

## Addendum One / RFP 2561

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### Issued on December 12, 2013 Hotel Construction Services Advisor

The following questions were submitted on this solicitation. In the interest of fairness, this information is being provided to all interested proposers.

- Q1: Is Metro able to provide tentative/planned dates for the key design milestones i.e. schematic design, 50% design development, 100% design development, 50% construction drawings etc.?  
A1: The schedule is dependent upon other project milestones and will be refined in the next few months. As indicated in the RFP, we assume that construction will begin in late Fall 2013.
- Q2: Is Metro able to provide further clarification of the scope of consultant services with regard to performing reviews and providing recommendations for approval of the project's construction drawings?  
A2: Metro has outlined the scope and information needs in the RFP. Consultants are asked to propose how to assist Metro in obtaining the necessary information in the most efficient manner.
- Q3: Will the project be designed in BIM?  
A3: The project design is being managed by the developer and architect. We understand that the architect will use Revit which is a tool within BIM.
- Q4: Are the proposal cover page, table of contents, and transmittal letter included or excluded from the 15 page proposal page limit, please clarify.  
A4: The cover page and table of contents are excluded from the 15 page proposal page limit; however, the transmittal letter is included in the 15 page limit.
- Q5: What is the current status of design, has a date been established for the next deliverable, and if established what is that item and date?  
A5: The project is currently at conceptual design and soon a more detailed project schedule will be prepared by the development team. See A1 for additional information about design schedule.
- Q6: Will firms currently under contact with Metro be able to respond to this Request For Proposal??  
A6: Yes.
- Q7: Is there an established budget for this work?  
A7: We anticipate that this contract will continue for approximately three years, and the scope of work will be performed as predevelopment and construction of the hotel moves forward. We do not have a specific budget amount allocated for the contract. Proposals will be evaluated, in part, on cost.
- Q8: How do you foresee a small firm incorporating FOTA requirements?  
A8: All firms should propose opportunities for incorporating the FOTA program. If the lead firm is not a FOTA firm, then if opportunities for subcontracting arise, explain how FOTA could be utilized.

All other terms and conditions of this solicitation remain the same.