



## Extension of RTFP Compliance Deadlines

Jurisdiction: CITY OF TROUTDALE

Date: October 4, 2012

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Requests for extensions of Regional Transportation Functional Plan (RTFP) compliance deadlines, as authorized in Title 6 of the plan, must be filed with Metro's Chief Operating Officer (COO) on this application form.

Metro Code, 3.08.620, sets forth the criteria and procedure for Metro consideration of extensions of compliance deadlines. The criteria, from Metro Code 3.08.620(B), are as follows:

*The Chief Operating Officer may grant an extension if: (1) the city or county is making progress toward compliance or (2) there is good cause for failure to meet the deadline for compliance.*

Please complete this application form and submit it to the Chief Operating Officer with a copy to John Mermin, Planning and Development Department:

Martha Bennett  
Chief Operating Officer  
Metro  
600 NE Grand Avenue  
Portland, OR 97232

Please submit this request between October 1 – October 12<sup>th</sup>, 2012.

**Part I (to be completed by the local government)**

- a. Describe progress made toward compliance with the Functional Plan requirement(s) for which the local government needs more time. Provide desired date for a revised deadline (2012, 2013, 2014).

August 30, 2011 - Periodic Review Assistance Grant Application submitted  
October 14, 2011 - Notice of Grant Award Given  
March 20, 2012 -- Grant Agreement Executed, Authorization to Proceed Given  
April 11, 2012 - Request for Proposals for TSP Consultant Services Issued  
June 7, 2012 - Consultant Selected and Personal Service Agreement Executed  
June - September - Work is Progress. Technical Advisory Committee formed.  
Consultant prepares technical memoranda on various aspects of the TSP update including compliance with the RTFP.  
October 3, 2012 -- First Citizen Advisory Committee meeting held to comment on consultant's findings.  
March 2013 -- Expected completion of TSP update  
April - June 2013 -- Expected adoption hearings  
July 2013 -- Expected adoption of amended TSP and codes for compliance with the RTFP.

- b. Or, explain why the local government has not been able to meet the deadline set for compliance with the Functional Plan requirement(s). Provide desired date for a revised deadline (2012, 2013, 2014).

The City is currently in periodic review. One of the required tasks under our approved work program is to update the City's Transportation System Plan (TSP). Compliance with the RTFP will be evaluated and accomplished as part of the TSP update.

The City was awarded a periodic review assistance grant in 2011 in order to hire a consultant to carry out the TSP update task, but a grant agreement with DLCD was not signed until March 2012. The City hired a consultant in June and work commenced at that time on the TSP update including compliance with the RTFP. Because of DLCD's delays in awarding the grant and in processing the grant agreement, the City was unable to retain a consultant to carry out the RTFP compliance work in time to meet the 2011 deadline. Based on the consultant's schedule, the TSP update should be completed in the spring of 2013. Adoption hearings are expected to occur in late spring and summer of 2013

**Part II (to be completed by Metro)**

- a. Metro staff recommendation