.
5.4	Prohibition of size reduction on non-putrescible waste	The Licensee shall not crush, grind or otherwise reduce the size of non-putrescible waste except when such size reduction constitutes a specific step in the facility's material recovery operations, reload operations, or processing residual consolidation or loading operations, and such size reduction is described and approved by Metro in an operating plan.
5.5	No disposal of recyclable materials; other potential disposal bans	The Licensee shall not dispose of source-separated recyclable materials by landfilling or incineration for disposal. The Licensee also shall not dispose, by landfilling or incineration, any other wastes identified in an ordinance adopted by the Metro Council during the term of this license.
5.6	Composting prohibited	The Licensee shall not keep yard debris on site long enough for more than negligible biological decomposition to begin.
5.7	Limits not exclusive	This License shall not be construed to limit, restrict, curtail, or abrogate any limitation or prohibition contained elsewhere in this license document, in Metro Code, or in any federal, state, regional or local government law, rule, regulation, ordinance, order or permit.

6.0	OPERATING CONDITIONS	
6.1	Purpose and general performance goals	<p>This section of the license describes criteria and standards for the operation of the facility. The Licensee shall meet the following general performance goals:</p> <ol style="list-style-type: none"> 1. Environment. The Licensee shall design and operate the facility to preclude the creation of undue threats to the



		<p>environment including, but not limited to, stormwater or groundwater contamination, air pollution, and improper acceptance and management of hazardous waste asbestos and other prohibited wastes.</p> <ol style="list-style-type: none">2. Health and safety. The Licensee shall design and operate the facility to preclude the creation of conditions that may degrade public health and safety including, but not limited to, fires, vectors, pathogens and airborne debris.3. Nuisances. The Licensee shall design and operate the facility to preclude the creation of nuisance conditions including, but not limited to, litter, dust, odors, and noise.
6.2	Qualified operator	<ol style="list-style-type: none">1. The Licensee shall, during all hours of operation, provide an operating staff employed by the facility, and qualified and competent to carry out the functions required by this license and to otherwise ensure compliance with Metro Code Chapter 5.01.2. Facility personnel, as relevant to their job duties and responsibilities, shall be familiar with the relevant provisions of this license and the relevant procedures contained within the facility's operating plan (see Section 7.0).3. A qualified operator must be an employee of the facility with training and authority to reject prohibited waste that is discovered during load checks and to properly manage prohibited waste that is inadvertently received.
6.3	Fire prevention	<p>The Licensee shall provide fire prevention, protection, and control measures, including but not limited to, adequate water supply for fire suppression, and the isolation of potential heat sources and/or flammables from the processing area.</p>
6.4	Adequate vehicle accommodation	<p>The Licensee shall:</p> <ol style="list-style-type: none">1. Provide access roads of sufficient capacity to adequately accommodate all on-site vehicular traffic. Access roads shall be maintained to allow the orderly egress and ingress of vehicular traffic when the facility is in operation, including during inclement weather.2. Take reasonable steps to notify and remind persons delivering solid waste to the facility that vehicles shall not park or queue on public streets or roads except under emergency conditions or as provided by local traffic ordinances.3. Post signs to inform customers not to queue on public



		<p>roadways.</p> <ol style="list-style-type: none">4. Provide adequate off-street parking and queuing for vehicles, including adequate space for on-site tarping and untarping of loads.5. Provide sufficient scale house capacity and staff to process incoming and outgoing vehicles in an efficient manner so as to prevent queuing on public streets.
6.5	Managing prohibited wastes	<ol style="list-style-type: none">1. The Licensee shall not accept prohibited waste, including but not limited to putrescible waste, hazardous waste and friable asbestos-containing material. The Licensee must reject prohibited waste upon discovery and shall properly manage and dispose of prohibited waste when inadvertently received.2. The Licensee shall implement a load-checking program to prevent the acceptance of waste that is prohibited by the license. This program must include at a minimum:<ol style="list-style-type: none">a) Visual inspection. As each load is tipped, a qualified operator shall visibly inspect the load to prevent the acceptance of waste that is prohibited by the license.b) Containment area. A secured or isolated containment area for the storage of prohibited wastes that are inadvertently received. Containment areas shall be covered and enclosed to prevent leaking and contamination.c) Record maintenance. Records of the training of personnel in the recognition, proper handling, and disposition of prohibited waste shall be maintained in the operating record and be available for review by Metro.3. Upon discovery, the Licensee shall remove all prohibited or unauthorized wastes or manage the waste in accordance with DEQ requirements and procedures established in the operating plan (see Section 7.7 of this license). All such wastes the Licensees inadvertently receives shall be removed from the site and transported to an appropriate destination within 90 days of receipt, unless required to be removed earlier by the DEQ or local government.
6.6	Storage and exterior stockpiles	<p>The Licensee shall:</p> <ol style="list-style-type: none">1. Manage, contain, and remove at sufficient frequency stored materials and solid wastes to avoid creating nuisance conditions, vector or bird attraction or harborage, or safety hazards;



		<ol style="list-style-type: none">2. Maintain storage areas in an orderly manner and keep the areas free of litter;3. Position exterior stockpiles within footprints identified on the facility site plan or operating plan;4. Not stockpile recovered or source-separated materials for longer than 180 days (6 months). Metro may grant exceptions provided the facility has received written authority to store recovered or source-separated materials for longer periods of time based on a demonstrated need and such materials will be used productively and provided that such stockpiles will not create nuisances, health, safety or environmental problems;5. Effective May 8, 2009, not store mixed non-putrescible waste processing residual on-site unless it is on an impervious surface (e.g. asphalt or concrete) within a covered building or alternatively, inside water-tight covered or tarped containers or within covered or tarped transport trailer; and6. Keep all non-putrescible waste-processing residual physically separated from, and not mixed or commingled at any time with, source-separated recyclable or recovered materials, including wood waste, yard debris and other recyclables.
6.7	Dust, airborne debris and litter	<ol style="list-style-type: none">1. The Licensee shall operate the facility in a manner that minimizes and mitigates the generation of dust, airborne debris and litter, and shall prevent its migration beyond property boundaries.2. The Licensee shall:<ol style="list-style-type: none">a) Take reasonable steps, including signage, to notify and remind persons delivering solid waste to the facility that all loads must be suitably secured to prevent any material from blowing off the load during transit.b) Maintain and operate all vehicles and devices transferring or transporting solid waste from the facility to prevent leaking, spilling or blowing of solid waste on-site or while in transit.c) Maintain and operate all access roads and receiving, processing (including grinding), storage, and reload areas in such a manner as to minimize dust and debris generated on-site and prevent such dust and debris from blowing or settling off-site.



- d) Keep all areas within the site and all vehicle access roads within ¼ mile of the site free of litter and debris generated directly or indirectly as a result of the facility's operation.
- e) Effective May 8, 2009, in accordance with the limitations and conditions set forth in Section 3.1 and Section 4.4 of this license, ensure that all mixed non-putrescible waste tipping, storage, sorting and reloading activities occur on an impervious surface (e.g. asphalt or concrete) and consistent with the conditions set forth in Section 3.1 and Section 4.4 of this license. Unusually large vehicles (i.e., 30-foot tippers) may tip wastes outside, provided the tipped wastes are moved under cover prior to processing within 12 hours of receipt, or by the end of the business day, whichever is earlier.
- f) By the end of the business day, or within 12 hours of receipt, whichever is sooner, all non-putrescible waste remaining in the uncovered C&D tipping, sorting and reloading area shall be either covered or tarped, or stored in a covered water-tight trailer or drop box
- g) Effective May 8, 2009, ensure that non-putrescible waste processing residual is stored only on an impervious (e.g., asphalt or concrete) surface within a covered building or alternatively, inside watertight covered or tarped containers or within covered or tarped transport trailers.
- h) Maintain on-site facility access roads to prevent or control dust and to prevent or control the tracking of mud off-site.
- i) Provide access to the facility for the purpose of uncovered load enforcement. During all times that solid waste or recyclable materials are being accepted, authorized representatives of Metro, including law enforcement personnel on contract to Metro, shall be permitted access to the premises of the facility for the purpose of making contact with individuals they have observed transporting uncovered loads of solid waste or recyclable materials on a public road right-of-way in violation of Section 5.09.040 of the Metro Code.
- j) Conduct grinding operations in conformance with a DEQ-approved air contaminant discharge permit (ACDP) and in such a manner as to prevent dust and



		debris from blowing-off-site.
6.8	Odor	<ol style="list-style-type: none">1. The Licensee shall operate the facility in a manner that prevents the generation of odors that are detectable off-site.2. The Licensee shall establish and follow procedures in the operating plan for minimizing odor at the facility (see Section 7.8 of this license).
6.9	Vectors (e.g. birds, rodents, insects)	<ol style="list-style-type: none">1. The Licensee shall operate the facility in a manner that is not conducive to the harborage of rodents, birds, insects, or other vectors capable of transmitting, directly or indirectly, infectious diseases to humans or from one person or animal to another.2. If vectors are present or detected at the facility, the Licensee shall implement vector control measures.
6.10	Noise	The Licensee shall operate the facility in a manner that prevents the creation of noise sufficient to cause adverse off-site impacts and to the extent necessary to meet applicable regulatory standards and land-use regulations of the City of Portland.
6.11	Water contaminated by solid waste and solid waste leachate	<ol style="list-style-type: none">1. The Licensee shall operate the facility consistent with an approved DEQ stormwater management plan (or equivalent), and shall:<ol style="list-style-type: none">a) Operate and maintain the facility to prevent contact of solid wastes with storm water runoff and precipitation;b) Dispose of or treat water contaminated by solid waste generated onsite in a manner complying with local, state, and federal laws and regulations; andc) Effective May 8, 2009, ensure that all mixed non-putrescible waste tipping, storing, sorting and reloading activities occur on an impervious surface (e.g. asphalt or concrete) consistent with the conditions set forth in Section 3.1 and Section 4.4 of this license. Unusually large vehicles (i.e., 30-foot tippers) may tip wastes outside, provided the tipped wastes are moved under cover prior to processing within 12 hours of receipt or by the end of the business day whichever is earlier.
6.12	Access control	<ol style="list-style-type: none">1. The Licensee shall control access to the facility as necessary to prevent unauthorized entry and dumping.2. The Licensee shall maintain a gate or other suitable barrier at potential vehicular access points to prevent



		unauthorized access to the site when an attendant is not on duty.
6.13	Signage	<ol style="list-style-type: none">1. The Licensee shall post signs at all public entrances to the facility, and in conformity with local government signage regulations.2. These signs shall be easily and readily visible, and legible from off-site during all hours and shall contain at least the following information:<ol style="list-style-type: none">b) Name of the facilityc) Address of the facility;d) Emergency telephone number for the facility;e) Operating hours during which the facility is open for the receipt of authorized waste;f) Fees and charges;g) Metro's name and telephone number (503) 234-3000;h) A list of authorized and prohibited wastes;i) Vehicle / traffic flow information or diagram;j) Covered load requirements; andk) Directions not to queue on public roadways.
6.14	Nuisance complaints	<ol style="list-style-type: none">1. The Licensee shall respond to all nuisance complaints in timely manner (including, but not limited to, blowing debris, fugitive dust or odors, noise, traffic, and vectors), and shall keep a record of such complaints and any action taken to respond to the complaints, including actions to remedy the conditions that caused the complaint.2. If the facility receives a complaint, the Licensee shall:<ol style="list-style-type: none">a) Attempt to respond to that complaint within one business day, or sooner as circumstances may require, and retain documentation of its attempts (whether successful or unsuccessful); andb) Log all such complaints as provided by the operating plan (Section 7.11). Each log entry shall be retained for one year and shall be available for inspection by Metro.
6.15	Access to license document	The Licensee shall maintain a copy of this Metro Solid Waste Facility License on the facility's premises, and in a location where facility personnel and Metro representatives have ready access to it.



7.0 OPERATING PLAN	
7.1	Purpose This section lists the requirements associated with preparing and implementing a facility operating plan, and lists the procedures that must be included in the required facility operating plan.
7.2	Plan compliance The Licensee must operate the facility in accordance with an operating plan approved by Metro's Solid Waste Regulatory Affairs Division Manager. The operating plan must include sufficient detail to demonstrate that the facility will be operated in compliance with this license. The operating plan may be amended from time to time, subject to approval by Metro's Solid Waste Regulatory Affairs Division Manager.
7.3	Plan maintenance The Licensee must revise the operating plan as necessary to keep it current with facility conditions, procedures, and requirements. The Licensee must submit revisions of the operating plan to Metro's Solid Waste Regulatory Affairs Division Manager for written approval prior to implementation.
7.4	Access to operating plan The Licensee shall maintain a copy of the operating plan on the facility premises and in a location where facility personnel and Metro representatives have ready access to it.
7.5	Procedures for inspecting loads The operating plan shall establish: a) Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes; b) A set of objective criteria for accepting and rejecting loads; and c) An asbestos testing protocol for all material that appears as if it may contain friable asbestos.
7.6	Procedures for processing and storage of loads The operating plan shall establish procedures for: a) Processing authorized solid wastes; b) Reloading and transfer of authorized solid wastes; c) Managing stockpiles to ensure that they remain within the authorized volumes and pile heights; d) Storing authorized solid wastes; and e) Minimizing storage times and avoiding delay in processing of authorized solid wastes.



7.7	Procedures for managing prohibited wastes	The operating plan shall establish procedures for managing, reloading, and transporting to appropriate facilities or disposal sites each of the prohibited or unauthorized wastes if they are discovered at the facility. In addition, the operating plan shall establish procedures and methods for notifying generators not to place hazardous wastes or other prohibited wastes in drop boxes or other collection containers destined for the facility.
7.8	Procedures for odor prevention	The operating plan shall establish procedures for preventing all objectionable odors generated at the facility from being detected off the premises of the facility. The plan must include: a) A management plan that will be used to monitor and manage all odors of any derivation including malodorous loads delivered to the facility; and b) Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and remedying promptly any odor problem at the facility.
7.9	Procedures for dust prevention	The operating plan shall establish procedures for preventing dust from blowing off the premises of the facility. The plan must include: a) A management plan that will be used to monitor and manage dust of any derivation; and b) Procedures for receiving and recording dust complaints, immediately investigating any dust complaints to determine the cause of dust emissions, and remedying promptly any dust problem at the facility.
7.10	Procedures for emergencies	The operating plan shall establish procedures to be followed in case of fire or other emergency.
7.11	Procedures for nuisance complaints	1. For every nuisance complaint (e.g. odor, dust, vibrations, litter) received, the Licensee shall record: a) The nature of the complaint; b) The date the complaint was received; c) The name, address and telephone number of the person or persons making the complaint, if available; and



		<p>d) Any actions taken by the operator in response to the complaint (whether successful or unsuccessful).</p> <p>2. The Licensee shall make records of such information available to Metro upon request. The Licensee shall retain each complaint record for a period of not less than one year.</p>
7.12	Closure protocol	The Licensee shall establish protocol for closure and restoration of the site in the event of a long-term cessation of operations as provided in Metro Code Section 5.01.060.
7.13	Financial assurance	The financial assurance requirement is waived by the COO in accordance with the provisions of Metro Code Section 5.01.060(d). The Licensee has provided written documentation demonstrating that the cost to implement the closure plan will be less than \$10,000.

8.0	FEES AND RATE SETTING	
8.1	Purpose	This section of the license specifies fees payable by the Licensee, and describes rate regulation by Metro.
8.2	Annual fee	The Licensee shall pay an annual license fee, as established in Metro Code Chapter 5.01. Metro reserves the right to change the license fee at any time by action of the Metro Council.
8.3	Rates not regulated	The tipping fees and other rates charged at the facility are exempt from rate regulation by Metro.
8.4	Metro fee and tax imposed on disposal	The Licensee is liable for payment of the Metro Regional System Fee and Metro Excise Tax on all solid wastes delivered to a disposal site, unless these solid wastes are exempted by Metro Code Chapters 5.01 and 7.01.

9.0	RECORD KEEPING AND REPORTING	
9.1	Purpose	This section of the license describes record keeping and reporting requirements. The Licensee shall effectively monitor facility operation and maintain accurate records of the information described in this section.
9.2	Reporting requirements	1. For all solid waste and materials the Licensee is authorized to receive under Section 4.0 of this license, including all non-putrescible waste, source-separated



recyclables, inert materials, and yard debris and landscape waste, the Licensee shall keep and maintain accurate records of the amount of such materials the Licensee receives, recovers, recycles, reloads, and disposes.

2. The Licensee shall keep and maintain complete and accurate records of the following for all external transactions and for internal transactions described below in Subsection (c)(4):

- a) Ticket Number (should be the same as the ticket number on the weight slips);
- b) Account Number: Incoming hauler account number on all incoming transactions and outgoing destination account number on all outgoing transactions. For incoming cash commercial customers, the customers' names shall be entered into the transaction record, provided that, if a commercial cash customer whose identity is unknown to Licensee and declines to provide a name, then Licensee shall enter the vehicle license number into the transaction record;
- c) Transaction Type: The Licensee shall use a separate and distinct code to designate each transaction into one of the following transaction types: (1) receipt of loads of incoming source-separated recyclable materials by type; (2) receipt of loads of incoming mixed non-putrescible waste; (3) receipt of loads of aggregate feedstock that are to be unloaded directly at the aggregate crushing area; (4) internal transfers of aggregate material recovered from incoming mixed non-putrescible waste and transferred to the aggregate crushing operation (with separate codes to identify inert material that counts toward the facility recovery rate, such as brick, porcelain and glass, and inert material that does not count toward the facility recovery rate, such as concrete and asphalt); (5) outgoing loads of aggregate product, (7) outgoing loads of mixed non-putrescible waste, (8) internal transfers of recovered electronic devices and associated materials that are consolidated with other recyclable materials at ECR for reuse and recycling.
- d) Material Code: The Licensee shall establish and consistently use material codes that correspond to clear and concise material descriptions that accurately reflect the nature of each incoming, internal (for internal transactions described in Subsection (c)(4), above), and outgoing loads. Each material code shall be associated with a single transaction type. Such



		<p>material codes and the corresponding material descriptions shall be posted for the use of all operating staff and shall be provided to Metro. Any changes, additions, and deletions shall be provided to Metro within 72 hours of being implemented;</p> <p>e) Origin: Code designating the following origin of material: (1) from inside Metro boundaries; (2) from within Multnomah, Clackamas and Washington Counties but outside Metro boundaries; and (3) from another location outside Metro boundaries:</p> <ul style="list-style-type: none">i. Any load containing any amount of waste from within the Metro region shall be reported as if the entire load was generated from inside the Metro region.ii. If the Licensee elects to report all loads delivered to the facility as being generated from inside the Metro region, then the Licensee is not required to designate the origin of loads as described above in Subsections (e)(2) and (e)(3); <p>f) Date the load was received at, transferred within, or transmitted from the facility;</p> <p>g) Time the load was received at, transferred within, or transmitted from the facility;</p> <p>h) Indicate whether Licensee accepted or rejected the load;</p> <p>i) Net weight of the load, for all transactions;</p> <p>j) Weight tickets signed by the driver for all loads delivered by commercial haulers regardless of method of payment; and</p> <p>k) The fee charged to the generator of the load.</p>
9.3	Record transmittals	Licensee shall transmit to Metro records required under Section 9.0 no later than fifteen days following the end of each month in electronic format prescribed by Metro. The report shall be signed and certified as accurate by the Licensee or the Licensee's Agent.
9.4	Hauler account number listing	Within five business days of Metro's request, Licensee shall provide Metro with a computer listing that cross references the incoming hauler account number with the hauling company's name and address.



9.5	All transactions must be based on scale weights; except for outgoing aggregate product and certain source separated electronic devices	<ol style="list-style-type: none">1. The Licensee shall electronically record the weight for each external and internal transaction that is required to be reported under Section 9.2. Except as provided in this section, such records shall be based on actual and accurate scale weights using the Licensee's on-site scales, and shall be recorded using the scales' automated weight recording system except in cases where that system is malfunctioning (in which case Licensee shall remedy such malfunctions as soon as reasonably possible).2. Exceptions:<ol style="list-style-type: none">a) Records of incoming loads of source-separated inert aggregate feedstock and outgoing aggregate product may be based on multiplying the number of cubic yards of such material by a cubic yards-to-weight conversion rate, provided that at least once every six months Licensee establishes, verifies, or adjusts such conversion rate by applying a consistent protocol to weigh a representative sample of trucks carrying such material out of the facility; andb) Incoming source-separated electronic devices that are unloaded directly at the electronics drop-off area at the site may be consolidated prior to being weighed and recorded by the facility. Records of all incoming and outgoing source-separated electronic devices shall be, at a minimum, based on scale weights of the consolidated materials taken on a daily basis.
9.6	Inventory estimation	The Licensee shall provide in each of its regular monthly reports to Metro a reasonable estimation of the tonnage inventory of solid waste and recovered material on-site, including an estimate of all aggregate products on-site. Such estimate shall be based on a visual inspection of all solid waste and recovered material on site, and the Licensee shall provide an explanation of the method by which such estimates are made.
9.6	DEQ submittals	The Licensee shall provide Metro with copies of all correspondence, exhibits, or documents submitted to the DEQ relating to the terms or conditions of the DEQ solid waste permit or this license within two business days of providing such information to DEQ, unless copies have been otherwise provided to Metro by the DEQ.



9.7	Copies of enforcement actions provided to Metro	The Licensee shall send to Metro, upon receipt, copies of any notice of violation or noncompliance, citation, or any other similar enforcement actions issued to the Licensee by any federal, state, or local government other than Metro, and related to the operation of the facility, unless copies have been otherwise provided to Metro.
9.8	Unusual occurrences	<ol style="list-style-type: none">1. The Licensee shall keep and maintain accurate records of any unusual occurrences (such as fires or any other significant disruption) encountered during operation, and methods used to resolve problems arising from these events, including details of all incidents that required implementing emergency procedures.2. If a breakdown of the Licensee's equipment occurs that will substantially impact the ability of the facility to remain in compliance, or create off-site impacts, the Licensee shall notify Metro within 24 hours.3. The Licensee shall report any facility fires, accidents, emergencies, and other significant incidents to Metro at (503) 234-3000 within 12 hours of the discovery of their occurrence.
9.9	Changes in ownership	The Licensee must, in accordance with Metro Code Section 5.01.090, submit a new license application to Metro if the Licensee proposes to transfer ownership or control of the license, or the facility property.
9.10	Material recovery reporting	The Licensee shall provide the results of its quarterly sampling of processing residual, as provided in Section 4.5 of this license, to Metro as a component of its monthly report no later than fifteen days following the end of the each quarter in a format prescribed by Metro.

10.0	INSURANCE REQUIREMENTS	
10.1	Purpose	This section describes the types of insurance that the Licensee shall purchase and maintain at the Licensee's expense, covering the Licensee, its employees, and agents.
10.2	General liability	The Licensee shall carry broad form comprehensive general liability insurance covering bodily injury and property damage, with automatic coverage for premises, operations, and product liability. The policy shall be endorsed with contractual liability coverage.



10.3	Automobile	The Licensee shall carry automobile bodily injury and property damage liability insurance.
10.4	Coverage	Insurance coverage shall be a minimum of \$500,000 per occurrence. If coverage is written with an annual aggregate limit, the aggregate limit shall not be less than \$1,000,000.
10.5	Additional insureds	Metro, its elected officials, departments, employees, and agents shall be named as ADDITIONAL INSUREDS.
10.6	Worker's Compensation Insurance	The Licensee, its subcontractors, if any, and all employers working under this license, are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide Workers' Compensation coverage for all their subject workers. The Licensee shall provide Metro with certification of Workers' Compensation insurance including employer's liability. If the Licensee has no employees and will perform the work without the assistance of others, a certificate to that effect may be attached in lieu of the certificate showing current Workers' Compensation.
10.7	Notification	The Licensee shall give at least 30 days written notice to the Director of any lapse or proposed cancellation of insurance coverage.

11.0	ENFORCEMENT	
11.1	Generally	Enforcement of this license shall be as specified in Metro Code.
11.2	Authority vested in Metro	The power and right to regulate, in the public interest, the exercise of the privileges granted by this license shall at all times be vested in Metro. Metro reserves the right to establish or amend rules, regulations or standards regarding matters within Metro's authority, and to enforce all such requirements against Licensee.
11.3	No Enforcement Limitations	This license shall not be construed to limit, restrict, curtail, or abrogate any enforcement provision contained in Metro Code or administrative procedures adopted pursuant to Metro Code Chapter 5.01, nor shall this license be construed or interpreted so as to limit or preclude Metro from adopting ordinances that regulate the health, safety, or welfare of any person or persons within the District, notwithstanding any incidental impact that such ordinances may have upon the terms of this license or the Licensee's operation of the facility.



11.4	Fines	Each violation of a license condition shall be punishable by fines as established in Metro Code Chapter 5.01. Each day a violation continues constitutes a separate violation.
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12.0	AMENDMENT, MODIFICATION, SUSPENSION, AND REVOCATION	
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12.1	Amendment	At any time during the term of the license, either the Chief Operating Officer or the Licensee may propose amendments to this license. The Chief Operating Officer has the authority to approve or deny any such amendments provided that the activities authorized in the amended license do not require a Metro Solid Waste Facility Franchise under Metro Code Chapter 5.01. When applicable, the Licensee shall comply with Metro Code Section 5.01.095. No amendment pursuant to this section shall be effective unless in writing and executed by the Chief Operating Officer.
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12.2	Modification, suspension or revocation by Metro	<p>The Chief Operating Officer may, at any time before the expiration date, modify, suspend, or revoke this license in whole or in part, in accordance with Metro Code Chapter 5.01, for reasons including but not limited to:</p> <ul style="list-style-type: none"> a) Violation of the terms or conditions of this license, Metro Code, or any applicable statute, rule, or standard; b) Changes in local, regional, state, or federal laws or regulations that should be specifically incorporated into this license; c) Failure to disclose fully all relevant facts; d) A significant release into the environment from the facility; e) Significant change in the character of solid waste received or in the operation of the facility; f) Any change in ownership or control, excluding transfers among subsidiaries of the Licensee or Licensee's parent corporation; g) A request from the local government stemming from impacts resulting from facility operations; and h) Compliance history of the Licensee.
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13.0 GENERAL OBLIGATIONS		
13.1	Compliance with law	The Licensee shall fully comply with all applicable local, regional, state and federal laws, rules, regulations, ordinances, orders and permits pertaining in any manner to this license, including all applicable Metro Code provisions and administrative procedures adopted pursuant to Chapter 5.01 whether or not those provisions have been specifically mentioned or cited herein. All conditions imposed on the operation of the facility by federal, state, regional or local governments or agencies having jurisdiction over the facility shall be deemed part of this license as if specifically set forth herein. Such conditions and permits include those cited within or attached as exhibits to the license document, as well as any existing at the time of the issuance of the license but not cited or attached, and permits or conditions issued or modified during the term of the license.
13.2	Indemnification	The Licensee shall indemnify and hold Metro, its employees, agents and elected officials harmless from any and all claims, damages, actions, losses and expenses including attorney's fees, or liability related to or arising out of or in any way connected with the Licensee's performance or failure to perform under this license, including patent infringement and any claims or disputes involving subcontractors.
13.3	Deliver waste to appropriate destinations	The Licensee shall ensure that solid waste transferred from the facility goes to the appropriate destinations under Metro Code Chapters 5.01 and 5.05, and under applicable local, state and federal laws, rules, regulations, ordinances, orders and permits.
13.4	Right of inspection and audit	1. Authorized representatives of Metro may take photographs, collect samples of materials, and perform such inspection or audit as the Chief Operating Officer deems appropriate, and shall be permitted access to the premises of the facility at all reasonable times during business hours with or without notice or at such other times upon giving reasonable advance notice (not less than 24 hours). Metro inspection reports, including site photographs, are public records subject to disclosure under Oregon Public Records Law. Subject to the confidentiality provisions in Section 13.5 of this license, Metro's right to inspect shall include the right to review all information from which all required reports



		<p>are derived including all books, maps, plans, income tax returns, financial statements, contracts, and other similar written materials of Licensee that are directly related to the operation of the Facility.</p> <p>2. The Licensee shall permit access to the facility premises to authorized representatives of Metro, including personnel on contract to Metro, at all reasonable times during business hours with or without notice to determine whether the Licensee meets the minimum level of recovery as provided in Section 3.5 of this license. The Licensee shall provide:</p> <ul style="list-style-type: none">a) Access to all areas where it generates, manages, stores, and reloads processing residual, including without limitation to transfer vehicles;b) Access to facility personnel and equipment to collect, segregate, contain, and weigh individual samples of processing residual; andc) A safe, covered location away from working areas and vehicle traffic where authorized representatives of Metro may conduct an analysis of the Licensee's processing residual.
13.5	Confidential information	<p>The Licensee may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the Licensee that are directly related to the operation of the facility and that are submitted to or reviewed by Metro. The Licensee shall prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" prior to submittal to or review by Metro. Metro shall treat as confidential any information so marked and will make a good faith effort not to disclose such information unless Metro's refusal to disclose such information would be contrary to applicable Oregon law, including, without limitation, ORS Chapter 192. Within five (5) days of Metro's receipt of a request for disclosure of information identified by Licensee as confidential, Metro shall provide Licensee written notice of the request. The Licensee shall have three (3) days within which time to respond in writing to the request before Metro determines, at its sole discretion, whether to disclose any requested information. The Licensee shall pay any costs incurred by Metro as a result of Metro's efforts to remove or redact any such confidential information from documents that Metro produces in response to a public records request. This Section 13.0 shall not limit the use of any information submitted to or reviewed by Metro for regulatory purposes</p>



		or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, such representatives agree to continue to treat such information as confidential and make good faith efforts not to disclose such information
13.6	Compliance by agents	The Licensee shall be responsible for ensuring that its agents and contractors operate in compliance with this license.