FY 2010 - 11 Proposed Budget

budget work session

Purpose | consider amendments to the FY 2010-11 proposed budget and address other key topics

DEPARTMENT BUDGET AMENDMENTS

Technical Amendments

#	Org	Purpose	Amount	Funding Source	Page #
3	HR	Carry forward SMI funding	$49, 600	General Fund beginning balance	1
5	SUS	Carry forward Intertwine project	$110,000	General Fund beginning balance	2
6	PES	Incorporate into budget final negotiated prices in operating contract and implement solid waste rates	($270,254)	Solid Waste revenues	3
7	PES	Carry forward Council/COO Office remodel project	$160,000	Beginning fund balance	4
8	FRS	CIP amendment: replacement of computers in police vehicles	N/A		5
9	CAP	Carry over several projects in the Natural Areas Fund	$200,000	Natural Areas Fund beginning balance	6
10	R&R	Combined renewal & replacement project carry forward	$683,772	R&R/SW Fund beginning balances	7
12	ZOO	Additional Zoo concerts and increased booking costs	$522,000	Zoo admissions	10
13	ZOO	Recognize donation revenue & related expense	$30,000	Donations	11

Desired outcome | understanding and determination if amendments can be moved as a block.

Substantive Amendments

#	Org	Purpose	Amount	Funding Source	Page #
1	HR	Provide for third party pre-employment criminal background check services	$25,000	General Fund contingency	13
2	HR	Provide for a 1-year limited duration position to support the first year of the Learning Management System, Metro's online training software. Carryover of funding.	$53,800	General Fund beginning balance	14
4	SUS	Recognize EPA/DEQ grant funding and carryover Metro match funding to provide for phase I of the Diesel Retrofit project	$552,941	Grants	16
11	PES	Recognize a grant from the Oregon Watershed Enhancement Board and provide for associated Metro matching funds to look at engineering possibilities to stabilize the bank of the Sandy River at Oxbow Park	$69,500	Grants Metro Capital Fund (Oxbow Park acct) contingency	17

Desired outcome | understanding and determination of how amendments will be considered (individually or as a block).

Metro

April 20, 2010

budget work session

Councilor Amendments

#	Sponsor	Purpose	Amount	Funding Source
1	Burkholder	Multi-modal transportation data inventory	$50,000	General Fund reserves
2	Harrington	Local Community Development-Metro Staff support for brownfield assessment and use of visualization tools	$83,650	General Fund reserves
3	Park	Nature in Neighborhoods Restoration and Enhancement Grant Program	$150,000	General Fund reserves

Desired outcome | understanding and determination of how amendments will be considered

OTHER KEY TOPICS

Community Investment Strategy

Desired outcome | final check-in for understanding.

Solid Waste Rate Proposal

Desired outcome | understanding and indication whether Council desires any changes. Agreement on how/when changes will be proposed.

Note: If amendments are being considered or proposed, action may impact budget amendment (Technical #6 SW rates) and/or rate implementation date.

NEXT UP

April 29

1. Consideration and action on Solid Waste Rates
2. Consideration and action on Excise tax modification
3. Consideration and action on amendments
4. Consideration and action on budget and tax levy

Note: the order of the actions is important. The outcome of solid waste rates and excise tax may modify the budget amendments.

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Metro | *Memo*

Date: April 16, 2010

To: David Bragdon, Council President
Rex Burkholder, Councilor
Carlotta Collette, Councilor
Kathryn Harrington, Councilor
Carl Hosticka, Councilor
Robert Liberty, Councilor
Rod Park, Councilor

From: Kathy Rutkowski, Budget Coordinator

Cc: Michael Jordan, Chief Operating Officer
Scott Robinson, Deputy Chief Operating Officer
Margo Norton, Finance & Regulatory Services Director
Senior Leadership Team
Finance Team
Council Policy Coordinators

Re: **Department Requested Amendments to FY 2010-11 Proposed Budget**

Attached are the department requests for amendments to the FY 2010-11 Proposed budget. There are nine amendments that are generally technical in nature and propose recommended changes to the budget as a result of updating projections, correcting errors, or carrying over funds from the previous fiscal year for approved but as yet uncompleted projects. The five-year Capital Improvement Plan will also be amended to reflect changes, if any, to capital or renewal & replacement projects greater than $100,000.

In addition, there are four substantive amendments. Substantive amendments propose changes to the budget for new expenditures that were not anticipated or incorporated at the time the budget was originally prepared. Some of these amendments may not have significant policy implications or are for the purpose of implementing prior Council decisions. However, because they have not been included in the budget previously, they have been designated as substantive amendments.

The amendments will be reviewed with Council at its work session on April 20, 2010 and will be voted on at the Council meeting on April 29, 2010, prior to acting on the budget.

NOTE: At the work session we will not be presenting these amendments individually. We will ask if anyone wishes to discuss a specific amendment. When you review the packet prior to the meeting and have questions, please call or e-mail Kathy Rutkowski or Margo Norton. We will make sure we have an answer and/or available experts at the meeting.

At the conclusion of the Tuesday work session, we will ask if the Council is prepared to consider the department amendments in a block on April 29th, or if there are any amendments that the Council

wishes to be considered separately. You will also have an additional opportunity to remove specific amendments from the block consideration at the April 29th meeting.

A summary table of contents of the amendments is included with this memo.

Attachments

FY 2010-11 Proposed Budget
Requested Department Amendments
April 16, 2010

Technical Amendments

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Technical Amendments

For FP Use Only	
Org Unit	#
HR	3

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Human Resources **DATE:** 4/7/10

DRAFTED BY : Mary Rowe

Type of Amendment:		Amendment to:		Purpose:	
Technical	x	Proposed Budget	x	Operating	x
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	

Note: If the purpose of the amendment is for a capital or renewal and replacement project please attach a revised 5-year CIP sheet

PROPOSED AMENDMENT: ***Carry forward SMI funds.***

Human Resources proposes to carry over $49,600 from the FY 2009-10 budget for the Sustainable Metro Initiative (SMI), to be spent on the following two items:

1. Values and Competencies Roll Out– As part of SMI, a project was begun to identify agency-wide values. During the past year we engaged a consultant to work with Metro to develop and roll out values and competencies to the organization. The values are now being finalized, but implementation has not yet occurred. The plan is to conduct values dialogue sessions with all employees, supplemented by a nominal recognition program to ensure that the values are incorporated and reinforced in the culture. Estimated cost = $21,000.
2. Project Management, 8-day program for fall 2010 – As part of the Regional Leadership Initiative (a Sustainable Metro Initiative directive), Metro has been offering an 8-day project management course through Portland State University. The waiting list for the program has 24 employees, nominated by their managers. We propose to carry forward SMI staff development funds from FY 2009-10 to offer the class in fall 2010 at a cost of $28,600.

	Fund	**Org Unit**	**Program**	**Line Items**		
				Acct #	*Account Title*	*Amount*
Resources	010-GEN	99999-Non-dept		3500	Beginning Fund Balance	$49,600
Requirements	010-GEN	00420-HR	00600	5440	Program Purchases	$28,600
	010-GEN	00420-HR	00600	5455	Staff Development	$21,000

PROGRAM/STAFFING IMPACTS:

N/A

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

N/A

OPTIONS FOR FUNDING THIS AMENDMENT

N/A

For FP Use Only	
Org Unit	#
SUS	5

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Sustainability Center
Parks Planning and Development

DATE: 4/7/10

DRAFTED BY : Tim Collier

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	X
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	

Note: If the purpose of the amendment is for a capital or renewal and replacement project please attach a revised 5-year CIP sheet

PROPOSED AMENDMENT: C***arry forward 2009-10 Intertwine Budget***

Consultants are engaged to help complete web design and implementation, financial analysis, polling, marketing, and some signage implementation, but it is taking some time to assemble the base materials and work with local park providers to assure that the scope will achieve the desired ends. We also needed to slow down the Alta contract, which covers State of The Intertwine (how much of it is there, how is it disbursed, how adequate will it be for future growth patterns), benefits (economic, health, etc.) to make sure that it meshed with the Community Investment Strategy work.

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	General Fund	3500	Beginning Fund Balance	$110,000
	010-03410			
Requirements	General Fund	5240	Contracted Professional Services	$110,000
	010-03410			

PROGRAM/STAFFING IMPACTS:

Funding needed to continue initial work and momentum of the Intertwine

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

Funding of program will allow continued progress for the Intertwine regional effort and additional resources available for the Regional Investment Initiative as it ties into our regional parks system.

OPTIONS FOR FUNDING THIS AMENDMENT

For FP Use Only	
Org Unit	#
PES	6

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Parks and Environmental Services **DATE:** 4/7/10

DRAFTED BY : Maria Roberts

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	X
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	

PROPOSED AMENDMENT: ***Solid Waste Operating Contracts and Rate Implementation***

This amendment to the proposed budget is necessary to incorporate final negotiated prices for the operation of the two Metro transfer stations. The contracts were under negotiations at the time the proposed budget was prepared. In addition, this amendment implements the FY 2010-11 rates, Ordinance No. 10-1237.

Org Unit	**Fund**	**Line Items**		
		Acct #	*Account Title*	*Amount*
Resources				
Parks and Environmental Services, Solid Waste Operations	Solid Waste Revenue Fund, Operating Account	4300	Disposal Fees	($22,799,166)
		4305	Regional System Fee	$19,715,106
		4330	Transaction Fee	$2,800,076
		4342	Organics Fee	($160,099)
		4345	Yard Debris Disposal Fees	$173,829
			Total Resources	***($270,254)***
Requirements				
Parks and Environmental Services, Solid Waste Operations	Solid Waste Revenue Fund, Operating Account	5214	Fuels and Lubricants	$47,684
		5290	Operations Contracts	$507,880
		5300	Payments to Other Agencies	$4,880
		5990	Undesignated Fund Balance, Rate Stabilization	($830,698)
			Total Requirements	***($270,254)***

PROGRAM/STAFFING IMPACTS:

None

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

N/A

OPTIONS FOR FUNDING THIS AMENDMENT

N/A

For FP Use Only	
Org Unit	#
PES	7

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Parks and Environmental Services-MRC **DATE:** April 8, 2009

DRAFTED BY : Karen Feher

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	X
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	X

PROPOSED AMENDMENT: ***Council/COO Building Space Remodel Project***

To carry forward the Council/COO Building Space Remodel Project. The project was inadvertently budgeted in two funds. This action carries forward $160,000 for the project, $128,000 is in the Renewal and Replacement Fund with the balance in the General Fund.

Org Unit	**Fund/Dept**	**Line Items**		
		Acct #	*Account Title*	*Amount*
Resources	Renewal & Replacement Fund	3500	Beginning Fund Balance	$128,000
Requirements	Renewal & Replacement Fund	5810	Transfer of Resources to General Fund	$128,000
Resources	General Fund	3500	Beginning Fund Balance	$32,000
		4970	Transfer of Resources from R&R Fund	$128,000
			Total Resources	***$160,000***
Requirements	General Fund	5261	Capital Maintenance	$160,000

This represents the carry forward of the Council/COO Building Space Remodel Project. The project was inadvertently budgeted in two funds. This action carries forward $160,000 for the project, $128,000 is in the Renewal and Replacement Fund and the balance is in the General Fund.

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

N/A

OPTIONS FOR FUNDING THIS AMENDMENT

N/A

For FP Use Only	
Org Unit	#
FRS	8

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Finance and Regulatory Affairs **DATE:** April 8, 2009

DRAFTED BY : Karen Feher

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	x

PROPOSED AMENDMENT: ***CIP Amendment***

Finance and Regulatory Affairs

This project provides for the replacement of the computers in the police vehicles. Statewide the police are going to a new CAD system that requires a complete switch out of hardware and software in all three of our vehicles at the cost of $6,000 each..

This project is included in the Renewal and Replacement project in the Solid Waste Fund marked SW Renewal and Replacement Projects non CIP. $18,000 will be moved out of that project for a separate project. Since this project will be under $100,000 it will have an apparent reduction of $18,000 to the CIP but not change in the amount in the SW Renewal and Replacement Account.

For FP Use Only	
Org Unit	#
CAPITAL	9

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: All – Combined Capital **DATE:** April 8, 2009

DRAFTED BY : Karen Feher

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	
Substantive		Approved Budget		Capital Project	X
				Renewal & Replacement	

PROPOSED AMENDMENT:

Sustainability Center

Org Unit	Fund	Line Items		
Sust. Ctr		*Acct #*	*Account Title*	*Amount*
Resources	Natural Areas Fund 351	3500	Beginning Fund Balance	$200,000
Requirements	Natural Areas Fund 351	5710	Improvements Other than Building	$200,000
			Total Requirements	***$200,000***

This represents the carry forward of the following Sustainability Center Projects amending both the budget and the Capital Improvement Plan:

40 Mile Loop	$ 250,000
Graham Oaks Nature Park	$ 250,000
Willamette Cove	$-300,000 Project moved to FY 2013

Research Center

1. This amendment is to the Capital Improvement Plan project for the Transportation Modeling Services Cluster Upgrade:

   FY 2011-12 capital request reduced $18,200 from $68,200 to $50,000
   FY 2012-13 capital request increased $43,200 to $68,200 from $25,000
   FY 2014-15 capital request of $25,000 added

   This project is for the TRMS computing system maintenance and is used for the application of the Metro travel demand model and storage of related data.

2. This amendment is to the Capital Improvement Plan project for the Regional Land Information System (RLIS) adding $19,000 to FY 2014-15.

For FP Use Only	
Org Unit	#
R&R	10

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: All – Combined Renewal and Replacement **DATE:** April 8, 2009

DRAFTED BY : Karen Feher

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	X

PROPOSED AMENDMENT:

This consolidated technical amendment lists all the amendments from all Centers for renewal and replacement. In addition, this action amends the Metro Capital Improvement Plan. In some cases there will be only a Capital Improvement Plan impact as projects are moved beyond the FY 2010-11 budget year.

Parks and Environmental Services Solid Waste Operations

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	Solid Waste Operating Account Renewal & Replacement Fund (534)	3500	Beginning Fund Balance	$130,000
Requirements	Solid Waste Operating Account Renewal & Replacement Fund (534)	5740	Equipment & Vehicles	130,000
			Total Requirements	***$130,000***

This represents the carry forward of $130,000 of the $140,000 project replacing components of the Metro South ventilation System (Project 76841).

Parks and Environmental Services Metro Regional Center

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	Renewal and Replacement Fund 611 Program 00820	3500	Beginning Fund Balance	$194,403
Requirements	Renewal and Replacement Fund 611 Program 00820	5261	Capital Maintenance	444,403
	Renewal and Replacement Balance Fund 611	5900	Unappropriated Fund Balance	-250,000
			Total Requirements	***$194,403***

This represents the carry forward of the following Metro Regional Center Projects:

A portion of the funding for carpets	$ 35,040	
Thee elevator motor replacements	$ 9,363	
Parking Structure Waterproofing	$150,000	Carried forward from FY 2009-10
	$250,000	Moved back from FY 2011-12

For FP Use Only	
Org Unit	#
R&R	10

Parks and Environmental Services Regional Parks

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	Renewal and Replacement Fund 611 Program 00850	3500	Beginning Fund Balance	$71,549
Requirements	Renewal and Replacement Fund 611 Program 00850	5205	Operating Supplies	6.509
	Renewal and Replacement Fund 611 Program 00850	5710	Capital Maintenance	65,040
			Total Requirements	***$71,549***

This represents the carry forward of the following Regional Park projects:

Brainard Retaining Wall	$ 65,040
Picnic Benches Blue Lake Park	$ 6,509

Information Services

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	Renewal and Replacement Fund 611 Program 00810	3500	Beginning Fund Balance	$294,114
Requirements	Renewal and Replacement Fund 611 Program 00810	5201	Office Supplies	15,240
	Renewal and Replacement Fund 611 Program 00810	5215	Maintenance and Repair Supplies	-1,061
	Renewal and Replacement Fund 611 Program 00810	5740	Equipment and Vehicles	103,200
	Renewal and Replacement Fund 611 Program 00810	5750	Office Furniture and Equipment	176,735
			Total Requirements	***294,114***

This represents the carry forward of the following IS renewal and replacement projects from FY 2009-10 to FY 2010-11 as well as several projects that were either included in another project or completed in FY 2009-10:

Project	Amount	Account
Four Intel 1U	$16,646	5201
PeopleSoft Financial-HR systems1 (c1995)	65,025	5750
Finapp HP rf5470	47,940	5750
Findata HP rp5430	36,720	5750
Nokia 390 (pyrite) firewall, 2 units	6,242	5750
MRC – Server Room UPS	74,500	5740
Condor video system/Zoo connection (2,512 completed 2010)	28,700	5740
PS-HR-Web Dell 2850	4,162	5201
Network Monitoring (Quartz, Onyx)	5,201	5201
DS14 MKII Shelf 3	20,808	5750
HP DL140 (iris) TRIM server	2,081	5201
Dell 1950 (Inca) Active Directory- Included in Domain Proj	-3,184	5201
Dell 2650 (Aztec) Win 2003 Server Incl. In Domain Proj	-4,952	5201
Zoo-APC SUA1500RM2U (Cascade Crest 2) FY 2010	-1,061	5215
Baystack 350F switch (Cascade Crest) FY 2010	-1,592	5201
Baystack 350F switch #2 (Cascade Crest) FY 2010	-1,592	5201
HP Procurve 2424 switch (Cascade)	-1,530	5201

For FP Use Only	
Org Unit	#
R&R	10

Information Services (continued)

The following projects amend the CIP Renewal and Replacement only:

Project	Amount	Account
HP DL140 From FY 2010 to FY 2013	$1,040	5201
Dell 2950 (Everest) New Kronos Prod Sver From FY2010 to FY 2012	4,162	5201

Oregon Zoo

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	Renewal and Replacement Fund 611 Program 00810	3500	Beginning Fund Balance	-6,293
Requirements	Renewal and Replacement Fund 611 Program 00810	5261	Capital Maintenance	-10,213
	Renewal and Replacement Fund 611 Program 00810	5710	Improvements other than Building	40,800
	Renewal and Replacement Fund 611 Program 00810	5720	Buildings and Related	82753
	Renewal and Replacement Fund 611 Program 00810	5740	Equipment and Vehicles	-119,634
			Total Requirements	***-6,294***

This represents the carry forward of the following Zoo renewal and replacement projects from impacting FY 2011 carried from other years or to other years.

Project	Amount	Account
Africafe Heater Boiler Replacement – AFCHHWB1 from 2011 to 2012	-$40,000	5740
1982 Cushman Cart Replacement (15) from 2011 to 2010	-19,102	5740
1988 Chevy Van Replacement from 2010 to 2011	31,212	5740
1990 Cushman Blue from 2011 to 2010	-15,918	5740
1990 Cushman Cart Replacement (49) from 2011 to 2010	-18,727	5740
1997 EZ-Go (Zoomer-70) from 2011 to 2010	-14,857	5740
1998 Cushman UTV from 2011 to 2010	-10,612	5740
Kongo Ranger Station/Meerkat Exh Roof fr 2011 to 2014	-12,019	5720
Research Building Heat Pump – RSCHP1 from 2011 to 2012	-5,100	5740
Swamp Bldg & Aviary Roof Replacement from 2010 to 2011	94,772	5720
Treetops Exhibit Viewing Structure Renewal fr 2010 to 2011	40,800	5710
Washington Park Station Roof from 2011 to 2012	-10,213	5261
Vollum Aviary air handler VOLAH1 from 2011 to 2014	-26,530	5740

The following projects amend the CIP Renewal and Replacement only and impact FY 2010 only:

Project	Amount	Account
Bearwalk Café Yogurt Machine Replacement BWCRFR10 from 2010 to 2015	$-7,283	5740
Cascade Crest roof top unit – CCBRTU1 from 2010 to 2014	-12,734	5720
Africafe Restaurant Tables Replacement fr 2012 to 2010	41,616	5740
1997 Cushman Cart from 2016 to 2010	24,605	5740

For FP Use Only	
Org Unit	#
ZOO	12

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Oregon Zoo **DATE:** April 9, 2010

DRAFTED BY : Joanne Ossanna

Type of Amendment:		Amendment to:		Purpose:	
Technical	X	Proposed Budget	X	Operating	X
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	

PROPOSED AMENDMENT: ***Oregon Zoo Concerts***

This action requests adjustments to the budget to provide three additional premium concerts as well as increased costs and associated revenue with booking specific artists. Total request is expected to general approximately $151,000 in net revenue adding to the General Fund contingency.

Org Unit	**Fund**	**Line Items**		
		Acct #	*Account Title*	*Amount*
Resources	General Fund – Oregon Zoo	4500	Admissions – Ticket Sales	$485,800
		4550	Food Sales	51,700
		4750	Donations - Sponsorship	-15,500
			Total Resources	***$522,000***
Requirements	General Fund – Oregon Zoo	5240	Contracted Professional Services	$290,000
		5220	Food Costs	37,000
		5040	Seasonal Labor	22,152
		5100	Fringe Benefits	3,848
		5280	Professional Services	18,000
		5999	Contingency	151,000
			Total Requirements	***$522,000***

PROGRAM/STAFFING IMPACTS:

Due to more competition in the Metro area the cost of booking specific artists has increased, but the zoo is confident that the price of concert tickets for these artists can be increased to offset the additional expenditures with little impact on the number of tickets sold. Based on an analysis of ticket sales for these artists at other venues, it appears that our increase in the ticket prices for these artists will still be very marketable. In addition, the zoo has added three premium concerts from the nine in the original budget. In addition to ticket revenue and production expenditures, we have included an adjustment to other budget items to better reflect our projections.

For FP Use Only	
Org Unit	#
ZOO	13

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Oregon Zoo **DATE:** 4-9-2010

DRAFTED BY : Joanne Ossanna

Type of Amendment:		Amendment to:		Purpose:	
Technical	x	Proposed Budget	x	Operating	x
Substantive		Approved Budget		Capital Project	
				Renewal & Replacement	

PROPOSED AMENDMENT: ***Oregon Zoo donation revenue***

The zoo consistently receives smaller contributions and donations to purchase specific items or support specific programs. The amendment anticipates these contributions and provides budget appropriation to be used for such specified purpose.

Org Unit	**Fund**	**Line Items**		
		Acct #	*Account Title*	*Amount*
Resources	General Fund – Oregon Zoo	4750	Donations	$30,000
Requirements	General Fund – Oregon Zoo	5490	Misc. Expenditures	$30,000

PROGRAM/STAFFING IMPACTS:

There are no program staffing impacts for this amendment.

Substantive Amendments

For FP Use Only	
Org Unit	#
HR	1

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Human Resources **DATE:** 4/7/10

DRAFTED BY : Mary Rowe

Type of Amendment:		Amendment to:		Purpose:	
Technical		Proposed Budget	x	Operating	x
Substantive	x	Approved Budget		Capital Project	
				Renewal & Replacement	

Note: If the purpose of the amendment is for a capital or renewal and replacement project please attach a revised 5-year CIP sheet

PROPOSED AMENDMENT: ***Pre-employment Criminal Background Check Services***

Metro has been using a third party background check vendor for a limited number of zoo regular status and volunteer positions where the individuals will have unsupervised access to children. Metro successfully lobbied the legislature last year to be allowed to use the State of Oregon's Child Care Registry for this purpose rather than the current vendor. This will increase the cost for those background checks. In addition, after carefully considering risk factors, Metro HR and legal departments have decided to implement pre-employment criminal background checks on all finalists for positions at Metro utilizing a third party vendor. HR and OMA are in the process of conducting an RFP process to select a vendor; preliminary cost figures are available.

In 2009 Metro hired approximately 480 regular and temporary employees. The number of employees who have direct unsupervised access to children and will undergo the State of Oregon's Child Care Registry background check process varies somewhat each year. We are estimating it would be used for 90 finalists this coming year. We feel this is a conservative estimate and that it could be in excess of 100. The cost of using the State's registry is $52 per finalist or $4,680 (90 x $52) per year. The estimated cost of using a third party vendor to provide criminal background checks for the 400 finalists is about $36 per finalist or $14,400 per year. The combined cost of using both services is estimated at $19,080.

	Fund	**Org Unit**	**Program**	**Line Items**		
				Acct #	*Account Title*	*Amount*
Requirements	010-GEN	00420-HR	00600	5440	Program Purchases	$19,080
	010-GEN	99999-Non-dept		5999	Contingency	($19,080)

PROGRAM/STAFFING IMPACTS:

$19,080 budget impact.

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

Pre-employment criminal background checks have been recognized by OMA and other local government agencies as an essential step to the selection process. Conducting background checks can help limit the organization's exposure by mitigating the risk of negligent hiring or failure to hire lawsuits. To perform our due diligence, Human Resources requests funding for pre-employment criminal background check services.

OPTIONS FOR FUNDING THIS AMENDMENT

Funding will originally be provided from the General Fund contingency. At year-end, actual costs will be included in the final cost allocation plan and recovered from all departments.

For FP Use Only	
Org Unit	#
HR	2

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Human Resources **DATE:** 4/7/10

DRAFTED BY : Mary Rowe

Type of Amendment:		Amendment to:		Purpose:	
Technical		Proposed Budget	x	Operating	x
Substantive	x	Approved Budget		Capital Project	
				Renewal & Replacement	

Note: If the purpose of the amendment is for a capital or renewal and replacement project please attach a revised 5-year CIP sheet

PROPOSED AMENDMENT: ***One Year Limited Duration Position in HR to Support Learning Management System***

This proposal funds a 1.0 FTE one year limited duration Administrative Assistant II position in Human Resources to support the first year of the Learning Management System (LMS), Metro's online training software. The total cost of the position with benefits for the year is $58,800. This position will provide much needed assistance to get the system up and running–anticipating increased support needed for end users during the first year–and will convert Metro classroom training into online courses.

It is estimated that it will take from 0.3 to 0.5 FTE to perform MRC site administration and overall coordination of site administration duties for the system. Additional work in the system's first year includes creating on line training for current Metro procedures such as procurement-card use and new employee information, which will easily fill the remaining portion of a 1.0 FTE position's time.

Funding would come from carrying forward $48,800 from the Chief Operating Officer's budget earmarked for course content for the LMS system. (This has been discussed with Scott Robinson.) An additional $5,000 would be carried forward from HR's FY 2009-10 staff development budget for the Sustainable Metro Initiative (of which LMS is a component). The final $5,000 would be taken from the line item for temporary services that is already in HR's FY 2010-11 budget.

	Fund	**Org Unit**	**Program**	**Line Items**		
				Acct #	*Account Title*	*Amount*
Resources	010-GEN	99999-Non-dept		3500	Beginning Fund Balance	$53,800
Requirements	010-GEN	00420-HR	00600	5030	Temporary Employees	($5,000)
	010-GEN	00420-HR	00600	5015	Salaries, Full time, non-exempt	$39,322
	010-GEN	00420-HR	00600	5100	Fringe Benefits	$19,478

PROGRAM/STAFFING IMPACTS:

This would add a 1.0 FTE one year limited duration Administrative Assistant II position to HR.

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

Metro has currently invested $116,500 ($76,500 purchase price plus one time licensing fee of $40,000) plus numerous staff hours to implement the Learning Management System. Without this position it is likely that Metro will not see a return on that investment. Alternatives to funding the position are: 1) put implementation of the system on hold for one year and assess at that time. 2) Utilize the system only for course tracking. Given the investment Metro has made in this system, it would be a very expensive alternative to the current Excel spreadsheet tracking of courses. 3) Implement the system without course

content and delay delivery of on line applicant tracking system and/or delivery of values, competencies and management training while we use current staff for site administration and content development. 4) Contract out for design of online courses. The cost to make a 30 minute interactive on line training course exceeds $10,000. The overall cost to convert Metro courses to on line learning is greater than the cost of the position proposed and would not cover site administration needs or administrative support to the training function.

OPTIONS FOR FUNDING THIS AMENDMENT

As noted above, the FY 2009-10 COO's budget includes $48,800 earmarked for LMS content that will not be spent during the year; if carried forward for this position, the funds should achieve the same result (development of LMS content). The Deputy COO has agreed with the use of the funds for this position. The remaining $10,000 would come from carrying over $5,000 earmarked for SMI (of which LMS is a component) in HR's FY 2009-10 budget and also utilizing $5,000 earmarked for temporary services in HR's FY 2010-11 budget.

For FP Use Only	
Org Unit	#
SUS	4

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Sustainability Center
Resource, Conservation and Recycling **DATE:** 4/7/10

DRAFTED BY : Tim Collier

Type of Amendment:		Amendment to:		Purpose:	
Technical		Proposed Budget	X	Operating	X
Substantive	X	Approved Budget		Capital Project	
				Renewal & Replacement	

Note: If the purpose of the amendment is for a capital or renewal and replacement project please attach a revised 5-year CIP sheet

PROPOSED AMENDMENT: ***Diesel Retrofit Project***

To adjust the FY 2010-11 Resource, Conservation and Recycling budget, moving forward diesel retrofit monies that were originally earmarked for the Outdoor School program. This money was made available due to under spending in the Outdoor School Budget for FY 2009-2010 and some of that under spending was set aside to be used on the diesel retrofit program. This amendment also recognizes $317,647 from an EPA funded grant through DEQ that was originally anticipated to be received in January 2010 but is still awaiting EPA funding which should come in June 2010. Phase one of this project was to be completed by June 30, 2010, but unforeseen delays have caused it to be pushed into the FY 2010-11.

Org Unit	Fund	Line Items		
		Acct #	*Account Title*	*Amount*
Resources	SW Revenue Fund Operating Account (530)	3500	Beginning Fund Balance	$235,294
	SW Revenue Fund Operating Account (530)	4105	Federal Grant - Indirect	$317,647
			Total Resources	***$552,941***
Requirements	SW Revenue Fund Operating Account (530)	5240	Contracted Professional Services	$552,941
			Total Requirements	***$552,941***

PROGRAM/STAFFING IMPACTS:

Funding will provide level 1 and level 2 diesel particulate matter filtering technologies for regional refuse trucks of 2002-2006 vintage as well as provide technical and outreach support for transition to alternative fuels for this industry sector.

ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT

OPTIONS FOR FUNDING THIS AMENDMENT

This project will be funded through a combination of beginning fund balance and the recognition of new grants.

For FP Use Only	
Org Unit	#
PES	11

AMENDMENT TO FY 2010-11 BUDGET

CENTER/SERVICE: Parks and Environmental Services **DATE:** 4/9/10

DRAFTED BY : Tim Collier

Type of Amendment:		Amendment to:		Purpose:	
Technical		Proposed Budget	X	Operating	
Substantive	X	Approved Budget		Capital Project	X
				Renewal & Replacement	

PROPOSED AMENDMENT: ***Oxbow Park Sandy River Bank Stabilization***

This proposed amendment is to match a $49,500 grant from Oregon Watershed Enhancement Board (OWEB) to look at the engineering possibilities to help stabilize the Sandy River bank at Oxbow Park. Over the last several years the bank has been severely eroded and could eventually impact services at the park. This is only the initial engineering study and other funding will have to be found for any long-term stabilization capital project.

Org Unit	**Fund**	**Line Items**		
		Acct #	*Account Title*	*Amount*
Resources	Metro Capital Fund	4110	State Grant	$49,500
Requirements	Metro Capital Fund	5710	Improvement other than building	$69,500
		5999	Contingency	($20,000)

OPTIONS FOR FUNDING THIS AMENDMENT

The action will be funded from the recognition of a grant from the Oregon Watershed Enhancement Board and a transfer of contingency in the Metro Capital Fund.

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Portland, OR 97232-2736
503-797-1700
503-797-1804 TDD
503-797-1797 fax

www.oregonmetro.gov

Metro | *Memo*

Date: April 16, 2010

To: David Bragdon, Council President
Rex Burkholder, Councilor
Carlotta Collette, Councilor
Kathryn Harrington, Councilor
Carl Hosticka, Councilor
Robert Liberty, Councilor
Rod Park, Councilor

From: Michael Jordan, Chief Operating Officer

Cc: Scott Robinson, Deputy Chief Operating Officer
Margo Norton, Finance & Administrative Services Director
Senior Leadership Team
Finance Team
Council Policy Coordinators

Re: **Management response to Councilor Amendments**

INTRODUCTION

On April 20, 2010, the Council will begin discussion and consideration of amendments to the FY 2010-11 proposed budget, moving us to the point where the proposed budget becomes the Council's budget. As part of our budget process the Council has provided an opportunity for me to consider and respond to the proposed amendments as your discussions begin.

There are three Councilor-introduced amendments, all representing good ideas arising from examination of the proposed budget or other Council initiatives. All three proposals require General Fund resources totaling $283,650 in direct FY 2010-11 costs with possible, but not yet quantified future costs. All proposals will require General Fund support, either by reducing proposed expenditures in other areas or using contingency. In considering my response, I am mindful of the Council's guidance for proposing a financially sustainable budget, the continuing economic uncertainty in the region and the state, and the importance of producing the desired outcomes for our current initiatives. In framing my comments, I have considered the development or readiness of an amendment to proceed, our existing capacity to implement an amendment, the likelihood of achieving the outcome with the resources as presented, and whether partners are needed and/or ready to engage and move forward with us.

Below are comments specific to individual amendments, in the order in which they were originally distributed.

PROPOSAL COMMENTS

Multi-modal transportation data inventory (Councilor Burkholder)

This proposal provides for an audit of current transportation data collection/maintenance efforts within Metro and at our partner agencies will result in a multi-modal transportation data inventory. This consultant-lead inventory will detail existing transportation infrastructure data, exploring information workflows and identifying redundancies and gaps. The audit will also develop a needs assessment and a proposal/scope for how to proceed. While this project sets an essential first step, data development will be a future project. At the conclusion of the project Metro staff should understand how transportation data is collected and maintained (internally and throughout the region) and have a clear understanding of what steps are necessary to proceed, i.e. how to create an integrated transportation data model. The project will require the support and participation of partners and the clear understanding by all participants that the project sets the stage for possible, but not yet funded, future development.

Inventory cost: $50,000 One-time cost and one-time funding.
Future cost: no estimate made

Local Community Development- Metro Staff support for brownfield assessment and use of visualization tools (Councilor Harrington)

This budget amendment would reinstate a planner position to complete brownfield assessments and develop and implement visualization tools in communities across the region. This work leads directly to continued efficient use of lands within the Urban Growth Boundary, in keeping with the Council's desired regional outcomes. The Assistant Regional Planner would spend approximately three-quarters of the time on the brownfields work and one-quarter on development and implementation of the visualization tool and related technical assistance. Metro staff currently manages 5-10 brownfields sites at a time, and receives about 10 inquiries per month for information and technical assistance. The success with this program is measured by tracking the number of inquiries and our ability to guide local staff and property owners through the assessment and redevelopment process. Similarly, the amendment would support staff resources to participate in visualization exercises in four to six locations across the region. Metro would track these efforts and collect feedback and comment on them to ensure that our technical assistance is meeting community needs and leading to implementation.

Reinstatement cost: First year cost, including department overhead: $83,650.

Three year cost: The reinstatement of this position is assumed to be an ongoing cost. The three year estimated cost is $249,413, excluding department overhead.

Nature in Neighborhoods Restoration and Enhancement Grant Program (Councilor Park)

This program has had four allocations of funding ($1.6 million total) and four grant award cycles. The original source of funding was related to excise tax collected from the Solid Waste system, a source which has been exhausted as a result of the downturn in tonnage. Operated on a reimbursement basis, the earliest projects are now just completing after three years, and grant activity for the more recent awards will continue into FY 2011-12. The Natural Areas Program Oversight Committee, in their 2010 report asked Metro to work to increase public interest and participation in the Nature in Neighborhoods Capital Grants Program. They recommend "continued outreach and assistance to encourage applications from organizations of diverse size, type and location in the region." Success

with the smaller and more flexible Restoration and Enhancement Grant Program has led to applications for capital grants from several organizations.

One grant cycle: $150,000 One-time cost and one-time funding.
Future cost: No estimate is made because Council has approved varying annual amounts in the past without determining that this is an on-going, permanent program.

KEY QUESTIONS

The proposals offered all have aspects that are complementary to Metro's existing work. They also raise some questions that may benefit from additional Council direction and refinement. In preparing for the discussion about the amendment proposals, I would ask the Council to keep in mind some key areas and questions:

Economic Climate

- Proposals identify General Fund resources or reserves as the potential funding source. Will we have sufficient reserves to sustain our key initiatives through the continuing economic downturn? Are we maintaining fiscal discipline and caution?
- Does the economic climate make the amendment more timely and effective, or does the economic climate potentially lower the chance of the amendment producing the desired result?

Readiness

- What is the readiness of each amendment to proceed and deliver?
- How much additional Council discussion is needed to make it ready?
- Will additional dialog result in a better project?

Capacity

- Do we have the capacity to implement the amendment with existing staff?
- Is the staffing or resource proposed in the amendment sufficient to achieve the desired outcome?

Partnerships

- Will Metro be convening or carrying the full responsibility?
- Does the proposal depend on the active participation of others?
- Are partners willing and able to participate at a level necessary to ensure proposal success?

Opportunity Cost

- Is this proposal urgent? Must we begin it now?
- Will taking on this amendment enhance or dilute our focus from primary operations or the Community Investment Strategy, either now or in the next two years?

Conclusion/Recommendation

These amendments individually or in total are not so fiscally onerous that they cannot be accommodated within the budget for this year. Key considerations for each are somewhat different in the opinion of management.

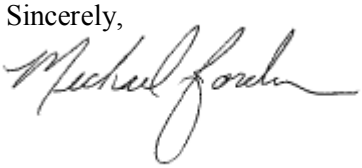
For the Multi-modal Transportation amendment the key consideration is that the $50,000 proposed will do some preliminary inventory and assessment work. The balance of the work to achieve the desired outcome will be substantially more, in the hundreds of thousands.

The Brownfields and Visualization Tools amendment would reinstate a fulltime regular employee to work that is ongoing. The key consideration is one of sustainability on a long-term fiscal basis or can the Council identify a lower priority to reduce effort in future years.

The Nature in Neighborhoods Grant amendment has been funded a various levels over its history and the key judgment for the Council, assuming a desire to continue, is at what level for this year.

Ultimately this is the Council's budget. In addition to the amendments, you are considering the entire proposed budget including the transformational Community Investment Strategy. You have some difficult choices to make about expending both Metro's financial capital and its political capital. I hope this memo is helpful and if you have further questions regarding this memo or any other aspects of the budget please let us know.

Sincerely,



Michael Jordan

Councilor Burkholder #1

Council Proposals
For Budget Amendment Discussion

Multi-modal transportation data inventory

Metro is increasingly being asked to help solve the region's most challenging problems such as reducing greenhouse gases, increasing health and safety, enhancing accessibility, and deciding where to make critical investments with the constrained transportation dollars in the region. Given these demands, the agency needs a more integrated system for collecting and maintaining transportation data, especially for biking and walking which have not received as much attention in the past.

To ensure sustainable long-term success, this effort should include biking and walking infrastructure (e.g. sidewalks, bike lanes, trails) as well as other modes (e.g. light rail lines, freight rail, auto lanes). The agency needs a new data paradigm – an integrated transportation data model. Currently, much transportation data at Metro (and across the region) exists within various silos, and while each entity uses this data to effectively address its own concerns, little attention has been given to building and storing this data in an integrated data model. The next step is to integrate this network data to reflect how all of the features and attributes interact in the real world. This will be useful for analyzing intermodal transfers (e.g. bikes and transit), and conflict points between modes (e.g. pedestrian and freight rail). Creating an integrated transportation data model will improve the tools available for transportation and land use planning as well as transportation demand modeling.

This proposal would allow Metro's Data Resource Center to hire and support a specialist in transportation database structures to perform an audit of current transportation data collection/maintenance efforts within Metro and at our partner agencies. The audit would include an initial inventory of all existing transportation infrastructure data, exploring information workflows and identifying redundancies and gaps. It will include a needs assessment and a proposal/scope for how to proceed. This specialist will need a wide breadth of knowledge relating to transportation data, GIS and modeling applications. A fresh perspective on this issue could yield insights that have become clouded by routine methodologies.

The work will be completed between July 2010 and January 2011. The knowledge gained will better position Metro to seek funding to complete the larger effort. The future work would likely include designing an integrated transportation database and recommending roles for Metro, Portland State University and other regional partners. It would also determine the level of effort needed for building and maintaining the databases, as well as an implementation plan.

Objective

The intent of the proposal is to take preliminary steps toward creating a more integrated system for collecting and maintaining transportation data. The proposal will reach its desired outcome if Metro has learned how transportation data is collected and maintained (internally and throughout the region) and has a clear understanding of what steps are necessary to proceed, i.e. how to create an integrated transportation data model

Duration

___X___ One time Specific length: _____ _____On-going

Cost Estimate

$50,000 to complete a data inventory, needs assessment and scoping of next steps.

Funding Options

General Fund Reserves

Relationship to other programs

How does this proposal relate to, enhance or complement existing programs or projects?

This proposal is consistent with the Sustainable Metro Initiative and its efforts to increase efficiency and communication within and between Metro's departments and increase collaboration with regional partners. A fully integrated regional transportation data model will greatly benefit several sections within Metro that need to know the location and attributes of existing transportation facilities, such as Transportation Modeling, Regional Transportation Planning, Regional Trails Planning & Acquisition, Active Transportation partnership, Corridor Planning, Land Use Planning and the Development Center.

There are many potential applications for integrated transportation data. The most pressing needs are for bicycle and pedestrian modeling, green house gas scenarios, freight planning, Regional Flexible Fund decisions, Bike There!/Walk There! maps and Regional Performance Indicators. In the future, the network would also create opportunities for online trip planning, real-time traveler information, emergency response and disaster planning.

Stakeholders

Who will be affected, positively or negatively, by this proposal? What known groups or coalitions will have interest in this?

The proposal will position Metro to complete an integrated transportation data model, which would allow transportation and land use planners at Metro, Cities, Counties, ODOT and TriMet to perform better informed and more sophisticated analyses. Several groups or coalitions will have interest since better data and analysis will help them advocate for the types of projects they care about, e.g. the Intertwine Alliance, Executive council on Active Transportation, Bicycle Transportation Alliance, Willamette Pedestrian Coalition, and Coalition for a Livable Future.

Councilor Harrington #1

Council Proposals
For Budget Amendment Discussion

Short Title

Local Community Development- Metro Staff support for brownfield assessment and use of visualization tools.

Concise Description

This budget amendment would continue one FTE Assistant Regional Planner position to complete brownfield assessments and develop and implement visualization tools in communities across the region.

The continued funding of the Assistant Regional Planner position is vital to Metro's continued efforts to redevelop and reuse brownfield sites and provide local jurisdictions with the tools needed to grow into the communities they aspire to be. **These efforts lead directly to continued efficient use of lands within the Urban Growth Boundary to implement the Council's desired outcomes.** If the position is eliminated as proposed in the budget, it will diminish the success of the efforts that Metro has been developing over the past several years.

Through an EPA Grant, Metro has funds to hire a contractor with the geotechnical expertise to conduct brownfield assessments. In addition to managing the consultant contract, Metro staff identifies the sites needing assessment, reviews them with the Brownfields Task Force to determine priority and provides technical assistance related to the brownfields assessments. Metro staff receives **approximately 10 inquiries a month** for information and technical assistance related to brownfields 101 presentations, financial assistance, sites needing redevelopment, or information about buying or selling a brownfield property. **In nine out of ten calls, Metro staff is able to provide the requested information.** The level of interest in brownfields has increased dramatically since the program was started three years ago. Now, approximately one-half to two-thirds of these requests are a direct result of the intensive community outreach efforts that have been done to grow and develop this program.

Currently, Metro staff manages approximately 5-10 program sites at a time at different stages of the process from initial engagement through redevelopment. This amendment will provide the staffing resources to continue at this level of activity. **Without this amendment, the proposed budget would result in the need to turn away 75% of these requests, reduce our caseload by 80-90% and cut outreach efforts by 90%, thereby limiting our ability to expand our efforts in brownfield redevelopment in the communities through-out the region – that otherwise have no brownfield redevelopment programs** . This budget amendment will provide the staff resources needed to spend EPA funds in the greatest time of need in our communities, within the grant period and avoid the need to request a grant extension.

Without this amendment, new requests and opportunities, per community demand and momentum, will be turned away and the remaining staff would be responsible for maintaining the current projects. While this was adequate to meet demand when the grant was first initiated three years ago, community outreach efforts and past successes have increased the level of interest in brownfields and resulted in the need for increased staff focus on the program. Planning and Development estimates an additional .75 FTE is needed to meet the community need for brownfield assessment and redevelopment activities.

This amendment will also support staff resources needed to continue the development and implementation of visualization tools to help local jurisdictions plan for redevelopment and infrastructure investments. The High Capacity Transit and Local Aspirations workshops in 2009 demonstrated the potential that visualization tools have to engage communities and illustrate benefits of

redevelopment and infrastructure investments to achieve their local aspirations. Since these workshops, staff has been expanding the database to allow for visualization across the region and expects to have this component of the work completed at the end of this fiscal year. Local jurisdictions have expressed interest in using the visualization tool in conjunction with their ongoing planning and development studies. This tool will likely be used to help community members be less fearful of redevelopment and infill opportunities in their neighborhood areas – that fear and community opposition being an obstacle to reaching some infill goals. **This budget amendment would support staff resources to participate in a visualization exercise using the newly developed database in four to six locations across the region.** Without this amendment, staff expect to be able to participate in only two exercises, in which the work is funded with other resources, thereby delaying community momentum to reach Region 2040 Growth Concept outcomes. The Planning and Development department estimates an additional .25 FTE is needed to continue working with local communities to apply these visualization tools to additional locations, as requested.

In future years, this position will support continued growth in the brownfield program if additional grant funds are awarded and help meet the continued appetite for technical assistance at the local level to support redevelopment.

Objective

This proposal supports Metro's objective of engaging and inspiring communities to take the actions and make the investments necessary to accomplish their local aspirations consistent with the Regional 2040 Growth Concept and a community-based investment strategy. Reuse and redevelopment of brownfield sites and visualizing needed investments in centers and corridors will help Metro achieve this overall objective.

Duration

_____ One time _____Specific length: ____X____On-going

Cost Estimate

This position is currently funded until June 2010. The amendment would add the Associate Planner back into the base budget for a cost of **$83,650**, adjusted annually.

Funding Options

General Fund- Reserves

Relationship to other programs

The brownfield assessment program and visualization efforts are a key part of implementing Metro's Making the Greatest Place program and as such are linked to many other planning and implementation efforts currently underway. **The brownfields assessment program demonstrates Metro's commitment to promoting the efficient use of land within the Urban Growth Boundary** and promoting the clean-up and redevelopment of vacant brownfield sites.

Metro's visualization tools build on the work established through the Local Aspirations effort by helping inform decisions by local jurisdictions and Metro Council on how best to focus regional policies and leverage limited investments in communities to support growth in centers, corridors and employment areas as reflected in local aspirations. These **decisions lead directly to providing capacity for development within the urban growth boundary and minimizing the need for urban growth boundary expansion.**

Stakeholders

The Brownfields Task Force, appointed by the Council President and confirmed by the Council, is made up of local developers, real estate professionals, elected officials and brownfield technicians, to give direction to the brownfield assessments, and is representative of the types of stakeholders in this area. Property owners with brownfield sites in centers and corridors who are ready to move forward with redevelopment are clearly stakeholders as well.

Finally, local communities, jurisdiction planners and economic development professionals who benefit from technical assistance on their brownfields and assistance in visualizing redevelopment opportunities and investment needs are stakeholders for this work.

Councilor Park #1

Council Proposals
For Budget Amendment Discussion

Short Title

Nature in Neighborhoods Restoration and Enhancement Grant Program

Concise Description

Continue the Nature in Neighborhoods Restoration and Enhancement Grant Program for FY 10-11. $150,000 will allow Metro to continue to support grassroots, community-oriented projects that connect citizens to their watershed through hands-on restoration activities and environmental education.

The Metro Council's Nature in Neighborhoods Restoration and Enhancement Grant Program has demonstrated its effectiveness and demand continues to exceed the funds available. The program remains extremely competitive and only those projects with the strongest partnerships, demonstrated needs and potential to provide the greatest benefit are funded. While some limited grant funds are available for restoration activities, this is the only program in the region that specifically seeks to actively engage people in the restoration of the region's urban watersheds. For many neighborhoods and local organizations this is the only source of grant funding for these types of projects.

Since 2005 the Restoration and Enhancement Grant Program has funded 63 projects for a total of $1.5 million. Metro grants have been matched by $7 million from partners to support activities on the ground, in the community and in the classroom. Each $1 that Metro has invested has leveraged $4.70 in additional investments. The Metro Council will award a fifth round of grants in May 2010. Strong interest in the program continues. This year 48 pre-applications were submitted requesting $777,206 in grant funding.

Objective

The Nature in Neighborhoods Restoration and Enhancement Grant program seeks to actively engage people in the restoration of our region's urban watersheds and teaches adults and children important conservation values. Success measures include numbers of participants involved in environmental education efforts, number of volunteer hours contributed to restoration projects, new groups and new projects participating in each funding cycle, the depth of partnerships and regional equity.

The program was created in 2005 to demonstrate commitment from the Metro Council in implementing Nature in Neighborhoods. Providing resources to neighborhoods, community groups, non-profit organizations, local watershed councils and local governments to support restoration, enhancement and conservation education programs in their communities was part of the Council's strategy to "create a movement" that would spark additional investment and engage citizens directly in the long-term stewardship of their natural resources.

This program has been successful at achieving stated objectives regarding engaging citizens in restoring watershed health. To date the funded projects have achieved the following results.

- Leveraging $4.70 for every $1.00 of grant funding provided by the Metro Council. This includes nearly 70,000 hours of volunteer-donated time and talent.
- Engaging nearly 300 private, public, non-profit and community partners.
- Supporting dozens of classrooms and thousands of students every year – many from low income neighborhoods. These students are engaged in environmental education programs and service-learning projects in their local watersheds.

To date nearly $1.5 million has been distributed by the Metro Council to 63 projects representing nearly 100 public agencies and approximately 260 private and non-profit partners. Funding for grants and program administration has come from both the Rate Stabilization Fund and Metro's General Fund.

Duration

___X___ One-time _____Specific length: ____On-going

Cost Estimate

This program is currently staffed until June 2012 when contracts from the fifth grant round, which will be approved by the Metro Council in May 2010, will expire. This amendment will extend the need to administer the grant program until June 2013.

This program does not generate revenue.

Funding Options

General Fund Reserves

Relationship to other programs

The Restoration and Enhancement Grant Program is an important component of the Metro Council's Nature in Neighborhoods initiative. It is the program with the broadest reach into the community and directly engages citizens in projects that support healthy watersheds.

The Restoration and Enhancement Grant Program complements and builds on other Metro Council initiatives and goals:

- Building capacity and supporting organizations in developing projects for potential funding from the Nature in Neighborhoods Capital Grants program.
- Supporting access to environmental education programming at the school and community level – particularly within low income areas of the region.
- Supporting the Intertwine Alliance's vision of working collaboratively to meet the restoration needs for the health of the region's ecosystems.
- Funding restoration projects on private lands that provide a significant public benefit. These projects are not eligible for funds from the Nature in Neighborhoods Capital Grants Program.

Nature in Neighborhoods Restoration and Enhancement grants are a key source of support for many of the conservation organizations providing hands-on educational programming to adults and children throughout the region. These grant programs support the Metro Council's investment in a regional strategy for improved collaboration and delivery of Conservation Education services and Metro's $1.4 million investment in Outdoor School.

The Natural Areas Program Oversight Committee, in their 2010 report asked Metro to work to increase public interest and participation in the Nature in Neighborhoods Capital Grants Program. They recommend "continued outreach and assistance to encourage applications from organizations of diverse size, type and location in the region." Success with the smaller and more flexible Restoration and Enhancement Grant Program has led to applications for capital grants from several organizations. It is an important resource for involving the community and helps in cultivating larger projects. There is a growing track record for the smaller grants helping build the capacity of organizations to apply for the larger, more complex capital grants. For example, Verde, a small non-profit dedicated to connecting low-income people with economic benefits of protecting the environment, received a Nature in Neighborhoods Restoration and Enhancement grant in 2007. In 2009 Verde teamed with Friends of Trees

and the Oregon Department of Transportation on a successful Capital Grant application for tree planting in the I-205 transportation corridor. Similarly, the Wilkes East Neighborhood Association and their partners received a Restoration and Enhancement grant in 2009 to restore the 10-acre Nadaka Nature Park in Gresham. Some of those partners went on to secure funding for a 3-acre addition to the neighborhood natural area through the Nature in Neighborhood's Capital Grant program.

Stakeholders

In total, nearly 100 different public agencies and approximately 260 private partners have become engaged in implementing the 63 Metro-funded projects. Stakeholders include:

- Watershed councils such as the Tualatin River, Columbia Slough, Tryon Creek and Johnson Creek watershed councils have garnered project support through this grant program for their priority projects. Look for a new entry, the Urban North Clackamas Watershed Council, in the 2010 projects recommended for funding.
- "Friends groups" such as Fans of Fanno Creek, Friends of Kellogg and Mt. Scott creeks, Friends of Rinearson Creek and others have helped remove invasive species, plant native plants, and stabilize stream banks on hundreds of acres of public and private natural areas.
- Schools have used funds for education programs and to enhance the ecological functions of their school grounds. This includes a broad sampling of schools reaching from high schools in Gresham, David Douglas, Tigard and Gladstone to Portland and Beaverton area elementary schools – and many others.
- Other partners include neighborhood associations, universities, businesses, garbage haulers and dozens of non-profit organizations.