



Capacity-building coaching for North Portland communities

RFP 14-2484

Metro Sustainability Department

600 NE Grand Ave.
Portland, OR 97232
503-797-1700

Project Manager

Heather Nelson Kent
heather.kent@oregonmetro.gov
503-797-1739

Department Procurement Staff

Melissa Bergstrom
Melissa.Bergstrom@oregonmetro.gov
503-797-1711

Notice is hereby given that proposals for RFP 14-2484 for capacity-building coaching for North Portland communities shall be received by Metro, 600 NE Grand Avenue, Portland OR 97232 until close of business on Sept. 3, 2013. It is the sole responsibility of the proposer to ensure that Metro receives the Proposal by the specified date and time. Proposals may be mailed, delivered, faxed or emailed. Proposers shall review all instructions and contract terms and condition.

Request for Proposals - Informal (RFP 14-2484)

I. INTRODUCTION

The Sustainability Department of Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, is requesting proposals for capacity-building advisory services for community projects and organizations. Proposals will be due as indicated on the RFP cover page.

Details concerning the project and proposal are contained in this document.

II. BACKGROUND/HISTORY OF PROJECT

Metro's North Portland community enhancement grants have helped community groups make positive changes for nearly three decades, distributing funds from disposal at the now-closed St. Johns Landfill to community projects and programs. These funds have been dedicated to community enhancement projects selected by the North Portland Enhancement Committee (Committee). The Committee is comprised of residents of the neighborhoods served by the grant program including: University Park, Arbor Lodge, Portsmouth, Overlook, Cathedral Park, St. Johns and Kenton.

A lack of additional fund revenue, administrative expenses and very limited interest earnings on said funds drove the Committee to pursue a new approach to community enhancement: a final round of funding to strengthen community organizations and projects long term. The Committee recommended this action to the Metro Council after community engagement in the fall of 2012. The Metro Council approved the recommendation to invest in creating stronger organizations and community projects instead of continuing the direct service funding of the past 27 years. Prior grant funded projects include youth academic and out of school programs; scholarships; small facility improvements; family services and neighborhood beautification among many others. In contrast, the funding available in 2013 will be dedicated to organizational and community project capacity-building needs such as capital improvements, technology and infrastructure investments, strategic planning, leadership and staff development activities.

Applicants that have ideas for building their capacity will submit a Letter of Interest to the North Portland Enhancement Grant Committee in September 2013. Letters of Interest will be reviewed and organizations invited to develop detailed capacity-building plans. Thirty-five thousand to fifty thousand dollars (\$35,000-50,000) will be available per grant project. Technical assistance will be provided by coaches with experience working with non-profits on capacity-building activities. These coaches (proposers) will be selected through this RFP process.

For more information about the North Portland Enhancement Grant Program and to review the application materials for capacity building grants please visit www.oregonmetro.gov/northportlandgrants. See also attached flyer announcing availability of capacity building grants.

III. PROPOSED SCOPE OF WORK/SCHEDULE

This RFP selects qualified coaches for the new grant program described above. Firms will provide the following services to Metro and in addition, they may be selected to work with grantees.

Task 1

Together with Metro staff, review Letters of Interest and develop a recommended slate of organizations to award capacity-building funding. The North Portland Enhancement Committee will make all final decisions regarding grant awards. Submissions will be evaluated by the proposers for quality and viability of concept.

Task 2

Proposers will advise grantees including community volunteers and nonprofit staff and/or board members on an on-call services basis. Proposers will offer coaching to grantees to upgrade grantee capacity through the project(s) identified in their letters of intent. Proposers are notified that their services on this task will be utilized only at grantees' discretion. The grantee will define their preliminary capacity building work for the coach

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(proposer). Coaches (proposers) add value by using the work statements as a starting point for their collaboration with selected grantee organizations and individuals.

Task 3 (Optional)

Proposers will facilitate learning sessions. All grantees will form a peer learning cohort. Metro anticipates selecting one proposer to serve as cohort coordinator for grantees during the duration of the program. The cohort coordinator will produce a joint impact report to characterize the capacity-building accomplished by funded projects.

The term of the contract is anticipated to be September 2013 through September 2018 and may be shortened at Metro's sole discretion. Metro anticipates awarding multiple contracts for Task 1. Task 2 awards will result in on-call service listings for successful proposers. Metro anticipates awarding one contract for Task 3. Proposers are encouraged to propose for any and all tasks. Metro intends to award this contract to multiple individuals/firms to provide the services required. The consultant must assure responsibility for any subconsultant work and shall be responsible for the day-to-day direction and internal management of the consultant effort.

IV. QUALIFICATIONS/EXPERIENCE

Proposers shall have some combination of the following experience:

- funding diversification;
- revenue generation;
- succession and/or transition planning;
- leadership development (staff and/or board);
- physical infrastructure improvements;
- long-term planning;
- business practices support and/or skills building;
- communications infrastructure;
- applied technology and/or
- research/evaluation efforts undertaken for the purpose of building future capacity for community projects and/or nonprofit service-providing organizations.

V. PROJECT ADMINISTRATION

Heather Nelson Kent, Metro's project manager, will administer the project. Proposer shall identify one point of contact for the resulting contract.

VI. PROPOSAL INSTRUCTIONS

A. Submission of Proposals

Metro recommends proposal submission be emailed to heather.kent@oregonmetro.gov. Alternately, seven (7) copies of the proposal can be mailed or hand-delivered to Metro, addressed to:

Metro Sustainability Center

Attention: Heather Nelson Kent RFP 14-2484

600 NE Grand Avenue

Portland, OR 97232-2736

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- B. Deadline
Proposals will not be considered if received after the date and time indicated on the RFP cover page.
- C. RFP as Basis for Proposals:
This Request for Proposals represents the most definitive statement Metro will make concerning the information upon which Proposals are to be based. Any verbal information which is not addressed in this RFP will not be considered by Metro in evaluating the Proposal. All questions relating to this RFP should be addressed to heather.kent@oregonmetro.gov. Any questions, which in the opinion of Metro, warrant a written reply or RFP addendum will be furnished to all parties receiving this RFP. Metro may not respond to questions received after 3:00 p.m. on August 22.
- D. Information Release
All Proposers are hereby advised that Metro may solicit and secure background information based upon the information, including references, provided in response to this RFP. By submission of a proposal all Proposers agree to such activity and release Metro from all claims arising from such activity. In Accordance with Oregon Public Records Law (ORS 192), proposals submitted will be considered part of the public record, except to the extent they are exempted from disclosure.
- E. Minority, Women and Emerging Small Business Program
In the event that any subcontracts are to be utilized in the performance of this agreement, the Proposer's attention is directed to Metro Code provisions 2.04.100, which encourages the use of minority, women and emerging small businesses (MWESB) to the maximum extent practical. Metro Code 2.04.100 is available at http://library.oregonmetro.gov/files//chap2.04_clean_eff_042111_revised_version_081711.pdf.

VII. PROPOSAL CONTENTS

The proposal should contain no more than four (4) pages of written material (excluding biographies, resumes and brochures, which may be included in an appendix), describing the ability and considerations of the consultant to perform the work requested, as outlined below. The proposal should be submitted on recyclable, double-sided recycled paper (post consumer content). No waxed page dividers or non-recyclable materials should be included in the proposal.

- A. Transmittal Letter: Indicate who will be assigned to the project, who will be project manager, and that the proposal will be valid for ninety (90) days. Describe your firm's relationship with any of the grant applicants/awardees on the attached list Exhibit 1. Indicate the nature of the relationship whether it is consultative, financial, working, board member, partnership, familial, etc.
- B. Approach/Project Work Plan: Define and describe your approach to local-scale capacity building.

Provide a one paragraph marketing statement for use with grantees. Pose up to four (4) questions you would like to ask community groups and nonprofit organizations that might be seeking your coaching. Indicate your availability from September 2013 to February 2014.
- C. Staffing/Project Manager Designation: Identify specific personnel assigned to each task identified in Proposed Scope of Work/Schedule, percent of their time this project would represent, and special qualifications they may bring to the project. Include resumes of individuals proposed for this contract.
- D. Experience: Indicate how your firm meets the experience requirements listed in section IV. of this RFP. List projects conducted over the past five (5) years which involved services similar to the services required here. For each of these similar projects, include the name of the customer contact person,

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his/her title, role on the project, and email address or telephone number. Identify persons on the proposed project team who worked on any of the projects listed, and their respective roles.

Describe successful completion of projects including any combination of:

- funding diversification;
- revenue generation;
- succession and/or transition planning;
- leadership development (staff and/or board);
- physical infrastructure improvements;
- long-term planning;
- business practices support and/or skills building;
- communications infrastructure;
- applied technology and/or
- research/evaluation efforts undertaken for the purpose of building future capacity for community projects and/or nonprofit service-providing organizations.

- E. Cost/Budget: Present the proposed cost of the project, break out each task proposed and the proposed method of compensation. List hourly rates for personnel assigned to each task, total personnel expenditures, support services, and subconsultant fees (if any). Requested expenses should also be listed.

For Task 2 proposers are advised to estimate their cost to coach a single organization or project and to describe how these costs were developed. Proposers are notified that for Task 2, grantees will selected from a list of approved proposers (coaches) subject to budget limitations. Any individual proposer may be selected by more than one grantee. In this case, proposers will be compensated per engagement. Budgets for coaches are estimated at \$3-5,000 per project.

Proposers are encouraged to propose for any and all tasks.

- F. Diversity in Employment and Contracting:
- Work Force Diversity – Describe your work force demographics (number of employees, race and gender) and the measurable steps taken to ensure a diverse work force, including company policies and practices that promote the hiring and retention of women and ethnic minorities.
 - Diversity in Contracting – Describe your history of working with diverse firms, including any MWESB-certified firms. Describe a project for which you worked with minorities, women or emerging small businesses. Please provide the project name, method used to achieve participation – for example, joint ventures, subcontracts or purchase of equipment or supplies from a certified firm – and the dollar amount or percentage of the project budget expended on such participation.
 - Diversity of Firm – Describe the ownership of your firm and whether or not your firm is certified by the State of Oregon as an MBE, WBE or ESB. Provide certification number, if applicable.
- G. Exceptions to Standard Agreement and RFP: Carefully review the Standard Agreement attached hereto as Exhibit A and incorporated herein. This is the standard agreement that successful respondents to this RFP will be required to execute. RFP respondents wishing to propose any exceptions or alternative clauses to the agreement or to any specified criteria within this RFP must propose those exceptions or alternative clauses in their Proposal; Metro shall not be required to consider contract revisions proposed during contract negotiation and award. Proposed exceptions or alternative clauses should be accompanied by explanatory comments that are succinct, thorough and clear.

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VIII. GENERAL PROPOSAL/CONTRACT CONDITIONS

- A. Limitation and Award: This RFP does not commit Metro to the award of a contract, nor to pay any costs incurred in the preparation and submission of proposals in anticipation of a contract. Metro reserves the right to waive minor irregularities, accept or reject any or all proposals received as the result of this request, negotiate with all qualified sources, or to cancel all or part of this RFP.
- B. Billing Procedures: Proposers are informed that the billing procedures of the selected firm are subject to the review and prior approval of Metro before reimbursement of services can occur. Contractor's invoices shall include the Metro contract number, an itemized statement of the work done during the billing period, and will not be submitted more frequently than once a month. Payment shall be made by Metro on a Net 30 day basis upon approval of Contractor invoice.
- C. Validity Period and Authority: The proposal shall be considered valid for a period of at least ninety (90) days and shall contain a statement to that effect. The proposal shall contain the name, title, address, and telephone number of an individual or individuals with authority to bind any company contacted during the period in which Metro is evaluating the proposal.
- D. Conflict of Interest. A Proposer filing a proposal thereby certifies that no officer, agent, or employee of Metro or Metro has a pecuniary interest in this proposal or has participated in contract negotiations on behalf of Metro; that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other Proposer for the same call for proposals; the Proposer is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm.
- E. Equal Employment and Nondiscrimination Clause Metro and its contractors will not discriminate against any person(s), employee or applicant for employment based on race, color, religion, sex, national origin, age, marital status, familial status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made, or any other status protected by law. Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see www.oregonmetro.gov.

IX. EVALUATION OF PROPOSALS

- A. Evaluation Procedure: Proposals received that conform to the proposal instructions will be evaluated. The evaluation will take place using the evaluation criteria identified in the following section. Interviews may be requested prior to final selection. Award(s) shall be made to the highest ranked Proposers based on the stated evaluation criteria. In the event negotiations are unsuccessful, Metro reserves the right to negotiate with the next highest ranked firms.
- B. Evaluation Criteria: This section provides a description of the criteria which will be used in the evaluation of the proposals submitted to accomplish the work defined in the RFP.



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	Percentage of Total Score
Project Work Plan/Quality of Approach	
1. Demonstration of understanding of the project objectives	10
2. Performance methodology/Adequacy of proposed level of effort for outcomes	15
Project Staffing Experience	
1. Project consultant/staff experience	10
2. Similar project experience	20
Budget/Cost Proposal	25
1. Cost comparison of proposed work plan/approach	
Diversity in Employment and Contracting	20
1. Work Force Diversity, Diversity in Contracting, Diversity of Firm	
	100%

X. NOTICE TO ALL PROPOSERS -- STANDARD AGREEMENT

The attached agreement included herein reflects preliminary, draft contract language and selected, proposed contract terms for this procurement. Proposers should be aware that such language terms and provisions are for illustrative purposes only and that Metro reserves the right, following submission and ranking of all proposals submitted in response to this procurement, to amend, modify or negotiate over any and all such contract language, terms and provisions regarding the agreement arising from this procurement. By submitting a proposal in response to this procurement, proposers acknowledge that they are aware of and do not object to any later, potential amendment and modification of such preliminary, draft language and terms. In addition, by responding to this procurement, proposers acknowledge that they are aware of their ability to offer alternatives to any of the preliminary, draft contract language and proposed contract terms set forth herein.

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Personal Services Agreement

Metro Contract No. XXXXXX

Personal Services less than \$50,000

THIS AGREEMENT is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 N.E. Grand Avenue, Portland, OR 97232-2736, and Company Name, referred to herein as "Contractor," located at address, City, State Zip.

In exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Duration. This personal services agreement shall be effective Month XX, 201X and shall remain in effect until and including Month XX, 201X, unless terminated or extended as provided in this Agreement. IF CONTRACT IS SUBJECT TO RENEWAL OR EXTENSION, INCLUDE SUCH LANGUAGE i.e. This agreement may be renewed or extended for XX additional one-year periods at Metro's sole discretion.
2. Scope of Work. Contractor shall provide all services and materials specified in the attached "Attachment A -- Scope of Work," which is incorporated into this Agreement by reference. All services and materials shall be provided by Contractor in accordance with the Scope of Work, in a competent and professional manner. To the extent that the Scope of Work contains additional contract provisions or waives any provision in the body of this Agreement, the Scope of Work shall control.
3. Payment. Metro shall pay Contractor for services performed and materials delivered in the amount(s), manner and at the time(s) specified in the Scope of Work for a maximum sum not to exceed XXXXXXXXXXXXXXXXXXXX AND XX/100THS DOLLARS (\$XXXXXX.XX). Payment shall be made by Metro on a Net 30 day basis upon approval of Contractor invoice.
4. Insurance. Contractor shall purchase and maintain at the Contractor's expense, the following types of insurance, covering the Contractor, its employees, and agents:
 - (a) The most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis, with limits not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. The policy will include coverage for bodily injury, property damage, personal injury, contractual liability, premises and products/completed operations. Contractor's coverage will be primary as respects Metro;
 - (b) Automobile insurance with coverage for bodily injury and property damage and with limits not less than minimum of \$1,000,000 per occurrence;
 - (c) Workers' Compensation insurance meeting Oregon statutory requirements including Employer's Liability with limits not less than \$500,000 per accident or disease; and
 - (d) Professional Liability Insurance, with limits of not less than \$1,000,000 per occurrence, covering personal injury and property damage arising from errors, omissions or malpractice. PROFESSIONAL LIABILITY REQUIRED FOR ARCHITECTURAL & ENGINEERING SERVICES - DELETE PROFESSIONAL LIABILITY INSURANCE LANGUAGE IF NOT REQUIRED

Metro, its elected officials, departments, employees, and agents shall be named as ADDITIONAL INSUREDS on Commercial General Liability and Automobile policies.

Contractor shall provide to Metro 30 days notice of any material change or policy cancellation.

Contractor shall provide Metro with a Certificate of Insurance complying with this article upon return of the Contractor signed agreement to Metro. Certificate of Insurance shall identify the Metro contract number.

5. Indemnification. Contractor shall indemnify and hold Metro, its agents, employees and elected officials harmless from any and all claims, demands, damages, actions, losses and expenses arising out of or in any way connected with its performance of this Agreement, or with any patent infringement or copyright claims arising out of the use of Contractor's designs or other materials by Metro and for any claims or disputes involving subcontractors.

6. Maintenance of Records. Contractor shall maintain all of its records relating to the Scope of Work on a generally recognized accounting basis and allow Metro the opportunity to inspect and/or copy such records at a convenient place during normal business hours. All required records shall be maintained by Contractor for six years after Metro makes final payment and all other pending matters are closed.

Personal Services Agreement

Metro Contract No. XXXXXX

7. Ownership of Documents. All documents of any nature including, but not limited to, reports, drawings, works of art and photographs, produced by Contractor pursuant to this Agreement are the property of Metro, and it is agreed by the parties that such documents are works made for hire. Contractor hereby conveys, transfers, and grants to Metro all rights of reproduction and the copyright to all such documents.
8. Project Information. Contractor shall share all project information and fully cooperate with Metro, informing Metro of all aspects of the project including actual or potential problems or defects. Contractor shall abstain from releasing any information or project news without the prior and specific written approval of Metro.
9. Independent Contractor Status. Contractor shall be an independent contractor for all purposes and shall be entitled only to the compensation provided for in this Agreement. Under no circumstances shall Contractor be considered an employee of Metro. Contractor shall provide all tools or equipment necessary to carry out this Agreement, and shall exercise complete control in achieving the results specified in the Scope of Work. Contractor is solely responsible for its performance under this Agreement and the quality of its work; for obtaining and maintaining all licenses and certifications necessary to carry out this Agreement; for payment of any fees, taxes, royalties, or other expenses necessary to complete the work except as otherwise specified in the Scope of Work; and for meeting all other requirements of law in carrying out this Agreement. Contractor shall identify and certify tax status and identification number through execution of IRS form W-9 prior to submitting any request for payment to Metro.
10. Right to Withhold Payments. Metro shall have the right to withhold from payments due to Contractor such sums as necessary, in Metro's sole opinion, to protect Metro against any loss, damage, or claim which may result from Contractor's performance or failure to perform under this Agreement or the failure of Contractor to make proper payment to any suppliers or subcontractors.
11. State and Federal Law Constraints. Both parties shall comply with the public contracting provisions of ORS chapters 279A, 279B and 279C and the recycling provisions of ORS 279B.025 to the extent those provisions apply to this Agreement. All such provisions required to be included in this Agreement are incorporated herein by reference. Contractor shall comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations including those of the Americans with Disabilities Act.
12. Situs. The situs of this Agreement is Portland, Oregon. Any litigation over this agreement shall be governed by the laws of the State of Oregon and shall be conducted in the Circuit Court of the state of Oregon for Multnomah County, or, if jurisdiction is proper, in the U.S. District Court for the District of Oregon.
13. Assignment. This Agreement is binding on each party, its successors, assigns, and legal representatives and may not, under any circumstance, be assigned or transferred by either party without Metro's written consent.
14. Termination. This Agreement may be terminated by mutual consent of the parties. In addition, Metro may terminate this Agreement by giving Contractor seven (7) days prior written notice of intent to terminate, without waiving any claims or remedies it may have against Contractor. Termination shall not excuse payment for expenses properly incurred prior to notice of termination, but neither party shall be liable for indirect or consequential damages arising from termination under this section.
15. No Waiver of Claims. The failure to enforce any provision of this Agreement shall not constitute a waiver by Metro of that or any other provision.
16. Modification. Notwithstanding and succeeding any and all prior agreement(s) or practice(s), this Agreement constitutes the entire Agreement between the parties, and may only be expressly modified in writing(s), signed by both parties. Metro may approve changes and modifications to the original contract, including deletions of work, order of additional materials, and additional services reasonably related to the original work scope. Contractor may propose changes in the work that Contractor believes are necessary, will result in higher quality work, improve safety, decrease the amount of the contract, or otherwise result in a better or more efficient work product. If such changes are approved by Metro, they shall be executed by written contract amendment signed by both parties. Such changes shall not relieve Contractor of any obligation or warranty under the contract. No oral statements by either party shall modify or affect the terms of the contract.

Personal Services Agreement

Metro Contract No. XXXXXX

17. Severability. The parties agree that any provision of this Contract that is held to be illegal, invalid, or unenforceable under present or future laws shall be fully severable. The parties further agree that this Contract shall be construed and enforced as if the illegal, invalid, or unenforceable provision had never been a part of them and the remaining provisions of the Contract shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance from this Contract. Furthermore, a provision as similar to the illegal, invalid, or unenforceable provision as is possible and legal, valid and enforceable shall be automatically added to this Contract in lieu of the illegal, invalid, or unenforceable provision. Any failure by METRO to enforce a provision of the Contract is not to be construed as a waiver by METRO of this right to do so.

18. Counterparts. This Contract may be executed in counterparts or multiples, any one of which will have the full force of an original.

19. Delivery of Notices. Any notice, request, demand, instruction, or any other communications to be given to any party hereunder shall be in writing, sent by registered or certified mail or fax as follows:

To Contractor: Contractor Contact
Firm Name
Address
City State Zip
XXX-XXX-XXXX fax

To Metro: Metro Procurement Services
600 NE Grand Ave
Portland, Oregon 97232
503-797-1791 fax

With Copy to: Project Manager
Address
City State Zip
503.XXX-XXXX fax

CONTRACTOR

By _____

Print Name _____

Date _____

METRO

By _____

Print Name _____

Date _____

Scope of Work – Attachment A

Metro Contract No. XXXXXX

1. Purpose and Goal of Work**2. Description of the Scope of Work****3. Deliverables/Outcomes****4. Payment and Billing**

Contractor shall perform the above work for a maximum price not to exceed XXXXXXXX AND XX/100TH DOLLARS (\$XXXXXX.XX).

INCLUDE HOURLY RATES OR TASK BASED PAYMENTS IF APPLICABLE

The maximum price includes all fees, costs and expenses of whatever nature. Each of Metro's payments to Contractor shall equal the percentage of the work Contractor accomplished during the billing period. Contractor's billing invoices shall include the Metro contract number, Contractor name, remittance address, invoice date, invoice number, invoice amount, tax amount (if applicable), and an itemized statement of work performed and expenses incurred during the billing period, and will not be submitted more frequently than once a month. Contractor's billing invoices shall be sent to Metro Accounts Payable, 600 NE Grand Avenue, Portland, OR 97232-2736 or metroaccountspayable@oregonmetro.gov. The Metro contract number shall be referenced in the email subject line. Contractor's billing invoices for services through June 30 shall be submitted to Metro by July 15. Payment shall be made by Metro on a Net 30 day basis upon approval of Contractor invoice.

Exhibit 1 – North Portland Enhancement Grant Applicants & Recipients Program History



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1990- current

1. 40 -Mile Loop Land Trust
2. AHAD/Roses After-School Mentoring
3. Albina Weed & Seed
4. American Red Cross, Oregon Trail Chapter
5. Angelic Creations
6. Arbor Lodge Neighbors - Annual Fair
7. Art on the Peninsula
8. Astor Elementary School
9. Audubon Society of Portland
10. Beach School PTA
11. Bethel Neighborhood (Youth) Drop-In Center
12. Better People
13. Big Brothers Big Sisters Columbia Northwest
14. Bosco-Milligan Foundation
15. Boy Scouts of America
16. Boys & Girls Clubs of Portland
17. Caring Community of North Portland
18. Cascadia Behavioral Health Care
19. Cathedral Park Jazz Festival
20. Celebration Academy of the Performing Arts
21. Celebration Tabernacle
22. Center for Environ Equity - H2W project
23. Chess for Success
24. Chief Joseph Band
25. Chief Joseph Elementary School PTA and Arbor Lodge Neighborhood Association
26. Children's Relief Nursery
27. Christmas in April
28. City of Portland - Office of Neighborhood Involvement
29. City of Portland - Parks and Recreation
30. Clarendon Elem Nature Team - summer
31. Columbia Cottage Community Policing Office
32. Columbia Slough Watershed Council
33. Columbia Wetlands Conservancy
34. Community Alliance (safe housing)
35. Community Association of Portsmouth (CAP)
36. Community Cycling Center
37. Community Energy Project, Inc
38. Community Warehouse
39. Daniel J. Fiebiger
40. Delaunay Mental Health Center
41. Desarrollo Integral de la Familia
42. Discover North Portland
43. District 1 Little League
44. Ehlmann Development, Off-street parking
45. Eighty-Eight Keys Foundation
46. Elliot Apatov - Teach Engineering
47. Evergreen Housing
48. Family Works! Ministries
49. Foot Patrol
50. Foundation for Social Resources
51. Frente Comun Latino del Norte de Portland
52. Friends for Children
53. Friends of Cathedral Park Neighborhood Association
54. Friends of Columbia Park
55. Friends of Overlook House
56. Friends of Portland Community Gardens
57. Friends of Smith and Bybee Lakes
58. Friends of St. John's Farmers Market
59. Friends of St. Johns Park
60. Friends of the Kenton Swifts
61. Friends of Trees
62. Friends Smith & Bybee - web site sup.
63. Gaudreau, Susan
64. George Middle School
65. Girl Scouts – Columbia River Council, Inc.
66. Golden Harvesters, Inc
67. Grace Christian Fellowship
68. Graffiti Nemesis of St. John's
69. Grant HS
70. Growing Gardens
71. Hacienda Community Development Corporation
72. Hand2Mouth
73. Hands on Portland - "spruce up"
74. Harmos
75. Higher Stages Arts Academy - Tears of Joy Theater
76. Historic Kenton Firehouse
77. Historic Kenton Hotel
78. Holy Cross Area School
79. Homowo Foundation for African Arts and Culture
80. HOST Development, Inc.
81. Housing Authority of Portland (Home Forward)
82. Impact Northwest
83. In & About St. Johns
84. International Center for Traditional Childbearing
85. Interstate Farmers Market

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86. Interstate Firehouse Cultural Center (IFCC)
87. Interstate Little League
88. Jackie Lee's - transportable kiln
89. James John Elementary School
90. James John PTA
91. Janus Youth Programs Inc.
92. Jason Ehlers
93. John Ball Accelerated School
94. Joshua Comm - Renovate WLMcKenney
95. Josiah Hill Clinic
96. Juanita Downing
97. Junk To Funk Trashion Collective
98. Kenton Action Plan
99. Kenton Elementary School Student Council
100. Kenton Firehouse Board
101. Kenton Neighborhood Association
102. Kids N' Tennis, Inc
103. Latino Network
104. Lifeworks NW (PPS/James John)
105. Lifeworks NW (PPS/James John)
106. Linda Wysong and Pamela Chipman w/ORLO
107. Linnton Comm - Food & snacks
108. Loaves & Fishes Centers
109. Lombard North Business Association
110. Media, Arts & Technology Institute
111. Metropolitan Family Service
112. Mudeye Puppet Company
113. Multnomah County 4H Youth Program
114. Multnomah County Library – St. Johns Branch
115. National Conference (Nurella Fernandez)
116. Neighborhood Emergency Team Eight (NET 8)
117. Neighborhoods Against Crime
118. Neighbors North/Northwest
119. Nola Café
120. North by Northeast Community Health Center
121. North Portland Alano Association
122. North Portland Business Association
123. North Portland Citizens
124. North Portland Community and Family Center/Unity Inc
125. North Portland Community Works
126. North Portland Crime Prevention
127. North Portland Eagles Aerie and Auxiliary #3426
128. North Portland Enhancement Committee
129. North Portland Men's Domestic Violence Hotline
130. North Portland Music Academy
131. North Portland Neighborhood Services
132. North Portland Odor Abatement Committee
133. North Portland Preserve and Serve Library
134. North Portland Tool Library
135. North Portland Youth and Family Center
136. North Portland Youth Service Center
137. North Vicarate
138. Northminster Presbyterian Church
139. Northwest Ecological Research Institute
140. npGREENWAY
141. Nuestro Futuro Inc.
142. Oakley Green - LINUX computer Lab
143. Obo Addy Legacy Project
144. Ockley Green Middle School
145. Office of Neighborhood Associations
146. Office of North Portland Neighborhoods
147. Open Meadow Alternative School
148. Open Meadow Learning Center
149. Oregon Community Warehouse
150. Oregon CURE
151. Oregon Health Career Center
152. Oregon Health Science University/Doernbecher Children's Hospital
153. Oregon Lines for Life
154. Oregon Literacy, Inc
155. Oregon Outreach Inc.
156. Oregon State University Extension Faculty
157. Oregon Sustainable Agriculture Land Trust
158. Oregon Tradeswomen
159. Organic Design Group
160. Overlook Neighborhood Association
161. PAST&E
162. Peace Lutheran Church
163. Peninsula Children's Center
164. Peninsula Clean Team (PCT)
165. Peninsula Community Development Corporation
166. Peninsula Neighbors
167. Peninsula People's Farmers Market
168. Peninsula Promotional Committee
169. Peninsula Senior Center
170. Penny Puppet Productions
171. Piedmont Neighborhood Association
172. Pier Park Playground Safety Group
173. Police Activity League

Exhibit 1 – North Portland Enhancement Grant Applicants & Recipients Program History



600 NE Grand Ave.
Portland, OR 97232-2736
503-797-1700

Request for Proposals - Informal (RFP 14-2484)

174. Portland Aquatic - Sup. Fee support
175. Portland Alumnae Chapter Delta Sigma Theta Sorority Inc. Piedmont Rose Connection Inc.
176. Portland Area Council of Camp Fire
177. Portland Community Reinvestment Initiatives, Inc. (PCRI)
178. Portland Festival Symphony
179. Portland Home Ownership Alliance
180. Portland Housing Center
181. Portland Media Lab
182. Portland Organizing Project
183. Portland Parks & Recreation Swim Team
184. Portland Recycling Team
185. Portland State University
186. Portland Youth-Builders
187. Portsmouth Community Garden
188. Portsmouth Community Redevelopment
189. Portsmouth Community School
190. Portsmouth Middle School
191. PPS Tender Loving Care/Think 'n Try
192. Pry Publishing
193. Ptld Youth Golf - 100 at-risk kids
194. Ptld Cable - 10 students video camp
195. Ptld Harbor - newsletters, ads, outreach
196. Ptld Relief Nursery - Parent self-sufficiency
197. Ptld Youth - transportation services
198. Rainbow Video & Film Productions
199. REACH Community Development, Inc.
200. Rebuilding Together- Portland
201. River City North
202. River City Track Club
203. Rock 'n Roll Camp for Girls
204. Roosevelt High School
205. Roosevelt High School Booster Club
206. Rotary Club of Portland
207. Saint Andrew's Episcopal Church
208. Sauvie Island Center
209. Schoolhouse Supplies
210. Showtime Athletics Inc
211. Sidney Lezak Project
212. Sisters in Action for Power
213. Sitton Elementary School
214. Skaters for Portland Skateparks
215. SMART (Start Making A Reader Today)
216. So Samba
217. Society of St Vincent de Paul
218. SOLVE
219. St Andrews Food Pantry/ Episcopal Diocese of Oregon
220. St. Andrews Episcopal Church
221. St. Johns Bizarre Committee
222. St. Johns Boosters
223. St. Johns Branch, Multnomah County Library
224. St. Johns Community Garden 2
225. St. Johns Community Grange #950
226. St. Johns Foot Patrol
227. St. Johns Heritage Association Museum
228. St. Johns Lighting Committee
229. St. Johns Neighborhood Association
230. St. Johns Parade Committee
231. St. Johns Soccer Club
232. St. Johns YWCA
233. Straightway Services
234. Student Alliance Project
235. Students Run Portland
236. Swan Island Airshed Committee
237. Swap-N-Play
238. Tajai Publishing LLC
239. Tears of Joy Theatre
240. Theodore Roosevelt Women's Scholarship Association
241. TOPS #452 - weight loss support group
242. Tualatin Valley Centers
243. Unity Inc./N. Portland Youth & Family Center
244. University of Portland
245. University of Portland Social Work Program
246. University Park Community Center
247. University Park neighborhood Association
248. Upholstery Shop - sewing machines
249. Upper Lower Overlook Arbor Lodge Neighborhood Block Party Committee
250. Urban League of Portland
251. Urban Park Community Center
252. WAKE-UP
253. Water in the Desert
254. Wetlands Conservancy/Urban Streams Council
255. Willamette Riverkeeper
256. Willamette Speed Bump Project
257. William Temple - storage unit
258. Wings Level
259. Wolfree, Inc
260. Wonderglass
261. Yellow Bike Project
262. YMCA, Greater Portland
263. Youth Employment - graffiti removal project