

APPENDIX “A”

PREVAILING WAGE RATES FOR PUBLIC WORKS CONTRACTS Dated January 1, 2010

**Available Upon Request or Available on Line
at**

http://www.oregon.gov/BOLI/WHD/PWR/jan05/W_PWR_Jan05_Index.shtml

APPENDIX “B”

MBE/WBE/ESB/FOTA GOOD FAITH PROGRAM

GOOD FAITH PROGRAM

MBE/WBE/ESB

The Metro Council is committed to doing business with minority, woman-owned firms and emerging small businesses. The Council recognizes that supporting these firms will result in a stronger economy and increased competition.

To this end, Metro has established these procedures to maximize utilization of MBEs, WBEs and ESBs for Metro projects. The following six steps are required to help us monitor the usage of these firms.

Good Faith Efforts Steps:

1. Identify areas in which you intend to use sub-contractors.
2. Attend the Pre-Bid meeting if held. Meet any MBE/WBE/ ESB firms at the Pre-Bid meeting.
3. Contact several (or all) certified MBE/ WBE/ ESB firms listed (with the State of Oregon) to perform the work needed. (Metro's Procurement Office will be happy to provide you with a list of firms upon request (503)797-1816)
4. Negotiate with interested, available and capable MBE/WBE/ ESB firms who submit competitive bids.
5. Report to Metro all sub-contractors contacted. Please include their response and price quoted.
6. List all sub-contractors that you intend to use on this project.

Metro and MERC have a compelling government interest to ensure that their contracts provide fair and equal employment opportunities for minority, women, and emerging small businesses reflecting the diversity found in the Portland Metropolitan area. **Accordingly, MERC aspires to utilize 15% (by dollar value) MBE/WBE/ESB subcontractor participation on this project.** Therefore the prime contractor is required to submit proof showing that Good Faith Effort has been made to contract with M/W/ESB subcontractors. Contractor shall be required to report to the MERC Project Manager the actual value of all subcontracts awarded for this project.

Please note a selected MBE/WBE/ESB firm must be used unless Metro authorizes a substitution.

FOTA

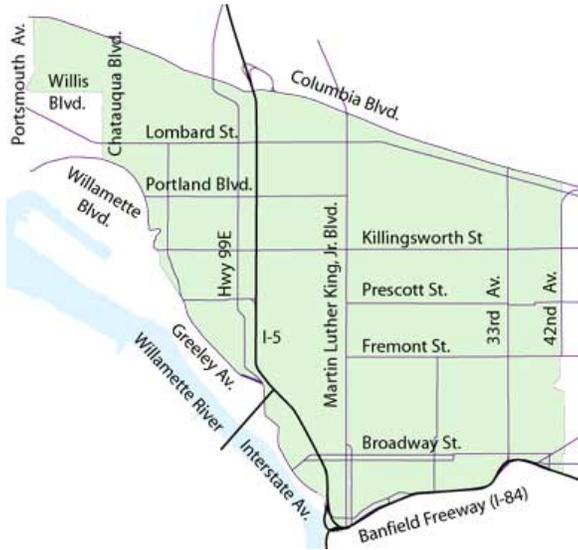
MERC's First Opportunity Area (FOTA) program is intended to provide maximum employment for economically disadvantaged residents living in the target area, for contracts and employment, in accordance with House Bill 3075, passed by the Oregon Legislature in 1989,

Accordingly **MERC aspires to utilize 10% (by dollar value) of subcontractors within the First Opportunity Target Area (FOTA) on this project.** First Opportunity recruitments are openings for target area Applicants for vacant positions. In addition to standard recruiting techniques, good faith outreach efforts will be made through target area jobs training and economic development agencies to identify recruit and refer such applicants. First Opportunity applicants will be given consideration for employment after the internal recruitment process has concluded

Contained in Appendix E "Bid Forms" are forms to complete and return as part of your bid document. Please contact our Procurement Office at (503) 797-1816 if you have any questions.

First Opportunity Target Area

North boundary: Columbia Boulevard
East boundary: 42nd Avenue
South boundary: Banfield Freeway (I-84)
West boundary: Chatauqua Avenue to Willamette Boulevard; follow the Willamette River and Greeley Avenue by Fremont Bridge; west on Fremont Bridge to Albina Community and Northwest target area boundaries, but continue south along Willamette River to I-5 and I-84.



APPENDIX “C”

OREGON RECYCLING LAWS

Chapter 279, Section 545-573

RECYCLING PROGRAMS

(Generally)

279.545 Definitions for ORS 279.545 to 279.650. As used in ORS 279.545 to 279.650, unless the context otherwise requires:

- (1) "Post-consumer waste" means a finished material which would normally be disposed of as solid waste, having completed its life cycle as a consumer item. "Post-consumer waste" does not include manufacturing waste.
- (2) "Public agency" means a county, city, special district or other public or municipal corporation, and any instrumentality thereof.
- (3) "Recycled material" means any material that would otherwise be a useless, unwanted or discarded material except for the fact that the material still has useful physical or chemical properties after serving a specific purpose and can, therefore, be reused or recycled.
- (4) "Recycled paper" means a paper product with not less than:
 - (a) Fifty percent of its fiber weight consisting of secondary waste materials; or
 - (b) Twenty-five percent of its fiber weight consisting of post-consumer waste.
- (5) "Recycled PETE product" means a product containing post-consumer polyethylene terephthalate material.
- (6) "Recycled product" means all materials, goods and supplies, not less than 50 percent of the total weight of which consists of secondary and post-consumer waste with not less than 10 percent of its total weight consisting of post-consumer waste. "Recycled product" also includes any product that could have been disposed of as solid waste, having completed its life cycle as a consumer item, but otherwise is refurbished for reuse without substantial alteration of the product's form.
- (7) "Secondary waste materials" means fragments of products or finished products of a manufacturing process which has converted a virgin resource into a commodity of real economic value, and includes post-consumer waste, but does not include excess virgin resources of the manufacturing process. For paper, "secondary waste materials" does not include fibrous waste generated during the manufacturing process such as fibers recovered from waste water or trimmings of paper machine rolls, mill broke, wood slabs, chips, sawdust or other wood residue from a manufacturing process.
- (8) "State agency" includes the Legislative Assembly, the courts and their officers and committees, the constitutional state officers and the Public Defense Services Commission. [Formerly 279.731; 1997 c.552 §24; 2003 c.449 §34]

Note: 279.545 is repealed March 1, 2005. The repeal of 279.545 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.550 Policy.

(1) The Legislative Assembly finds that:

- (a) It is the policy of the state to conserve and protect its resources. The maintenance of a quality environment for the people of this state now and in the future is a matter of statewide concern.

(b) The volume of solid waste generated within the state, an increased rate in the consumption of products and materials, including paper products, and the absence of adequate programs and procedures for the reuse and recycling of these products and materials threaten the quality of the environment and well-being of the people of Oregon.

2) Therefore, the Legislative Assembly declares that the policy and intent of ORS 279.545 to 279.650 is to improve environmental quality by providing for:

- (a) The procurement of products made from recycled materials; and
- (b) The recycling of waste materials. [1991 c.385 §63]

Note: 279.550 is repealed March 1, 2005. The repeal of 279.550 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.555 Purchasing agencies to use recovered resources and recycled materials; notice to prospective contractors.

(1) All state agencies purchasing supplies, materials, equipment or personal services shall:

(a) Review their procurement specifications currently utilized in order to eliminate, wherever economically feasible, discrimination against the procurement of recovered resources or recycled materials.

(b) Provide incentives, wherever economically feasible, in all procurement specifications issued by them for the maximum possible use of recovered resources and recycled materials.

(c) Develop purchasing practices which, to the maximum extent economically feasible, assure purchase of materials which are recycled or which may be recycled or reused when discarded.

(d) Establish management practices which minimize the volume of solid waste generated by reusing paper, envelopes, containers and all types of packaging and by limiting the amount of materials consumed and discarded.

(e) Use and require persons with whom they contract to use, in the performance of the contract work, to the maximum extent economically feasible, recycled paper.

(f) Use and require persons with whom they contract to use, in the performance of the contract work, to the maximum extent economically feasible, recycled PETE products, as well as other recycled plastic resin products.

(2) Any invitation to bid or request for proposal under this chapter shall include the following language: "Vendors shall use recyclable products to the maximum extent economically feasible in the performance of the contract work set forth in this document."

(3) Each state agency shall strive to meet the higher of the following:

(a) The actual recycled product procurement level of the Oregon Department of Administrative Services for the preceding calendar year; or

(b) A recycled product procurement level established by rule by the Oregon Department of Administrative Services.

(4) If an agency does not meet the goal set forth in subsection (3) of this section, the agency shall submit to the Oregon Department of Administrative Services a specific, detailed explanation of the

barriers encountered in trying to achieve the goal, in order to provide the Oregon Department of Administrative Services with the information necessary to provide targeted assistance to the agency. [Formerly 279.733; 1997 c.552 §25]

Note: 279.555 is repealed March 1, 2005. The repeal of 279.555 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.560 Rules for recycling and reusing solid waste; exemption.

- (1) Notwithstanding ORS 183.335 (5) the Oregon Department of Administrative Services shall adopt rules pursuant to ORS chapter 183 that:
 - (a) Establish procedures for the separation of solid waste generated by state agencies which can be recycled or reused.
 - (b) Establish a system for the collection of solid waste generated by state agencies which can be recycled or reused. The system shall assure that the material is made available to appropriate agencies or private industries for reuse or recycling at the greatest economic value and to the greatest extent feasible for recycling.
- (2) All state agencies shall comply with the procedures and systems established pursuant to subsection (1) of this section.
- (3) The Governor may exempt any single activity or facility of any state agency from compliance under this section if the Governor determines it to be in the paramount interest of the state. Any exemption shall be for a period not in excess of one year, but additional exemptions may be granted for periods not to exceed one year. The Governor shall make public all exemptions together with the reasons for granting such exemptions. [Formerly 279.735]

Note: 279.560 is repealed March 1, 2005. The repeal of 279.560 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.562 Recycled product purchasing information. The Oregon Department of Administrative Services shall include recycled product purchasing information within publications and training programs provided to local governments requesting state government purchasing assistance. [1997 c.552 §23]

Note: 279.562 is repealed March 1, 2005. The repeal of 279.562 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.565 Guidelines and procedures to encourage paper conservation.

- (1) The Oregon Department of Administrative Services shall encourage paper conservation.
- (2) The department shall provide guidelines to state agencies and state contractors on the availability of recycled paper and paper products, including the sources of supply and the potential uses of various grades of recycled paper.

- (3) The department shall review the total paper purchases and utilization of each state agency.
- (4) The department shall, in conjunction with the administrative heads of state agencies, develop procedures to eliminate excessive or unnecessary paper use, including but not limited to over purchase of paper, overprinting of materials, purchase of too high a grade of paper, purchase of paper which is not recyclable and purchase of virgin paper when recycled paper is available in the same grade. [Formerly 279.737]

Note: 279.565 is repealed March 1, 2005. The repeal of 279.565 applies only to public contracts advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.567 Purchase of equipment and supplies containing recycled polyethylene material.

- (1) The Oregon Department of Administrative Services shall provide guidelines to state agencies and state contractors on the availability of necessary supplies and materials that contain recycled PETE, as well as other recycled plastic resin supplies and materials.
- (2) The Oregon Department of Administrative Services, in consultation with the Department of Environmental Quality, shall revise its procedures and specifications for state purchases of supplies and materials containing recycled PETE, as well as other recycled plastic resins, to encourage the procurement of such supplies and materials.
- (3) The Oregon Department of Administrative Services shall identify available suppliers able to provide necessary supplies and materials containing recycled PETE, as well as other recycled plastic resins.
- (4) The Oregon Department of Administrative Services shall direct the procurement of supplies and materials containing recycled PETE, provided similarities in quality and price exist between recycled PETE products and products not qualifying as recycled PETE products, as well as other recycled plastic resin supplies and materials. [1997 c.552 §22]

Note: 279.567 is repealed March 1, 2005. The repeal of 279.567 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.570 Preference for recycled materials.

- (1) Notwithstanding provisions of law requiring a state agency or a public agency to enter into contracts with the lowest responsible bidder and subject to subsection (2) of this section, any state agency or public agency charged with the purchase of materials and supplies for any public use shall give preference to the purchase of materials and supplies manufactured from recycled materials.
- (2) A state agency or public agency shall give preference to materials and supplies manufactured from recycled materials if:
 - (a) The recycled product is available;
 - (b) The recycled product meets applicable standards;
 - (c) The recycled product can be substituted for a comparable non-recycled product; and
 - (d) Recycled product costs do not exceed the costs of non-recycled products by more than five percent.

- (3) At its discretion, a state or public agency may give preference to the purchase of materials and supplies manufactured from recycled materials, even if the cost differential exceeds the five percent preference set forth in subsection (2) of this section.
- (4) State agencies, unless otherwise specified in ORS 279.545 to 279.650, and public agencies may give preference to the suppliers of recycled products and recycled paper or to products that reduce the amount of waste generated. State agencies, unless otherwise specified in ORS 279.545 to 279.650, and public agencies may determine the amount of this preference.
- (5) In any bid in which the state has reserved the right to make multiple awards, the recycled product or recycled paper preference shall be applied to the extent possible to maximize the dollar participation of firms offering recycled products or recycled paper in the contract award.
- (6) A state or public agency shall require the bidder to specify the minimum, if not exact, percentage of recycled paper in paper products or recycled product in products offered, and both the post-consumer and secondary waste content regardless of whether the product meets the percentage of recycled material specified for recycled paper or recycled products in ORS 279.545. For paper products, a state agency or public agency also shall require that the bidder specify the fiber type. The contractor may certify a zero percent recycled paper or product. All contract provisions impeding the consideration of products with recycled paper or recycled products shall be deleted in favor of performance standards.
- (7) The Oregon Department of Administrative Services shall review and work with state agencies to develop procurement specifications that encourage the use of recycled products whenever quality of a recycled product is functionally equal to the same product manufactured with virgin resources. Except for specifications that have been established to preserve the public health and safety, all procurement and purchasing specifications shall be established in a manner that encourages procurement and purchase of recycled products.
- (8) All public and state agencies shall establish purchasing practices that assure, to the maximum extent economically feasible, purchase of materials, goods and supplies that may be recycled or reused when discarded. [Formerly 279.739]

Note: 279.570 is repealed March 1, 2005. The repeal of 279.570 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

Note: See notes preceding 279.005.

279.573 Report on effect of recycling programs; content. The Oregon Department of Administrative Services, in consultation with the Department of Environmental Quality, shall prepare an annual report to the Legislative Assembly describing the purchase and procurement of products purchased by state agencies. The report shall detail, as much as possible, the amount of recycled product used by state contractors. The report shall include but not be limited to the following:

- (1) Listed by department, the total dollar amounts, volume and number of contracts of individual products purchased by the department and any other state agency having delegated procurement authority.
- (2) Total dollar amounts, volume and number of contracts of each product purchased by the state, including the Legislative Assembly.
- (3) The total dollar amounts, volume and number of contracts of individual products, whether recycled or non-recycled, purchased by the state.
- (4) The total dollar amounts, volume and number of contracts for recycled products, recycled paper and compost products purchased, including whether the paper products commodity requirements under ORS 279.621 were achieved.

- (5) The total dollar amount and volume of compost and co-compost products used by the state under ORS 459A.605 to 459A.620 or any other state program. As used in this subsection, "compost" means a process that composts plant materials with organic sludges or a material resulting from such a process.
- (6) For recycled paper products purchased by state agencies, the total number of contracts, dollar amounts and volume of those contracts that were eligible for the preference under ORS 279.621. The report shall indicate, for each state agency, the ratio of recycled paper purchased to total paper purchased, and the average percentage of post-consumer content of the recycled paper purchased. The Oregon Department of Administrative Services shall provide technical and educational assistance to those agencies unable to achieve recycled paper purchasing goals set by the department.
- (7) For each recycled product, including recycled paper and compost products, the total dollar amounts, volume and number of contracts that were eligible for a preference or a combination thereof under ORS 279.570.
- (8) The range of dollar amounts for bids on procurement contracts including but not limited to contracts for the procurement of individual recycled products.
- (9) For each waste material, total revenue dollars and volume generated from the state recycling plan under ORS 279.635.
- (10) Recommendations to the Legislative Assembly as to revisions of the percentage amounts contained in the secondary waste and post-consumer waste definitions for individual products that will result in greater procurement of recycled products composed of recycled resources that would otherwise be disposed of as solid waste in the state's disposal facilities.
- (11) Recommendations on specific products available containing secondary post-consumer waste that are procured by the state, used in the performance of a service or project for the state and used in state construction contracts. These products shall be recommended as candidates for the application of the recycled paper product preference described in ORS 279.621.
- (12) The Oregon Department of Administrative Services, in consultation with the Department of Environmental Quality, shall identify those products purchased in either large volumes or high dollar amounts by the state which are available as a recycled product. The Oregon Department of Administrative Services shall include this list in the department's annual report and shall revise this list as products purchased by the state become feasibly available in recycled form. [1991 c.385 §81; 1995 c.612 §18; 1997 c.552 §26; 2001 c.104 §95; 2003 c.55 §4]

Note: 279.573 is repealed March 1, 2005. The repeal of 279.573 applies only to public contracts first advertised, but if not advertised then entered into, on or after March 1, 2005. See sections 332, 336 and 337, chapter 794, Oregon Laws 2003.

APPENDIX "D"
FACILITY SCHEDULE
FOR
The Oregon Convention Center

* The facility schedule is to be discussed at the Site Visitation. If there are any applicable issues or concerns, an events schedule can be provided. Arrangements for facility access and available times to perform necessary activities to complete the work are to be arranged with the Project Manager and OCC Operations Director.

Print Book - Halls and Ballrooms only

Tuesday, June 1, 2010 - Wednesday, June 30, 2010

June 2010																														
	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Hall A (30K)																														
Hall A1 (30K)																														
Hall B (30K)																														
Hall B (30K)																														
Hall C (61K)																														
OB 201																														
OB 202																														
OB 203																														
OB 204																														
A103																														
A104																														
A105																														
A106																														
A107																														
A108																														
A109																														
B110																														
B111																														
B112																														
B113																														
B114																														
B115																														
B116																														
B117																														
B118																														
B119																														
C120																														
C121																														
C122																														
C123																														
C124																														
C125																														
C126																														

Print Book - Halls and Ballrooms only

Thursday, July 1, 2010 - Saturday, July 31, 2010

July 2010		T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S											
		01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
Hall A (30K)																																				
Hall A1 (30K)																																				
Hall B (30K)																																				
Hall C (61K)																																				
OB 201																																				
OB 202																																				
OB 203																																				
OB 204																																				
A103																																				
A104																																				
A105																																				
A106																																				
A107																																				
A108																																				
A109																																				
B110																																				
B111																																				
B112																																				
B113																																				
B114																																				
B115																																				
B116																																				
B117																																				
B118																																				
B119																																				
C120																																				
C121																																				
C122																																				
C123																																				
C124																																				
C125																																				
C126																																				

Print Book - Halls and Ballrooms only

Sunday, August 1, 2010 - Tuesday, August 31, 2010

August 2010																																
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Hall A (30K)	Micro: Microscopy and Micro (6 Microscopy and Micro)								Cogn Cognitive Science (10923)												CF) Farwest Shc Farwest Shc Farwest Show 201 Farwest Show 2010 (7342) (CNVCF)											
Hall A1 (30K)	Micro: Microscopy and Micro (6 Microscopy and Micro)								4 guys on -site												Farwest Shc Farwest Shc Farwest Show 201 Farwest Show 2010 (7342) (CNVCF)											
Hall B (30K)	Micro: Microscopy and Micro (6 Microscopy and Micro)								IT												Medi Medicaid Mgmt Info (14243) (CNVCF) Farwest Shc Farwest Shc Farwest Show 201 Farwest Show 2010 (7342) (CNVCF)											
Hall B (30K)	Micro: Microscopy and Micro (6 Microscopy and Micro)								IT												Farwest Shc Farwest Shc Farwest Show 201 Farwest Show 2010 (7342) (CNVCF)											
Hall C (61K)	Micro: Microscopy and Micro (6 Microscopy and Micro)								Cognitive Science (10923)												Farwest Shc Farwest Shc Farwest Show 201 Farwest Show 2010 (7342) (CNVCF)											
OB 201	2guys on-site								Cognitive Science (10923)												Farwest Show 2010 (7342) (CNVCF)											
OB 202	IT								Cognitive Science (10923)												Farwest Show 2010 (7342) (CNVCF)											
OB 203	Micro: Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) Medic Medic Medic Medic Mgmt Info (14243) (CNVCF)												Farwest Oregon Club of Portl (17032) (DNNR)											
OB 204	Micro: Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) Medic Medic Medic Medic Mgmt Info (14243) (CNVCF)												Farwest Oregon Club PDX IT											
A103	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Metro Service Awards (17032) (DNNR) Farwest Show 2010 (7342) (CNVCF)											
A104	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Farwest Show 2010 (7342) (CNVCF)											
A105	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Farwest Show 2010 (7342) (CNVCF)											
A106	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Farwest Show 2010 (7342) (CNVCF)											
A107	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
A108	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
A109	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B110	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B111	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B112	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B113	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B114	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B115	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B116	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B117	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B118	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
B119	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C120	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C121	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C122	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C123	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C124	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C125	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											
C126	Microscopy and Micro (6785) (CNVCF)								Cognitive Science (10923) (CNVCF)												Medicaid Mgmt Info (14243) (CNVCF) Farwest Show 2010 (7342) (CNVCF)											

Print Book - Halls and Ballrooms only

Wednesday, September 1, 2010 - Thursday, September 30, 2010

September 2010																														
	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Hall A (30K)																														
Hall A1 (30K)																														
Hall B (30K)																														
Hall B (30K)																														
Hall C (61K)																														
OB 201																														
OB 202																														
OB 203																														
OB 204																														
A103																														
A104																														
A105																														
A106																														
A107																														
A108																														
A109																														
B110																														
B111																														
B112																														
B113																														
B114																														
B115																														
B116																														
B117																														
B118																														
B119																														
C120																														
C121																														
C122																														
C123																														
C124																														
C125																														
C126																														

APPENDIX “E”

BID FORMS

BIDDERS'S CHECKLIST

FIRM _____
 NAME _____
 MAILING ADDRESS _____
 PHONE _____ FAX _____ E-MAIL _____

BIDDER REPRESENTS/CERTIFIES/ACKNOWLEDGES AS PART OF THIS OFFER THAT:

(Contractor shall check or complete all applicable boxes)

(To Be Submitted by 2:00 p.m. on Bid Due Date)

(BID WILL BE CONSIDERED NON-RESPONSIVE WITHOUT THE FOLLOWING DOCUMENTS*)

1. **BID***
2. **SCEDULE OF BID PRICES*** Located in the Bid Forms
3. **SCHEDULE OF VALUES*** If Bids are submitted in Lump Sum form they must be accompanied by a Bid-specific Schedule of Values showing unit pricing for materials all labor separately. Contractor's Schedule of Values may be submitted in their own format and on their own forms.
4. **BID BOND***: Bidder has complied with MERC's requirements for bid surety and guarantees that this Bid is irrevocable for the period specified herein.
5. **CONFLICT OF INTEREST***: Bidder hereby certifies that no officer, agent, or employee of MERC has participated on behalf of MERC in preparation of this Bid, that the Bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder for the same work, and the Bidder is competing solely in its own behalf without connection or obligation to any undisclosed person or firm.
6. **RESIDENT/NON-RESIDENT***: Undersigned Bidder states that it is a resident or non-resident of the state of Oregon. State in which Bidder resides: _____
7. **TYPE OF BUSINESS ORGANIZATION***: Prosper operates as an individual, a corporation, incorporated under the laws of the state of _____, a non-profit organization, a partnership. (If partnership, attach names of the partners)
8. **OREGON LICENSE***: If a corporation, it is, or is not, licensed with Oregon Corporation Commission
9. **REGISTRATION NO***: _____ with Construction Contractors Board.
10. **MERC BID FORMS AND ATTACHED SIGNATURE SHEET***
11. **CERTIFICATE OF EMPLOYEE DRUG TESTING PROGRAM***
10. **DOING BUSINESS AS***: Provide any assumed names utilized.
12. **BIDDERS STATEMENT OF QUALIFICTIONS***
13. **BIDDERS CHECKLIST** (This Document)

TO BE SUBMITTED IN SEPARATE ENVELOPE BY BID DUE DATE AND TIME OF 2:00 P.M

1. **FIRST TIER SUBCONTRACTOR DISCLOSURE FORM***
2. **MBE/WBE/ESB/FOTA PROGRAM FORMS** (included in Bid Forms)*

PRIOR TO AWARD:

- Financial records and other information in accordance with ORS 279C at the option of MERC's Project Manager
- Performance Bond:** Cost of the Bond shall be included in the Bid.
- Labor and Materials Bond:** Cost of the Bond shall be included in the Bid
 Bond amounts shall each equal 100% of contract total, or as stated in RFB.
 (Below \$50K Performance and Labor, and Materials Bonds may be combined)

By signing this document and submitting a bid, Bidder certifies that it will either act as the pass through partner for any approved Owner's Business Energy Tax Credit ("BETC") or find a BETC pass through partner(s) for the purchase of the BETC

NAME AND TITLE OF PERSON AUTHORIZED
 TO CONTRACT/SIGN OFFER (TYPE OR PRINT)

SIGNATURE OF AUTHORIZED PERSON

Bids must be enclosed in a sealed envelope, endorsed on the outside, indicate the Bid subject, and opening date, and delivered to MERC on or before the date and time the Bid is due. (See Instructions to Bidders).

BID FORMS
Oregon Convention Center
Lighting Fixture and Upgrade Project

BIDDER'S REPRESENTATIVE/CONTACT: NOTE TO BIDDER: Bidders must provide all of the information requested in this bid. Bidder should preferably type or use **BLACK** ink for completing this bid.

TO: MERC
Attention: *Heather Peck – Construction/Capital Projects*

ADDRESS: Metro Regional Center
600 NE Grand Ave., Portland, OR 97232-2736

PROJECT: *OCC – Lighting Fixture Upgrade*

BIDDER: _____

ADDRESS: _____

NAME: _____

TITLE: _____

PHONE: _____

TAX ID NUMBER: _____

OREGON CONTRACTOR'S BOARD NUMBER: _____

THE UNDERSIGNED BIDDER, HEREBY DECLARES THAT:

It has:

- *No knowledge of any undeclared bidding interests, fraud, or collusion in the submission or administration of this Bid.
- *Carefully examined the contract documents for the above project.
- *Secured and considered all addenda issued to date.
- *Inspected/researched the conditions of the proposed work site.
- *Full knowledge of the work and access to all means for completion.

It intends:

- *This bid to be irrevocable for sixty (60) days after Bid opening.
- *To submit a fair and independent Bid without collusion with any official, agent, or employee of Metro or any other Bidder.
- *To execute a contract and provide all bonding and insurance without delay or modification to the documents herein.
- *To commence work in accordance with the Project Schedule and secure full completion within the time specified by the contract documents.

*To furnish all labor, materials, and equipment as necessary to pursue and complete the work, and in strict compliance with the project plans and specifications of record.

* This document to be the full and complete Bid without any unsolicited additions, deletions, or conditions made or attached.

It certifies that:

- * It is ____ or is not _____ an Oregon Resident Bidder (ORS 279.029)¹.
- * All federal, state and local sales and use taxes are included in the stated Bid price(s).
- * It and all subcontractors performing construction work as defined in ORS 701.005 (2) are/will continue to be registered with the Construction Contractor's Board (ORS 701.035 - 701.0050).
- * It has included in the Bid amount, will pay prevailing wages and comply with all provisions of ORS 279.350.
- * It has not/will not discriminate against minorities, women, or emerging small business enterprises in obtaining any required subcontracts for goods or services (ORS 279.111).

Now therefore, based upon acts, intentions and certifications herein above, and in full and complete compliance with all terms and conditions of the attached plans and specifications, and all applicable local, state and federal requirements, I declare my BASE BID to be:

Oregon Convention Center - Retro-commissioning Project - Total Base Bid

_____ Dollars (Written Amount)
 \$ _____ (Numerical Amount)

IN WITNESS hereto the undersigned has set his/her hand this ____ day of _____, 2010.

If Individual

Signature of Bidder

Printed Name of Bidder

Title

If Partnership or Joint Venture

Name of Partnership or Joint Venture

By: _____

Printed Name of Person Signing

Title

If Corporation

IN WITNESS WHEREOF the undersigned Corporation has caused this instrument to be executed and its seal

affixed by its duly authorized officers this _____ day of _____, 2010.

Name of Corporation

State of Incorporation

By: _____

Printed Name of Person Signing

The names of the principal officers of the Corporation submitting this bid, or of all of the partners, if the Bidder is a partnership or joint venture, or of all persons interested in this bid as individuals are as follows:

_____	_____
_____	_____
_____	_____

SURETY

If the bidder is awarded a Contract on this bid, the surety or sureties who provide(s) the Performance Bond and Labor and Material Payment Bond will be:

SURETY

ADDRESS

1. _____

2. _____

SCHEDULE OF BID PRICES

In addition to Lump Sum Pricing as below, Bidder Must also submit a Bid-specific Schedule of Values showing unit pricing for all labor & materials separately. Bidder may submit Schedule of Values in their own format and on their own Form

The Bidder, whose legal signature binding the Bidder to the Bid prices indicated on these pages is found on the signature page, hereby bids as follows:

<u>Item #</u>	<u>Fixture</u>	<u>Quantity (each)</u>	<u>Unit Price (each)</u>	<u>Labor Cost (each)</u>
1	70w Par 30	161	\$	\$
2	39w Par 20	134	\$	\$
2a	39 Par 20 w/ Remodel Pan	197	\$	\$
3	57w Triple Tube	93	\$	\$
4	GKA Kit	89	\$	\$
5	LED Par 38	58	\$	\$
7	NTM-5617/100	90	\$	\$
8	Induction	1096	\$	\$
Lump Sum Total (labor & materials) NUMERIC		\$		
Lump Sum Total (labor & materials) WRITTEN				

Note: If any of the items listed on the Bid Schedule contain recycled product (see attached), the Bidder shall specify the amounts of such product in an attachment to the Bid Form. If no attachment is included, the amount of recycled product in the items listed will be considered to be zero for the purpose of this Bid. MERC reserves the right to reject any or all Bids.

Bidder Signature _____

Print Name of Bidder _____

Print Name of Company _____

Signature _____

Print Name and Title _____

Schedule of Bid Prices - Page 2

RESIDENT/NON-RESIDENT BIDDER STATUS

Oregon law requires that MERC, in determining the lowest responsive Bidder, must add a percent increase on the Bid of a non-resident Bidder equal to the percent, if any, of the preference given to that Bidder in the state in which that Bidder resides. Consequently, each Bidder must indicate whether it is a resident or non-resident Bidder. A resident Bidder is a Bidder that has paid unemployment taxes or income taxes in the state of Oregon during the twelve (12) calendar months immediately preceding submission of this Bid, has a business address in Oregon, and has stated in its Bid that the Bidder is a "resident Bidder." A "non resident Bidder" is a Bidder who is not a Resident Bidder (ORS 279.029).

The undersigned Bidder states that it is: (check one)

1. _____ A resident Bidder
2. _____ A non-resident Bidder

Indicate state in which Bidder resides: _____

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

I state that I am _____ (Title) of _____ (Name of Bidder) and that I am authorized to make this Affidavit on behalf of the Bidder. I am the person authorized by the Bidder and responsible for the price(s) and the amount of this Bid.

I state that:

(1) The price(s) and amount of this Bid have been arrived at independently and without consultation, communication or agreement with any other contractor, Bidder or potential Bidder, except as disclosed in the attached appendix.

(2) Neither the price(s) nor the amount of this Bid, and neither the approximate price(s) nor approximate amount of this Bid, have been disclosed to any other person who is a bidder or potential Bidder, and they will not be disclosed before Bid opening.

(3) No attempt has been made or will be made to induce any person to refrain from bidding on this contract, or to submit a Bid higher than this Bid, or to submit any intentionally high or non-competitive Bid or other form of complementary Bid.

(4) This Bid is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any person to submit a complementary or other noncompetitive Bid.

(5) _____ (Name of Bidder), its affiliates, subsidiaries, officers, directors and employees (as applicable) are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

I state that I and _____ (Name of Bidder) understand and acknowledge that the above representations are material and important, and will be relied on by MERC in awarding the contract for which this Bid is submitted. Any misstatement in this affidavit will be treated as fraudulent concealment from MERC of the true facts relating to the submission of Bids for this contract.

Signature of Affiant

Printed Name of Affiant

Sworn to and subscribed before this _____ day of _____, 2010

Notary Public

(SEAL)

My Commission Expires: _____

BID BOND

(NOTE: BIDDERS MUST USE THIS FORM, NOT A SURETY COMPANY FORM)

KNOW ALL MEN BY THESE PRESENTS:

We the undersigned, _____, as PRINCIPAL, and _____, a corporation organized and existing under and by virtue of the laws of the state of _____ and duly authorized to do surety business in the state of Oregon and name on the current list of approved surety companies acceptable on federal bonds and conforming with the underwriting limitations as published in the he Federal Register by the audit staff of the Bureau of Accounts and the U.S. Treasury Department and is of the appropriate class for the bond amount as determined by Best's Rating System, as SURETY, hereby hold and firmly bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, unto the MERC, as OBLIGEE, in the sum of \$_____ in lawful money of the United States of America, for the payment of which sum, well and truly to be made as agreed and liquidated damages.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT whereas the PRINCIPAL has submitted to the MERC a certain bid for work required for the Oregon Convention Center – Retro-commissioning Project, which work is specifically described in the accompanying Bid;

NOW, THEREFORE, if MERC does not award a contract to the PRINCIPAL within the time specified in the Instructions to Bidders for the work described in said Bid, or in the alternate, if said bid shall be accepted and the PRINCIPAL, within the time and in the manner described under the Contract Documents, enters into a written contract in accordance with the BID, files the two bonds, one guaranteeing faithful performance of the work to be done and the other guaranteeing payment for labor and materials as required by the law, and files the required certified copies of insurance policies and certificates of insurance, then the obligation shall be null and void; otherwise, the same shall remain in full force and effect.

THE SURETY, for value received, hereby stipulates and agrees that the obligation of said SURETY and this bond shall be in no way impaired or affected by any extension of the time within which MERC may accept such Bid; and said SURETY does hereby waive notice of any such extension.

If more than one SURETY is on this bond, each surety hereby agrees that it is jointly and severally liable for all obligation on this bond.

INWITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 2010.

SURETY

PRINCIPAL

BY: _____

BY: _____

TITLE: _____

TITLE: _____

MBE/WBE/ESB/FOTA Program Form



THIS IS A REQUIRED FORM TO BE SUBMITTED WITHIN TWO HOURS OF BID CLOSING

Project Name OCC - Lighting Fixture Upgrade

Bidder/Proposer _____

Address _____

Phone _____ Fax _____

Bid Closing Date: June 10, 2010 *Time:* 2:00 pm

YOU MUST SUBMIT THIS FORM WITHIN TWO (2) HOURS OF THE ABOVE CLOSING DATE

Step 1. Identify areas in which you intend to use sub-contractors.

Step 2. Attend the Pre-Bid meeting if held. Meet any MBE/WBE/ESB/FOTA firms at the Pre-Bid meeting.

Name of person who attended pre-bid _____

Step 3, 4 & 5. List all firms contacted for sub-contracting work. (use more sheets if necessary)

Sub-contract for _____

MBE, WBE, ESB/FOTA/Other	Certification #	Name of Firm	Date Contacted	Mode of Communication	Amount of Bid	Comments

MBE/WBE/ESB/FOTA Program Form



Sub contract for _____

MBE, WBE, ESB/FOTA/Other	Certification #	Name of Firm	Date Contacted	Mode of Communication	Amount of Bid	Comments

Sub contract for _____

MBE, WBE, ESB/FOTA/Other	Certification #	Name of Firm	Date Contacted	Mode of Communication	Amount of Bid	Comments

Sub contract for _____

MBE, WBE, ESB/FOTA/Other	Certification #	Name of Firm	Date Contacted	Mode of Communication	Amount of Bid	Comments

MBE/WBE/ESB/FOTA Program Form



Step 5: List all sub-contractors used for this project.

BIDDER/PROPOSER INTENDS TO SUBCONTRACT WITH THE FOLLOWING:

Subcontractor/ Supplier	Non ** MBE WBE ESB FOTA	Nature Of Work	Dollar Value Of Participation
Contact Name Address Phone			CCB #*
Contact Name Address Phone			CCB #*
Contact Name Address Phone			CCB #*
Contact Name Address Phone			CCB #*

*Please include Construction Contractors Board Number

** Non W/W/ESB / FOTA Sub-Contractors

Total Bid/Proposal Amount _____

Authorized Signature _____

Date _____

**OREGON RECYCLING
CERTIFICATE OF COMPLIANCE**

I, the undersigned duly authorized representative of the Bidder, hereby certify that the products offered in this bid contain the following minimum percentages:

- (A) _____ Percentage of post-consumer waste as defined in ORS 279.545 (1) (formerly ORS 279.731 (1));
- (B) _____ Percentage of secondary waste materials as defined in ORS 279.545(6) (formerly ORS 279.731(6));

It is the bidder's responsibility to provide additional signed copies of this Certification of Compliance for each item which contains a different percentage of recycled materials than listed above.

DEFINITIONS:

ORS 279.545(1): "Post Consumer Waste' means finished materials which would normally be disposed of as solid waste, having completed its life cycle as a consumer item. 'Post-consumer waste' does not include manufacturing waste."

ORS 279.545(6): "Secondary Waste Materials' is defined as fragments of products or finished products of a manufacturing process which has converted a virgin resource into a commodity of real economic value, and includes post-consumer waste, but does not include excess virgin resources of the manufacturing process. For paper, 'Secondary Waste Materials' does not include fibrous waste generated during the manufacturing process such as fibers recovered from waste water or trimmings of paper machine rolls, mill broke, wood slabs, chips, sawdust or other wood residue from a manufacturing process."

I, the undersigned duly authorized representative of the bidder, understand that the bid must be signed in ink by the bidder or an authorized representative of the bidder and that any alterations or erasures must be initialed in ink by the person signing the bid. Further, I acknowledge that I have read and understand all bid instructions, specifications, terms and conditions (including the attachments indicated above) and agree, on behalf of myself and the bidder to be bound by them.

I, the undersigned duly authorized representative of the bidder certify that the information provided in this bid is true and accurate. Further, I understand and acknowledge that providing incorrect or incomplete information may be cause for bid rejection or contract termination.

Signature: _____

Title: _____

Company: _____

Phone: _____

