



## METROPOLITAN EXPOSITION-RECREATION COMMISSION

Date: December 23, 2009

To: All Prospective Bidders  
From: Heather Peck – Construction/Capital Projects Division

### Oregon Convention Center – Movable Partitions Project Addendum No. 2

MERC has issued an addendum to the Request for Proposals for the “OCC - Movable Partitions Project”.

The purpose of this addendum is to:

- 1) Extend the Bid Due Date - **Bids will now be due no later than 2:00pm on January 5, 2010.**
- 2) Clarify specifications for materials requested in the Base and Alternate Quote sections for the Meeting Rooms and Ballrooms as listed on pages 2-3 in the RFP Document. (*see Attachment A*).
  - A. Regarding *Item 6* of the Meeting Room and Ballroom *Base Quote* sections:
    - Add additional instructions as follows:  
*Carpet must be tucked behind astragals, top and bottom sweeps to prevent peeling of the carpet along the edges*
    - “*similar carpet material*” should read “*Crosspoint 30 oz carpet*”.
  - B. Regarding *Item 6* of the Meeting Room and Ballroom *Alternate Quote* sections:
    - Remove pricing for *fabric material* as an alternate to carpet. *Item 6*. Under the Alternate Quote should read the same as in Base Quote.

For questions, please contact Josh Lispcomb, Project Manager - MERC Construction/ Capital Projects at [joshlipscomb@mercvenues.org](mailto:joshlipscomb@mercvenues.org) or at 503-731-7947 .Or Heather Peck at [heatherpeck@mercvenues.org](mailto:heatherpeck@mercvenues.org).

## Request for Proposals (RFP)



The contract contemplated consists of the following:

Meeting Room Partition Type:

931 ModernFold partitions

18 ft. tall

4' wide panels

#14 track system

2" manual drop seal

<u>Meeting Room</u>	<u>Quantity of Partitions</u>
A 107/108	10 partitions
A 108/109	10 partitions
A 103/104	8 partitions
A 105/106	12 partitions
B 110/111	10 partitions
B 111/112	10 partitions
B 113/114	13 partitions
B 114/115	12 partitions
B 115/116	13 partitions
B 117/118	10 partitions
B 118/119	10 partitions
C 120/121	10 partitions
C 121/122	10 partitions
C 123/124	8 partitions
C 125/126	12 partitions

Meeting Room Quote:

1. Inspect all Meeting Room tracks and trolleys for condition.
2. Price to replace *all existing* trolleys on all Meeting Room partitions..
3. Lubricate all Meeting Room track system partitions.
4. Adjust all Meeting Room partitions to ensure proper closure, sound barrier, and weight distribution.
5. *Repair* all manual drop seals for Meeting Room partitions. Replace all cables and ensure drop seal operates as designed.
6. Replace current carpet on all Meeting Room partitions. Remove carpet from both sides of each partition. **Carpet must be tucked behind astragals, top and bottom sweeps of each partition to prevent peeling of the carpet along the edges.** Provide price to replace each panel with **Crosspoint 30 oz Carpet**. Provide info on carpet color, fire resistance, and stain resistance. Owner will select color of carpet based on color samples.

Meeting Room Alternate Quote:

1. Inspect all Meeting Room tracks and trolleys for condition.
2. Price to replace *all existing* trolleys on all Meeting Room partitions.
3. Lubricate all Meeting Room track system partitions.
4. Adjust all Meeting Room partitions to ensure proper closure, sound barrier, and weight distribution.
5. *Replace* all Meeting Room partition manual drop seals *with automatic drop seals*.
6. Replace current carpet on all Meeting Room partitions. Remove carpet from both sides of each partition. **Carpet must be tucked behind astragals, top and bottom sweeps of each partition to prevent peeling of the carpet along the edges.** Provide price to replace each panel with **Crosspoint 30**

# Request for Proposals (RFP)



**oz Carpet.** Provide info on carpet color, fire resistance, and stain resistance. Owner will select color of carpet based on color samples.

Ballroom Partition Type:

931 ModernFold partitions  
23 ft. tall  
4' wide panels  
#14 track system  
2" manual drop seal

<u>Ballroom</u>	<u>Quantity of Partitions</u>
Ballroom 201/202	28 Partitions
Ballroom 202/203	28 Partitions
Ballroom 203/204	28 Partitions

Ballroom Quote:

1. Inspect all Ballroom tracks and trolleys for condition.
2. Price to replace *all existing* trolleys on all Ballroom partitions.
3. Lubricate all Ballroom track system partitions.
4. Adjust all Ballroom partitions to ensure proper closure, sound barrier, and weight distribution.
5. *Repair* all manual drop seals for Ballroom partitions. Replace all cables and ensure drop seal operates as designed.
6. Replace current carpet on all Ballroom partitions. Remove carpet from both sides of each partition. **Carpet must be tucked behind astragals, top and bottom sweeps of each partition to prevent peeling of the carpet along the edges.** Provide price to replace each panel with **Crosspoint 30 oz Carpet.** Provide info on carpet color, fire resistance, and stain resistance. Owner will select color of carpet based on color samples.

Ballroom Alternate Quote:

1. Inspect all Ballroom tracks and trolleys for condition.
2. Price to replace *all existing* trolleys on all Ballroom partitions.
3. Lubricate all Ballroom track system partitions.
4. Adjust all Ballroom partitions to ensure proper closure, sound barrier, and weight distribution.
5. *Replace* all Ballroom partition manual drop seals *with automatic drop seals.*
6. Replace current carpet on all Ballroom partitions. Remove carpet from both sides of each partition. **Carpet must be tucked behind astragals, top and bottom sweeps of each partition to prevent peeling of the carpet along the edges.** Provide price to replace each panel with **Crosspoint 30 oz Carpet.** Provide info on carpet color, fire resistance, and stain resistance. Owner will select color of carpet based on color samples.

Exhibit Hall Partition Type:

931 ModernFold partitions  
30ft. tall  
4' wide panels  
#14 track system  
2" manual drop seal