



METRO

PEOPLE PLACES
OPEN SPACES

RFB 10-1701-PES

COOPER MOUNTAIN NATURE PARK: TRAIL IMPROVEMENT

Parks and Environmental Services

600 N.E. Grand Avenue
PORTLAND, OR 97232
(503) 797-1850

Project Manager:

Adam Stellmacher
Phone: 503-807-4018
adam.stellmacher@oregonmetro.gov

Notice is hereby given that bids for RFB10-1701-PES for: Cooper Mountain Nature Park: Trail Improvement shall be received by Metro, 600 N.E. Grand Avenue, Portland OR 97232 until 2:00 p.m., July 7, 2010. It is the sole responsibility of the bidder to ensure that Metro receives the Bid by the specified date and time. All late Bids shall be rejected. BIDDERS SHALL REVIEW ALL INSTRUCTIONS AND CONTRACT TERMS AND CONDITIONS.

Public Improvement Projects

600 NE Grand Ave.
Portland, OR 97232-2736
(503) 797-1850

Request for Bids (RFB)

Metro Parks and Environmental Services hereby requests sealed bids for Cooper Mountain Nature Park: Trail Improvement. Bids are due (postmarks and faxes are not accepted for formal bids) no later than 2:00 p.m. July 7, 2010, at Metro, 600 N.E. Grand Avenue, Portland OR 97232, Attention: Adam Stellmacher, RFB 10-1701-PES.

Bidding documents, (including plans and specifications depicting the work) may be examined and are available by calling Adam Stellmacher, at 503-807-4018 or at the Metro website www.oregonmetro.gov under "Doing Business."

The contract contemplated consists of improvements and construction of trails at Cooper Mountain Nature Park located at 18892 S.W. Kemmer Road, Beaverton, Oregon.

The length of the contract is July 19, 2010 through September 30, 2010.

All bids must conform to the INSTRUCTIONS TO BIDDERS and be complete including the use of any required forms. Metro may accept or reject any or all bids, in whole or in part, or waive irregularities not affecting substantial rights if such action is deemed in the public interest.

Metro extends equal opportunity to all persons and specifically encourages minority and women-owned and emerging small businesses to access and participate in this and all Metro projects, programs and services.

No mandatory or voluntary Pre-Bid Conference is scheduled but it is highly recommended that potential bidders visit the site prior to submitting a bid.

BOLI wage rates apply Yes , No

All bidders submitting a bid for public improvements over \$50,000 certify that they will pay and comply with the minimum prevailing wage requirements of ORS 279C.800-279C.870 and if applicable 40 U.S.C.276a.

All bidders must be licensed with the Construction Contractors Board or the State Landscape Contractors Board for all construction projects over \$25,000. (ORS 279C.365 (1)(k)).

Metro Code provisions 2.04.100 and 200 require all Bidders/Proposers to follow and document a specific good faith outreach effort to State certified Minority, Emerging and Women-owned Businesses. Certification of good faith compliance and a declaration of any actual utilization pursuant to both programs are required at the time of Bid Opening/Proposal Submission. (Optional: Use if Construction project > \$50,000 or as directed by MBE/WBE/DBE Liaison Officer)

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REQUEST FOR BID

Public Improvement Projects

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Portland, OR 97232-2736
(503) 797-1850

Request for Bids (RFB)

Metro is requesting bids for RFB # 10-1701-PES Cooper Mountain Nature Park: Trail Improvement. Potential bidders may obtain bid documents by contacting the Parks and Environmental Services. Sealed bids must be delivered to the Metro Parks and Environmental Services at Metro, 600 N.E. Grand Avenue, Portland, Oregon 97232-2736, to the attention of Adam Stellmacher, no later than 2:00 p.m. July 7, 2010.

INSTRUCTIONS TO BIDDERS

BID

Metro is soliciting Bids for Cooper Mountain Nature Park: Trail Improvement (RFB # 10-1701-PES) for improvements and construction of trails. Bids must be enclosed in a sealed envelope and mailed or delivered to the Metro Parks and Environmental Services, 600 NE Grand, Portland, Oregon 97232-2736, Attention: Adam Stellmacher, RFB # 10-1701-PES.

All bids must be received no later than 2:00 p.m., July 7, 2010.

The outside of the envelope shall plainly identify the subject of the Bid, and the opening date.

All bids must be clearly and distinctly typed or written with ink or indelible pencil. All blank spaces must be completed. No erasures are permitted. Mistakes must be crossed out and corrections typewritten or written in ink adjacent thereto, and initialed in ink by the party signing the Bid, or his authorized representative.

Written amounts shall be shown in both words and figures. Words shall govern in cases of discrepancy between the amounts stated in words and the amounts stated in figures.

All bids must be on the form furnished by Metro or they may be rejected by Metro.

COST OF BID

This invitation to Bid does not commit Metro to pay any costs incurred by any Bidder in the submission of a bid, or in making necessary studies or designs for the preparation thereof, or for procuring or contracting for the items to be furnished under the invitation to bid.

ERRORS/OMISSIONS

Any Bid may be deemed non-responsive by the Procurement Officer if it is: Not on the Bid forms provided; contains errors or omissions, erasures, alterations, or additions of any kind; proposes prices which are unsolicited or obviously unbalanced; or not in complete conformance with any and all conditions of the bidding documents.

ADDENDA TO PLANS OR SPECIFICATIONS

Requests for additional information or interpretation of the contract documents shall be delivered to the Project Manager, in writing, at least five (5) business days prior to the Bid opening date and time. If, in the opinion of the Project Manager, additional information or interpretation is needed by the Bidders, an addendum will be issued to all known specification holders. The provisions of any written addenda issued by the Procurement Officer or Project Manager at least seventy two (72) hours prior to the Bid opening date and time shall be binding upon the Bidders, and failure of a Bidder to obtain such addenda shall not excuse compliance therewith by the successful bidder.

Request for Bids (RFB)

MODIFICATION OF BID

An offer to modify the bid that is received from the successful Bidder after award of contract that makes the terms of the Bid more favorable or advantageous to Metro will be considered, and may thereafter be accepted. To be effective, every modification must be made in writing over the signature of the Bidder.

WITHDRAWAL OF BIDS

A Bidder may withdraw its bid by written request received prior to the scheduled closing time for filing Bids. Negligence on the part of the Bidder in preparing his or her bid confers no right to withdraw the bid after the scheduled closing time for filing Bids.

LATE BID

Bids received after the scheduled closing time for filing Bids will be returned to the Bidder unopened, unless such closing time is extended by Metro.

EXECUTION

Each Bid shall give the Bidder's full business address and bear its legal signature.

Bids by partnerships must list the full name of all partners and be signed by a partner or agent authorized to execute the contract on behalf of the partnership and identified by printed name and title.

Bids by corporations must bear the legal name of the corporation, the name of the state of incorporation, and the signature of the officer or agent authorized to legally bind the corporation.

Upon request by Metro, satisfactory evidence of the authority of the partner or officer shall be furnished.

If an agent who is not an officer of the corporation or a member of the partnership signs the Bid, a notarized Power of Attorney must be on file with Metro prior to the opening of Bids or be submitted with the Bid. Without such notice of authority, the Bid shall be considered improperly executed, defective and therefore non-responsive.

A Bid submitted by a joint venture must include a certified copy of the terms and conditions of the agreement creating the joint venture.

EXAMINATION OF PLANS, SPECIFICATIONS, AND SITE OF WORK

It is understood that the Bidder, before submitting a Bid, has made a careful examination of the plans, specifications, and contract; that it has fully informed itself as to the quality and quantity of materials and the character of the work required; and that it has made a careful examination of the location and condition of the work and the sources of supply for materials.

COMPLIANCE

Each Bidder shall inform itself of, and the Bidder awarded a contract shall comply with, federal, state, and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, nondiscrimination in the employment of labor, protection of public and employee safety and health, environmental protection, waste reduction and recycling, the protection of natural resources, fire protection, burning and non-burning requirements, permits, fees and similar subjects.

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ELIGIBILITY

Prior to submitting a Bid, all Bidders (and subcontractors of bidders) on public works/construction projects are required to be registered with the State of Oregon Construction Contractors Board pursuant to ORS 701.035.

EQUAL EMPLOYMENT AND NONDISCRIMINATION

Metro and its contractors will not discriminate against any person(s), employee or applicant for employment based on race, color, religion, sex, national origin, age, marital status, familial status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made, or any other status protected by law. Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see www.oregonmetro.gov

PERMITS AND LICENSES

Each Bidder shall obtain and include in his Bid the cost for all permits and licenses, which may be required to perform the contract.

CONFLICT OF INTEREST

A Bidder filing a bid thereby certifies that no officer, agent, or employee of Metro or Metro has a pecuniary interest in this Bid or has participated in contract negotiations on behalf of Metro; that the bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder for the same call for Bids; the Bidder is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm.

IMMATERIAL VARIANCES

Metro reserves the right to determine whether equipment or materials that comply substantially in quality and performance with the specifications are acceptable to Metro, and whether any variance listed by the Bidder in a bid is material or immaterial.

LATEST MODEL

Parts and materials must be new, of latest model, of current date, and meet specifications. This provision excludes all surplus, remanufactured, and used products, unless such material is proposed in lieu of items specified.

"OR APPROVED EQUAL" CLAUSE

In order to establish a basis of quality, certain processes, types of machinery and equipment, or kinds of materials may be specified, either by description of process or by designating a manufacturer by name and referring to his brand or product designation, or by specifying a kind of material. It is not the intent of these specifications to exclude other processes, equipment, or materials of equal value, utility or merit.

Whenever a process is designated or a manufacturer's name, brand, or product is described, it shall be understood that the words, "or approved equal" follow such name, designation, or description, whether in fact they do so or not.

If a Bidder proposes to furnish an item, process or material, which it claims to be of equal utility to the one designated, then:

1. Bidder shall submit to Metro, in care of the Project Manager, a written statement describing it together with supporting data and details sufficient to permit Metro to evaluate the same, five (5) work days prior to the Bid opening date and time.

Request for Bids (RFB)

If the product contains chemical properties, the relevant Material Safety Data Sheets (MSDS) shall be included to document all health and physical hazards, chemical ingredients, exposure limits, personal protective equipment for handling and use, and emergency procedures in response to unanticipated spills or environmental release.

2. Metro may require demonstration, additional tests, and additional data, all to be supplied at the expense of the Bidder.
3. If Metro determines that the proposed item, material or process is of equal value, utility or merit, the Project Manager shall notify all potential Bidders of record by issuance of an addendum at least seventy two (72) hours prior to the Bid opening date and time.

RECYCLABLE PRODUCTS

Vendors shall use recyclable products to the maximum extent economically feasible in the performance of the work set forth in this contract document.

RECYCLED PRODUCTS AS BID ITEMS

Oregon Law (ORS 279A.125) requires Metro and all public agencies to give preference to materials and supplies manufactured from recycled materials.

All Bidders are therefore required to specify the exact or minimum percentage of recycled paper and fiber type in all paper products or recycled content in all other products offered, plus both the post-consumer and secondary waste content of the products offered.

Only Bids submitted with such information shall receive preference consideration and post Bid declaration or discovery shall not be allowed.

Definitions of "recycled product," "post-consumer" and "secondary" waste material and other explanatory notes are available from the Metro Procurement Services Division.

QUANTITIES

Metro makes no guarantees as to the exact quantities to be purchased. The figures provided are intended merely as guides and Bidders are warned not to construe them as a guarantee to purchase any amount.

Payment will be made only for quantities actually ordered, delivered, and accepted whether greater or less than the stated amounts.

TERMS

A Bid may be rejected if it requires payment in less than thirty (30) calendar days after invoice date or if it requires payment, in whole or in part, less than fifteen (15) days after invoice approval prior to delivery.

PRICES

All prices submitted shall be firm during the contract period. If unit prices are requested, they should be provided for each unit on which there is a Bid. In case of mistake in extension of price, unit prices shall govern. All prices shall be F.O.B. the destination designated by Metro.

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WARRANTY/GUARANTY

Each Bid for the furnishing of materials and equipment shall provide an explanation of both the Bidder's and manufacturer's warranties on materials and workmanship.

Every Bid shall indicate any warranty costs to Metro, including but not limited to, all parts, labor, and shipping costs required for compliance with any specific requirement(s) contained in the special conditions.

Each Bidder on a public works/ construction project shall provide at minimum a one-year guaranty on all materials and workmanship.

SERVICE

Each Bidder shall furnish detailed information on any service facilities, locations, and procedures as well as information on any maintenance agreements or contracts available to Metro.

DELIVERY

Each Bidder shall provide a delivery schedule for each item offered. The successful Bidder shall notify Metro, in writing, within five (5) business days of order if delivery cannot be completed as proposed and required.

Upon receipt of such notice from the successful Bidder, Metro reserves the right to cancel the order and make the purchase from the second lowest, responsible Bidder.

If Metro does not elect to cancel the contract initially, subsequent failure to meet the then current delivery requirement does not foreclose Metro's option for later cancellation.

BID SECURITY

All Bids in excess of \$25,000 must be accompanied by a bid security in the form of a cashier's check, certified check irrevocable letter of credit, or a bid bond issued by a surety authorized to conduct such business in Oregon. Security shall be in the amount of \$500.00. The bid security shall serve as a guarantee that the bidder will not withdraw the bid for a period of sixty (60) days after bid opening, and if awarded the contract will execute the Metro contract and furnish all bonds and insurance within the time frame specified.

The Attorney-in-Fact who executes any bond on behalf of the surety must attach a notarized copy of his or her Power of Attorney as evidence authority to bind the surety on the date of bond execution.

Bid securities will be held until the Contract has been finally executed, after which all Bid securities, other than those which have been forfeited, will be returned to the respective Bidders whose Bid they accompanied.

RESIDENT/NON-RESIDENT BIDDER

Oregon law requires Metro, in determining the lowest responsive Bidder, to add a percent increase on the Bid of a non-resident Bidder equal to the percent, if any, of the preference given to that Bidder in the state in which that Bidder resides. Therefore, each Bidder must indicate whether it is a resident or non-resident Bidder. A resident Bidder is a Bidder that has paid unemployment taxes or income taxes in the state of Oregon during the last twelve (12) months immediately preceding submission of this Bid, has a business address in Oregon, and has stated in its Bid that it is a "resident Bidder."

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EXPERIENCE AND ABILITY TO PERFORM THE WORK

Upon request, Bidders must present all necessary information indicating that the Bidder has met the standards of responsibility set forth in ORS 279B.110. Metro will make the final determination as to whether or not the Bidder is qualified to perform the work.

BASIS OF AWARD

The award shall be made to the responsible Bidder submitting the lowest responsive bid. Any determination of bidder's responsibility or responsiveness are subject to review and determination by the Office of Metro Attorney as to legal sufficiency. Metro reserves the right to accept or reject any and all bids in whole or in part, and to waive any irregularities in the best interest of Metro.

NOTICE OF AWARD

Within 20 calendar days after the opening of Bids, Metro will accept one of the Bids, or combination of Bids, or reject all Bids in accordance with the Basis of Award. The acceptance of the Bid will be by written Notice of Award, mailed or delivered to the office designated in the Bid. The Notice of Award shall not entitle the party to whom it is delivered to any rights whatsoever.

APPEAL OF CONTRACT AWARD

Aggrieved bidders who wish to appeal the award of this contract must do so in writing within seven (7) days of issuance of the notice of intent to award by Metro. Appeals must be submitted to Darin Matthews, Procurement Officer, 600 NE Grand Avenue, Portland, OR 97232 and must state the specific deviation of rule or statute in the contract award. Metro will issue a written response to the appeal in a timely manner.

CONTRACT

Within 10 business days of receipt of the contract from Metro, the Successful Bidder shall sign and deliver the Contract to Metro.

COMMENCEMENT OF WORK

Prior to starting work on a contract or sub-contract for a public works project, a contractor or sub-contractor shall file a public works bond with the Construction Contractors Board. Bond shall be from a corporate surety authorized to do business in the state of Oregon and be in the amount of \$30,000 and shall comply with all other requirements of ORS 279C.800 to 279C.870. Contractor shall provide written documentation of bond number(s) of bond(s) for contractor and all sub contractor(s) to Metro Project Manager with original bid or prior to starting project work.

FOREIGN CONTRACTOR

A Contractor that is not domiciled in or registered to do business in the State of Oregon shall, upon execution of a contract in excess of \$10,000, promptly report the total contract price, terms of payment, length of contract and all other required information to the Oregon Department of Revenue. Compliance shall be documented and Metro shall be fully satisfied as to complete compliance prior to release of final payment.

INSURANCE

The Contractor shall purchase and maintain at his expense the following types of insurance covering the Contractor, and his employees and agents.

Request for Bids (RFB)

1. Broad form comprehensive general liability insurance covering bodily injury, property damage, and personal injury with automatic coverage for premises and operations and product liability. The policy must be endorsed with contractual liability coverage.
2. Automobile bodily injury and property damage liability insurance.

Insurance coverage shall be a minimum of \$1,000,000 per occurrence.

Metro, its councilors, department, employees, and agents shall be named as an ADDITIONAL INSURED. Notice of any material change or policy cancellation shall be provided to Metro thirty (30) days prior to the change.

The Contractor shall comply with ORS 656.017 for all employees who work in the state of Oregon for more than 10 days. The Contractor shall provide Metro with certification of workers' compensation insurance including employer's liability.

WORKERS' COMPENSATION

The Contractor, and all subsequent subcontractors and suppliers performing work pursuant to this contract shall provide Workers' Compensation benefits as required by and in accordance with all applicable state and federal laws.

NOTICE OF ASSIGNMENT

Metro will not recognize any assignment or transfer of any interest in this contract without written notice to the Procurement Officer by the new vendor.

HAZARD COMMUNICATION

The Contractor shall be required to strictly adhere to, coordinate with Metro and document full compliance with the policies and procedures of the Oregon Administrative Rules, Oregon Occupational Safety and Health Division, OAR 437-002, Subdivision Z-Toxic and Hazardous Substances (1910,1200 Hazard Communication).

Therefore, the Contractor and all subcontractors and suppliers within his control shall notify Metro and all parties to the agreement as to:

- Hazardous materials to which they may be exposed on site;
- Employee measures to lessen the possibility of exposure;
- All contractor measures to reduce the risk;
- Procedures to follow if exposed.

The Contractor shall provide Metro with all Material Safety Data Sheets (MSDS) prior to delivery or introduction of the material on site.

For further information or clarification, contact the Metro Risk Management Division at 797-1622.

DELIVERY TIMES

The Contractor shall deliver on business days between the hours of 8:00 a.m. and 5:00 p.m. Unloading must be completed by 5:00 p.m. unless approved in advance by Metro. Requests for such approval must be received by Metro at least three (3) days prior to delivery. Contractor shall assume all risk of deliveries.

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FAILURE TO PERFORM

Should the Contractor fail to meet the agreed upon delivery schedule, thereby making it necessary for Metro to purchase urgently-needed items from another source, the low Bidder shall pay the difference between the accepted low Bid price and the purchase price or accept an offset against any monies then owed by Metro.

PATENTS

The Contractor agrees to protect, to defend (if Metro requests) and save the agency harmless against any demand for payment for wrongful or unauthorized use of any patented material, process, article, or device that may enter into manufacture, construction, or forms a part of the work covered by this contract.

INVOICES

Invoices shall be prepared and submitted unless otherwise specified. Invoices shall contain the following information: Contract or Purchase Order number (if any), item numbers, description of supplies or services, sizes, quantities, unit prices and extended totals. Invoice should also state name of the unit or department to which the merchandise was shipped or delivered.

LAW OF STATE OF OREGON

This contract is entered into within the state of Oregon, and the law of said State, whether substantive or procedural, shall apply and be followed with respect to this contract.

PREVAILING WAGE

The contractor, and all subcontractors and suppliers, shall be required to comply with ORS 279C.800 through 279C.870 and ensure that all workers are paid not less than, and in accordance with, the Prevailing Wages published by the Oregon Bureau of Labor and Industries. This project is covered by appropriate Bureau of Labor and Industries (BOLI) prevailing wage rates available at <http://www.boli.state.or.us> or by calling the State of Oregon Bureau of Labor and Industries at (971) 673-0839. If the project is subject to Davis-Bacon Act (40U.S.C. 276A), Contractor and all sub-contractors shall pay the higher rate of state or federal prevailing wages.

CERTIFIED PAYROLL

The Contractor and all sub-contractors, in compliance with ORS 279C.845, shall file certified payroll statements with Metro Project Manager to be due once per month by the fifth business day of the following month. Metro shall retain 25% of any amount earned by Contractor if certified payrolls are not submitted as required. Contractor shall retain 25% of sub-contractor earnings if sub-contractor certified payrolls are not submitted as required. Upon receipt of appropriate certified payrolls, Metro and Contractor shall release any amounts so retained within 14 days.

MINORITY, WOMEN AND EMERGING SMALL BUSINESS PROGRAM

In the event that any subcontracts are to be utilized in the performance of this agreement, the Bidder's attention is directed to Metro Code Section 2.04.100, which encourages the use of minority, women and emerging small businesses (MWESB) to the maximum extent practical. Copies of these MWESB requirements are available from the Metro Procurement Office, 600 NE Grand Avenue, Portland, OR 97232 or by calling (503) 797-1816.

NOTICE TO ALL BIDDERS

The public contract included herein is a standard agreement approved for use by the Office of Metro Attorney. This is the contract the successful bidder will enter into with Metro; it is included for your review prior to submitting a bid.



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PUBLIC CONTRACT

CONTRACT NO. _____

THIS Contract is entered into between Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, whose address is 600 NE Grand Avenue, Portland, Oregon 97232-2736, and _____, whose address is _____, hereinafter referred to as the "CONTRACTOR."

THE PARTIES AGREE AS FOLLOWS:

**ARTICLE I
SCOPE OF WORK**

CONTRACTOR shall perform the work and/or deliver to METRO the goods described in the Scope of Work attached hereto as Attachment A. All services and goods shall be of good quality and, otherwise, in accordance with the Scope of Work.

**ARTICLE II
TERM OF CONTRACT**

The term of this Contract shall be for the period commencing _____, 20____ through and including _____, 20____.

**ARTICLE III
CONTRACT SUM AND TERMS OF PAYMENT**

METRO shall compensate the CONTRACTOR for work performed and/or goods supplied as described in the Scope of Work. METRO shall not be responsible for payment of any materials, expenses or costs other than those which are specifically included in the Scope of Work.

**ARTICLE IV
LIABILITY AND INDEMNITY**

CONTRACTOR is an independent contractor and assumes full responsibility for the content of its work and performance of CONTRACTOR'S labor, and assumes full responsibility for all liability for bodily injury or physical damage to person or property arising out of or related to this Contract, and shall indemnify, defend and hold harmless METRO, its agents and employees, from any and all claims, demands, damages, actions, losses, and expenses, including attorney's fees, arising out of or in any way connected with its performance of this Contract. CONTRACTOR is solely responsible for paying CONTRACTOR'S subcontractors and nothing contained herein shall create or be construed to create any contractual relationship between any subcontractor(s) and METRO.

**ARTICLE V
TERMINATION**

METRO may terminate this Contract upon giving CONTRACTOR seven (7) days written notice. In the event of termination, CONTRACTOR shall be entitled to payment for work performed to the date of termination. METRO shall not be liable for indirect, consequential damages or any other damages. Termination by METRO will not waive any claim or remedies it may have against CONTRACTOR.

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ARTICLE VI
INSURANCE & BONDS

CONTRACTOR shall purchase and maintain at CONTRACTOR'S expense, the following types of insurance covering the CONTRACTOR, its employees and agents.

A. Broad form comprehensive general liability insurance covering personal injury, property damage, and bodily injury with automatic coverage for premises and operation and product liability shall be a minimum of \$1,000,000 per occurrence. The policy must be endorsed with contractual liability coverage. **Metro, its elected officials, departments, employees and agents shall be named as an ADDITIONAL INSURED.**

B. Automobile bodily injury and property damage liability insurance. Insurance coverage shall be a minimum of \$1,000,000 per occurrence. **METRO, its elected officials, departments, employees, and agents shall be named as an ADDITIONAL INSURED.** Notice of any material change or policy cancellation shall be provided to METRO thirty (30) days prior to the change.

This insurance as well as all workers' compensation coverage for compliance with ORS 656.017 must cover CONTRACTOR'S operations under this Contract, whether such operations be by CONTRACTOR or by any subcontractor or anyone directly or indirectly employed by either of them.

CONTRACTOR shall provide METRO with a certificate of insurance complying with this article and naming METRO as an additional insured within fifteen (15) days of execution of this Contract or twenty-four (24) hours before services under this Contract commence, whichever date is earlier.

CONTRACTOR shall not be required to provide the liability insurance described in this Article only if an express exclusion relieving CONTRACTOR of this requirement is contained in the Scope of Work

In addition, for public works subject to ORS 279C.800 to 279C.870, CONTRACTOR and every subcontractor shall have a public works bond required by 2005 Oregon Laws Chapter 360 filed with the Construction Contractors Board before starting work on the project, unless exempt under Section 2 of 2005 Oregon Laws Chapter 360.

ARTICLE VII
PUBLIC CONTRACTS

All applicable provisions of ORS chapters 187 and 279A, 279B, and 279C and all other terms and conditions necessary to be inserted into public contracts in the State of Oregon, are hereby incorporated as if such provision were a part of this Agreement. Specifically, it is a condition of this contract that Contractor and all employers working under this Agreement are subject employers that will comply with ORS 656.017 as required by 1989 Oregon Laws, Chapter 684.

For public work subject to ORS 279C.800 to 279C.870, the Contractor shall pay prevailing wages. If such public work is subject both to ORS 279C.800 to 279C.870 and to 40 U.S.C. 276a, the Contractor and every subcontractor on such public work shall pay at least the higher prevailing wage. The Contractor and each subcontractor shall pay workers not less than the specified minimum hourly rate of wage in accordance with Section 7 of 2005 Oregon Laws Chapter 360. In addition, the Contractor shall pay an administrative fee as provided in ORS 279C.825(1) to the Bureau of Labor and Industries pursuant to the administrative rules established by the Commissioner of Labor and Industries. Contractors must promptly pay, as due, all persons supplying to such contractor labor or material used in this contract. If the contractor or first-tier subcontractor fails, neglects, or refuses to make payment to a person furnishing labor or materials in connection with the public contract for a public improvement within 30 days after receipt of payment from the public contracting agency or a contractor, the contractor or first-tier subcontractor shall owe the person the amount due plus shall pay interest in accordance with ORS 279C.515. If the contractor or first-tier subcontractor fails, neglects, or refuses to make payment, to a person furnishing labor or materials in connection with the public contract, the person may file a complaint with the Construction Contractors Board, unless payment is subject to a good faith dispute as defined in ORS 279C.580. Contractor must pay any and all contributions and amounts due to the Industrial Accident Fund from contractor or subcontractor and incurred in the performance of the contract. No liens or claims are permitted to be filed against Metro on account of any labor or material furnished. Contractors are required to pay the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.

For public improvement work all contractors must demonstrate that an employee drug-testing program is in place.

Revised Mar 10, 2010

Form 1602 Public Improvements Under \$50K



Request for Bids (RFB)

ARTICLE VIII ATTORNEY'S FEES

In the event of any litigation concerning this Contract, the prevailing party shall be entitled to reasonable attorney's fees and court costs, including fees and costs on appeal to any appellate courts.

ARTICLE IX QUALITY OF GOODS AND SERVICES

Unless otherwise specified, all materials shall be new and both workmanship and materials shall be of the highest quality. All workers and subcontractors shall be skilled in their trades. CONTRACTOR guarantees all work against defects in material or workmanship for a period of one (1) year from the date of acceptance or final payment by METRO, whichever is later. All guarantees and warranties of goods furnished to CONTRACTOR or subcontractors by any manufacturer or supplier shall be deemed to run to the benefit of METRO.

ARTICLE X OWNERSHIP OF DOCUMENTS

Unless otherwise provided herein, all documents, instruments and media of any nature produced by Contractor pursuant to this agreement are Work Products and are the property of Metro, including but not limited to: drawings, specifications, reports, scientific or theoretical modeling, electronic media, computer software created or altered specifically for the purpose of completing the Scope of Work, works of art and photographs. Unless otherwise provided herein, upon Metro request, Contractor shall promptly provide Metro with an electronic version of all Work Products that have been produced or recorded in electronic media. Metro and Contractor agree that all work Products are works made for hire and Contractor hereby conveys, transfers, and grants to Metro all rights of reproduction and the copyright to all such Work Products.

ARTICLE XI SUBCONTRACTORS

CONTRACTOR shall contact METRO prior to negotiating any subcontracts and CONTRACTOR shall obtain approval from METRO before entering into any subcontracts for the performance of any of the services and/or supply of any of the goods covered by this Contract.

METRO reserves the right to reasonably reject any subcontractor or supplier and no increase in the CONTRACTOR'S compensation shall result thereby. All subcontracts related to this Contract shall include the terms and conditions of this agreement. CONTRACTOR shall be fully responsible for all of its subcontractors as provided in Article IV.

ARTICLE XII RIGHT TO WITHHOLD PAYMENTS

METRO shall have the right to withhold from payments due CONTRACTOR such sums as necessary, in METRO's sole opinion, to protect METRO against any loss, damage or claim which may result from CONTRACTOR'S performance or failure to perform under this agreement or the failure of CONTRACTOR to make proper payment to any suppliers or subcontractors. In addition for public improvement work, if a CONTRACTOR is required to file certified statements under ORS 279C.845, METRO shall retain 25 percent of any amount earned by the CONTRACTOR on the public works until the contractor has filed all required certified statements with METRO.

If a liquidated damages provision is contained in the Scope of Work and if CONTRACTOR has, in METRO'S opinion, violated that provision, METRO shall have the right to withhold from payments due CONTRACTOR such sums as shall satisfy that provision. All sums withheld by METRO under this Article shall become the property of METRO and CONTRACTOR shall have no right to such sums to the extent that CONTRACTOR has breached this Contract.



Request for Bids (RFB)

ARTICLE XIII
SAFETY

If services of any nature are to be performed pursuant to this agreement, CONTRACTOR shall take all necessary precautions for the safety of employees and others in the vicinity of the services being performed and shall comply with all applicable provisions of federal, state and local safety laws and building codes, including the acquisition of any required permits.

ARTICLE XIV
INTEGRATION OF CONTRACT DOCUMENTS

All of the provisions of any procurement documents including, but not limited to, the Advertisement for Bids, Proposals or responses, General and Special Instructions to Bidders, Proposal, Scope of Work, and Specifications which were utilized in conjunction with the bidding of this Contract are hereby expressly incorporated by reference. Otherwise, this Contract represents the entire and integrated agreement between METRO and CONTRACTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This Contract may be amended only by written instrument signed by both METRO and CONTRACTOR. The law of the state of Oregon shall govern the construction and interpretation of this Contract.

ARTICLE XV
COMPLIANCE

CONTRACTOR shall comply with federal, state, and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, non-discrimination, safety and health, environmental protection, waste reduction and recycling, fire protection, permits, fees and similar subjects.

ARTICLE XVI
INTERGOVERNMENTAL COOPERATIVE AGREEMENT

(Requires competitive solicitation) – Pursuant to ORS 279A and the Metro public contract code, Metro participates in an Intergovernmental Cooperative Purchasing program by which other public agencies shall have the ability to purchase the goods and services under the terms and conditions of this awarded contract. Any such purchases shall be between the Contractor and the participating public agency and shall not impact the Contractor's obligation to Metro under this agreement. Any estimated purchase volumes listed herein do not include volumes for other public agencies, and Metro makes no guarantee as to their participation in any purchase. Any bidder may decline to extend the prices and terms of this solicitation to any or all other public agencies upon execution of this contract. Unless the bidder specifically declines to participate in the program by marking the box below, the bidder agrees to participate in the Intergovernmental Cooperative Purchasing program. Bidder declines to participate in Intergovernmental Cooperative Purchasing.

ARTICLE XVII
ASSIGNMENT

CONTRACTOR shall not assign any rights or obligations under or arising from this Contract without prior written consent from METRO.

CONTRACTOR NAME

METRO

By _____

By _____

Date _____

Date _____

Request for Bids (RFB)

SCOPE OF WORK – Attachment A of Public Contract

1. Description of the Scope of Work

With the passage of the 1995 Open Spaces Bond Metro purchased 231 acres of natural area property that now includes 3.5 miles of graveled surface trails. As of June, 2009 Metro has formally developed and partnered with the Tualatin Hills Park and Recreation District (THPRD) to co-manage the Cooper Mountain Nature Park located at 18892 S.W. Kemmer Road, Beaverton, Oregon 97007. The trail system is in need of improvements as a result of recent weather, site conditions and original layout and design challenges. The nature park is situated on the south side of Cooper Mountain and is generally exposed to extreme weather conditions. The trail system accommodates pedestrian use only (horses, bicycles and motorized vehicles are not permitted) and has been experiencing steady recreational use over the last 11 months.

A number of issues have surfaced that need immediate attention. Metro requires the services of an experienced contractor to improve the trail and correct some of these deficiencies. Work may include, but is not limited to the following: Installation of ditching and relief culverts to control, divert and disperse water; Installation of gravel base materials and repairing surface tread as specified; Installation of rolling grade dips, drains, check dams and/or rock weirs; Aggregate resurfacing and other general trail improvements needs as identified.

SERVICES / SCHEDULE

Within seven (7) calendar days after issuance of Notice to Proceed, Contractor shall provide a detailed work plan that estimates time to complete various phases of the work, materials and quantities, labor, tools, defined limits of work and equipment proposed to be used to complete this work.

Contractor must have the equipment and capabilities to work within the project area without damaging adjacent natural resources. The site has limited areas to stock pile gravel, stage and move equipment.

Contractor shall begin construction of the improvements to the trail system within two weeks of receipt of a written Notice to Proceed for the construction aspects of the project. The Contractor shall have sixty (60) calendar days to complete their work.

It is estimated that this trail project will require reconstruction of approximately 3,919 linear feet of trails and service roads. Additionally, approximately 23 relief culverts with 6,310 feet of relief ditching have been identified for improvements. Sections of work may include the addition of rolling grade dips, drains, rock armoring, rock causeways, culvert installation, ditching relief, resurfacing with aggregate and correction trail/road grade and width. See the attached spreadsheet, project area map and construction details to show the intent and approximate location of the proposed trail improvement work. The attachments are as follows:

- ❖ **Attachment B: Cooper Mountain Nature Park Trail Improvements**
- ❖ **Attachment C: Cooper Mountain Nature Park Project Map**
- ❖ **Attachment D: Trail Features and Design Details**

The project has been divided into specific existing trails sections as follows: Little Prairie Loop; Cooper Mountain Loop; Overlook Trail; Larkspur Loop; Blacktail Way. Reconstruction of trail segments may require excavation either by machine or hand, root pruning and stump removal. Limited clearing of vegetation may be necessary, as well as the removal of soil and rock that are unsuitable for the trail base and drainage details. All material that is removed to allow installation of a proper trail sub-grade, relief ditching and culverts may be cast off into the surrounding vegetation providing said material is dispersed in a manner that does not damage existing vegetation (specifics coordinated with Project Manager).

Attached Details and Specifications for materials and installation methods are guidelines to achieve the fit and finish desired by Metro to complete this work. Changes or modifications to these guidelines may be necessary based on field conditions.

Request for Bids (RFB)

GENERAL INSTALLATION AND CLEAN-UP:

- **Cleanup:** At end of each day, Contractor shall remove materials not required for incorporation into the work, or store in a location agreed to by the Project Manager. Contractor shall take all precautions to prevent debris accumulation and fire hazards. Upon completion of installation, Contractor shall remove all staging, debris, and containers from the site.
- **Security of Materials:** Contractor is responsible for the security of their materials and equipment while on-site.
- **Removal and Disposal of Debris:** Contractor is responsible for removal from Metro properties and disposal of all waste (non-native debris) generated during the installation process.
- **Protection of Natural Resources:** To ensure protection of natural resources Contractor will work within the trail corridor only. Any borrow sites determined to be necessary shall be approved by Metro. Precautions must be taken to protect trees, root systems and other natural resource features from damage at all times.
- **Revegetation:** Metro will be responsible for all reseeded and revegetation within the project area
- **Decontamination of Equipment to Control the Spread of Noxious Weeds:** Contractor is required to wash all equipment prior to entering and staging at the Cooper Mountain Nature Park. Equipment scheduled for departure from the project area will be required to be washed as well. A designated wash station area will be identified by the project manager. All equipment will be visually inspected for the presence of soil and vegetative materials.
- **Signage and Project Communication for Public Safety:** Contractor will be required to coordinate and post trail closures related to project work. Additionally, the movement and staging of equipment and materials will be coordinated with the Project Manager. Staging areas will be designated by the project manager to minimize impacts to natural resources.
- **Logistics and Operations:** Project staging areas for materials and equipment will be designated and communicated by the Project Manager in coordination with the contractor. Contractor hours of operations are 7:00 am to 5:30 pm. No construction activities will take place on weekends (Saturdays and Sundays) or scheduled holidays.
- **Erosion Control:** In the event of heavy rains, contractor will be responsible for taking appropriate erosion control measures on trails that are under construction. Contractor shall provide temporary erosion control measures in the form of staked silt fences and/or netted bio-bags as a means to prevent, contain and control erosion, as well as abate water pollution within the limits of the project area (s).



Public Improvement Projects

600 NE Grand Ave.
Portland, OR 97232-2736
(503) 797-1850

Request for Bids (RFB)

BID CHECKLIST

FIRM _____
 NAME _____
 MAILING ADDRESS _____
 PHONE _____ FAX _____ EMAIL _____

BIDDER REPRESENTS/CERTIFIES/ACKNOWLEDGES AS PART OF THIS OFFER THAT:

(Contractor shall check or complete all applicable boxes)
 (To Be Submitted by 2:00 p.m. on Bid Due Date)

(BID WILL BE CONSIDERED NON-RESPONSIVE WITHOUT THE FOLLOWING DOCUMENTS*)

1. **BID***
2. **BID BOND***: Bidder has complied with Metro's requirements for \$500.00 bid surety and guarantees that this bid is irrevocable for the period specified herein.
3. **CONFLICT OF INTEREST***: Bidder hereby certifies that no officer, agent, or employee of Metro has participated on behalf of Metro in preparation of this bid, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder for the same work, and the Bidder is competing solely in its own behalf without connection or obligation to any undisclosed person or firm.
4. **RESIDENT/NON-RESIDENT***: Undersigned Bidder states that it is a resident or non-resident of the state of Oregon. State in which Bidder resides: _____
5. **TYPE OF BUSINESS ORGANIZATION***: Bidder operates as an individual, a corporation, incorporated under the laws of the state of _____, a non-profit organization, a partnership. (If partnership, attach names of the partners)
6. **OREGON LICENSE***: If a corporation, it is, or is not, licensed with Oregon Corporation Commission
7. **REGISTRATION NO***: _____ with Construction Contractors Board.
8. **METRO CONTRACTOR QUALIFICATION STATEMENT***
9. **CERTIFICATE OF COMPLIANCE*** for recycling.
10. **CERTIFICATE OF EMPLOYEE DRUG TESTING PROGRAM***
11. **DOING BUSINESS AS***: Provide any assumed names utilized.

TO BE SUBMITTED IN SEPARATE ENVELOPE BY BID DUE DATE AND TIME OF 4:00 P.M.

1. **FIRST TIER SUBCONTRACTOR DISCLOSURE FORM***
2. **MBE/WBE/ESB PROGRAM FORMS***

NAME AND TITLE OF PERSON AUTHORIZED TO CONTRACT/SIGN OFFER (TYPE OR PRINT)

SIGNATURE OF AUTHORIZED PERSON

Bids must be enclosed in a sealed envelope, endorsed on the outside, indicate the bid subject, Request for Bid number and opening date, and delivered to Metro on or before the date and time the bid is due. (See Instructions to Bidders)

Request for Bids (RFB)

BID SHEET

Bids must be enclosed in a sealed envelope and mailed or delivered to the Metro Parks and Environmental Services, 600 NE Grand, Portland, Oregon 97232-2736, Attention: Adam Stellmacher, RFB 10-1701-PES. All bids must be received no later than 2:00 p.m., July 7, 2010, and will be opened and read at that time in the Sandy River Room at Metro.

| Item No. | Description Of Work To Be Performed | Quantity (Estimate) | Unit Price | Total Cost |
|-------------------|--|---------------------|-----------------------------|------------|
| 1. | Installation of rock causeways drains and turnpikes | 250 feet | \$ _____ Per lineal foot | |
| 2. | Trail tread resurfacing: including base rock, geotextile fabric and aggregate. | 2,635 feet | \$ _____ Per lineal foot | |
| 3. | Road construction, widening, grading, gravel surface and geotextile fabric | 1,000 feet | \$ _____ Per lineal foot | |
| 4. | Trail relief ditching only | 6,310 feet | \$ _____ Per lineal foot | |
| 5. | Road resurfacing | 1,550 feet | \$ _____ Per lineal foot | |
| 6. | Ditch rock armoring | 300 feet | \$ _____ Per lineal foot | |
| 7. | Culvert installation | | | |
| | 12"x16' HDPE pipe | 19 | \$ _____ Per lineal foot | |
| | 24"x16' HDPE pipe | 2 | \$ _____ Per lineal foot | |
| | 12"x24' HDPE pipe | 2 | \$ _____ Per lineal foot | |
| BID AMOUNT | | | | \$ _____ |

| | Optional Work To Be Performed | Unit Price |
|----|---|-----------------------------|
| 1. | Installation of aggregate trail, base, and geo-textile fabric | \$ _____ Per lineal foot |
| 2. | Installation rolling grade dips | \$ _____ Per lineal foot |
| 3. | Installation of rock check dams | \$ _____ Per lineal foot |
| 4. | Trail relief ditching: ditch material used to raise tread and grade | \$ _____ Per lineal foot |
| 5. | Brush clearing in trail corridor | \$ _____ Per hour |



Public Improvement Projects

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Request for Bids (RFB)

| | Optional Work To Be Performed | Unit Price |
|----|---|-----------------------------|
| 6. | Complete culvert installation; With headwall, catch basin and rock spillway. | |
| | 6" HDPE | \$ _____ Per lineal foot |
| | 12" HDPE | \$ _____ Per lineal foot |
| | 15" HDPE | \$ _____ Per lineal foot |
| | 24" HDPE | \$ _____ Per lineal foot |
| | 30" HDPE | \$ _____ Per lineal foot |
| | Rock | \$ _____ Cubic yard |

CONTRACTOR MINIMUM REQUIREMENTS:

- A. Minimum five years experience installing and/or maintaining natural area, forest or mountain trails and related infrastructure. Specifically, Bidder is required to provide a minimum of three references that detail distinctly similar projects that have been successfully completed within the last 2 years.
- B. Bidder must have access to mechanized trail equipment to perform necessary contracted services.
- C. Bidder must be currently registered with the State of Oregon's Construction Contractor's Board as of the due date set for receipt of bids and throughout the extent of the project.
- D. Bidder shall be regularly engaged in installing and maintaining natural area trails. Bidder shall have the capability to perform all aspects of installation without dependence on subcontractors. If the Bidder does not provide this work, they shall be responsible for securing and coordinating such services.
- E. Indicate how many years your company has been in business and list three references from successful project within the last two years:

Years in business: _____

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

F. Bidder shall designate on the bid form a Project Manager who shall be the contractor's representative for the administration of the contracts documents and the supervision of the work. In all matters relating to the performance of the work and payment thereof, and in all situations involving actual, recommended, or proposed changes, Metro shall accept commitments, pricing, and instructions of the contractor only from the project manager or a duly authorized representative of the project manager, so designated in writing.

Project Manager Name: _____ Phone: _____

Bidder signature

Print Name of Bidder _____ Print Name of Company _____

Signature _____ Print Name/Title _____

Request for Bids (RFB)

RECYCLING CERTIFICATE OF COMPLIANCE

I, the undersigned duly authorized representative of the Bidder, hereby certify that the products offered in this bid contain the following minimum percentages:

- (A) _____ Percentage of post-consumer waste as defined in ORS 279A.010(s) (formerly ORS 279.545(1))
- (B) _____ Percentage of secondary waste materials as defined in ORS 279A.010 (hh) (formerly ORS 279.545(6))

It is the bidder's responsibility to provide additional signed copies of this Certification of Compliance for each item which contains a different percentage of recycled materials than listed above.

DEFINITIONS:

ORS 279A.010(s): "'Post Consumer Waste' means a finished materials that would normally be disposed of as solid waste, having completed its life cycle as a consumer item. 'Post-consumer waste' does not include manufacturing waste."

ORS 279A.010(hh): "'Secondary Waste Materials' is defined as fragments of products or finished products of a manufacturing process which has converted a virgin resource into a commodity of real economic value, and includes post-consumer waste, but does not include excess virgin resources of the manufacturing process. For paper, 'secondary waste materials' does not include fibrous waste generated during the manufacturing process such as fibers recovered from waste water or trimmings of paper machine rolls, mill broke, wood slabs, chips, sawdust or other wood residue from a manufacturing process."

I, the undersigned duly authorized representative of the bidder, understand that the bid must be signed in ink by the bidder or an authorized representative of the bidder and that any alterations or erasures must be initialed in ink by the person signing the bid. Further, I acknowledge that I have read and understand all bid instructions, specifications, terms and conditions (including the attachments indicated above and agree, on behalf of myself and the bidder to be bound by them.

I, the undersigned duly authorized representative of the bidder certify that the information provided in this bid is true and accurate. Further, I understand and acknowledge that providing incorrect or incomplete information may be cause for bid rejection or contract termination.

Signature: _____

Title: _____

Company: _____

Telephone: _____



Public Improvement Projects

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Request for Bids (RFB)

MBE/WBE/ESB PROGRAM FORMS

GOOD FAITH PROGRAM

The Metro Council is committed to doing business with minority, woman-owned firms and emerging small businesses. The Council recognizes that supporting these firms will result in a stronger economy and increased competition.

To this end, Metro has established these procedures to maximize utilization of MBEs, WBEs and ESBs for Metro projects. The following six steps are required to help us monitor the usage of these firms.

Good Faith Efforts Steps:

1. Identify areas in which you intend to use sub-contractors.
2. Attend the Pre-Bid meeting if held. Meet any MBE/WBE/ ESB firms at the Pre-Bid meeting.
3. Contact several (or all) certified MBE/ WBE/ ESB firms listed (with the State of Oregon) to perform the work needed. (Metro's Purchasing & Contracts Office will be happy to provide you with a list of firms upon request (503)797-1816)
4. Negotiate with interested, available and capable MBE/WBE/ ESB firms who submit competitive bids.
5. Report to Metro all sub-contractors contacted. Please include their response and price quoted.
6. List all sub-contractors that you intend to use on this project.

Please note a selected MBE/WBE/ESB firm must be used unless Metro authorizes a substitution.

Attached are forms to complete and return as part of your bid document. Please contact our Purchasing and Contracts Division at (503) 797-1816 if you have any questions.

THIS IS A REQUIRED FORM TO BE SUBMITTED WITHIN TWO HOURS OF BID CLOSING

Project Name _____

Bidder/Proposer _____

Address _____

Phone _____ Fax _____

Bid Closing Date: _____ Time: _____

Step 1. Identify areas in which you intend to use sub-contractors.

Step 2. Attend the Pre-Bid meeting if held. Meet any MBE/WBE/ESB firms at the Pre-Bid meeting.

Name of person who attended pre-bid _____

Step 3. List all firms contacted for sub-contracting work. (use more sheets if necessary)



Public Improvement Projects

600 NE Grand Ave.
Portland, OR 97232-2736
(503) 797-1850

Request for Bids (RFB)

Sub-contract for _____

| MBE, WBE, ESB, Other | Certification # | Name of Firm | Date Contacted | Mode of Communication | Amount of Bid | Comments |
|----------------------|-----------------|--------------|----------------|-----------------------|---------------|----------|
| | | | | | | |
| | | | | | | |

Sub contract for _____

| MBE, WBE, ESB, Other | Certification # | Name of Firm | Date Contacted | Mode of Communication | Amount of Bid | Comments |
|----------------------|-----------------|--------------|----------------|-----------------------|---------------|----------|
| | | | | | | |
| | | | | | | |

Sub contract for _____

| MBE, WBE, ESB, Other | Certification # | Name of Firm | Date Contacted | Mode of Communication | Amount of Bid | Comments |
|----------------------|-----------------|--------------|----------------|-----------------------|---------------|----------|
| | | | | | | |
| | | | | | | |

Step 4: List all sub-contractors used for this project.

BIDDER/PROPOSER INTENDS TO SUBCONTRACT WITH THE FOLLOWING:

| Subcontractor/ Supplier | Non ** MBE WBE ESB | Nature Of Work | Dollar Value Of Participation |
|----------------------------------|-----------------------------|----------------|-------------------------------|
| Contact Name Address Phone | | | CCB #* |
| Contact Name Address Phone | | | CCB #* |

*Please include Construction Contractors Board Number

** Non W/W/ESB Sub-Contractors

Total Bid Amount: _____

Authorized Signature _____ Date _____

Cooper Mountain Nature Park Trail Improvements: Attachment B

Little Prairie Loop

Starting from trailhead parking at the Nature House from Kemmer Road: North end

Trail Improvement needs: Reshape to U-shaped ditches on up-hill side of centerline; tie into culverts; install relief ditches to disperse water; installation of rock weirs to slow downhill movement of water; installation of drain with culvert relief pipe.

Note: *Culvert pipe material* is here fore specified as High Density Polyethylene (HDPE); Double wall: Smooth interior and corrugated exterior (black)

Total estimated culverts for installation: five (5)--12", 16' HDPE culvert pipes; one (1) 24", 16' culvert HDPE pipe

Total estimated ditching relief work: 3,000 feet

Resurfacing trail tread: 350 feet (ADA trail, 1/4" minus rock/compacted)

Cooper Mountain Loop

Trail Improvement needs: Installation of relief culverts and ditches; resurfacing of trails and service road with 5" lift of 3/4" minus rock; road construction with grading, gravel surface, geotextile fabric and widening turning radius where needed in service road; ditching of culvert outflows for positive down slope water drainage; installation of rolling dips to disperse water; breach soil berms where needed to disperse water downhill and away

Total estimated culverts for installation: one (1) 24", 16' HDPE culvert pipe; eight (8) 12", 16' HDPE culvert pipes; Two (2) 12", 24' HDPE culvert pipe

Total estimated ditching relief work: 2,243 feet

Resurfacing trail tread: 700 feet

Resurfacing service road: 1,550 feet with 3/4" minus rock

Road construction, widening, grading, gravel surface and geotextile fabric: 1,000 feet

Overlook Trail

Trail Improvement needs: Relief culvert installation; resurfacing of trail; ditching relief to culverts.

Total estimated culverts for installation: Two (2) 12", 16' HDPE culvert pipes

Total estimated ditching relief work: 457 feet

Resurfacing trail tread: 1,000 feet

Larkspur Loop

Trail Improvement needs: Ditching and relief culvert placement; resurfacing of trail/road tread with 5" lift of 3/4" minus rock

Total estimated culverts for installation: three (3) 12", 16' HDPE culvert pipes

Total estimated ditching relief work: 560 feet

Resurfacing trail tread: 560 feet (3/4" minus rock)

Blacktail Way

Trail Improvement needs: Installation of culvert pipe, rock reinforcement, ditching to culvert and resurfacing of trail tread.

Total estimated culverts for installation: one (1), 12", 16' HDPE pipe

Total estimated ditching relief work: 50 feet

Resurfacing trail tread: 25 feet

- Road resurface $\frac{3}{4}$ " minus rock
- Relief ditching
- Culvert installation
- Widening road surface/turning radius
- Installation of rolling dips
- Compaction of base and surface rock

- Trail resurfacing
- Relief ditching
- Culvert installation

- Trail resurfacing
- Relief ditching
- Culvert installation

- Culvert Installation
- Relief ditching

- Relief ditching and cleaning and reshaping of ditch lines
- Ditch rock installation

- Road resurface $\frac{3}{4}$ " minus compacted rock
- Relief ditching and culvert installation

- Relief culvert and ditching
- Trail resurfacing
- Installation of rock weirs

staging areas

COOPER MOUNTAIN NATURE PARK

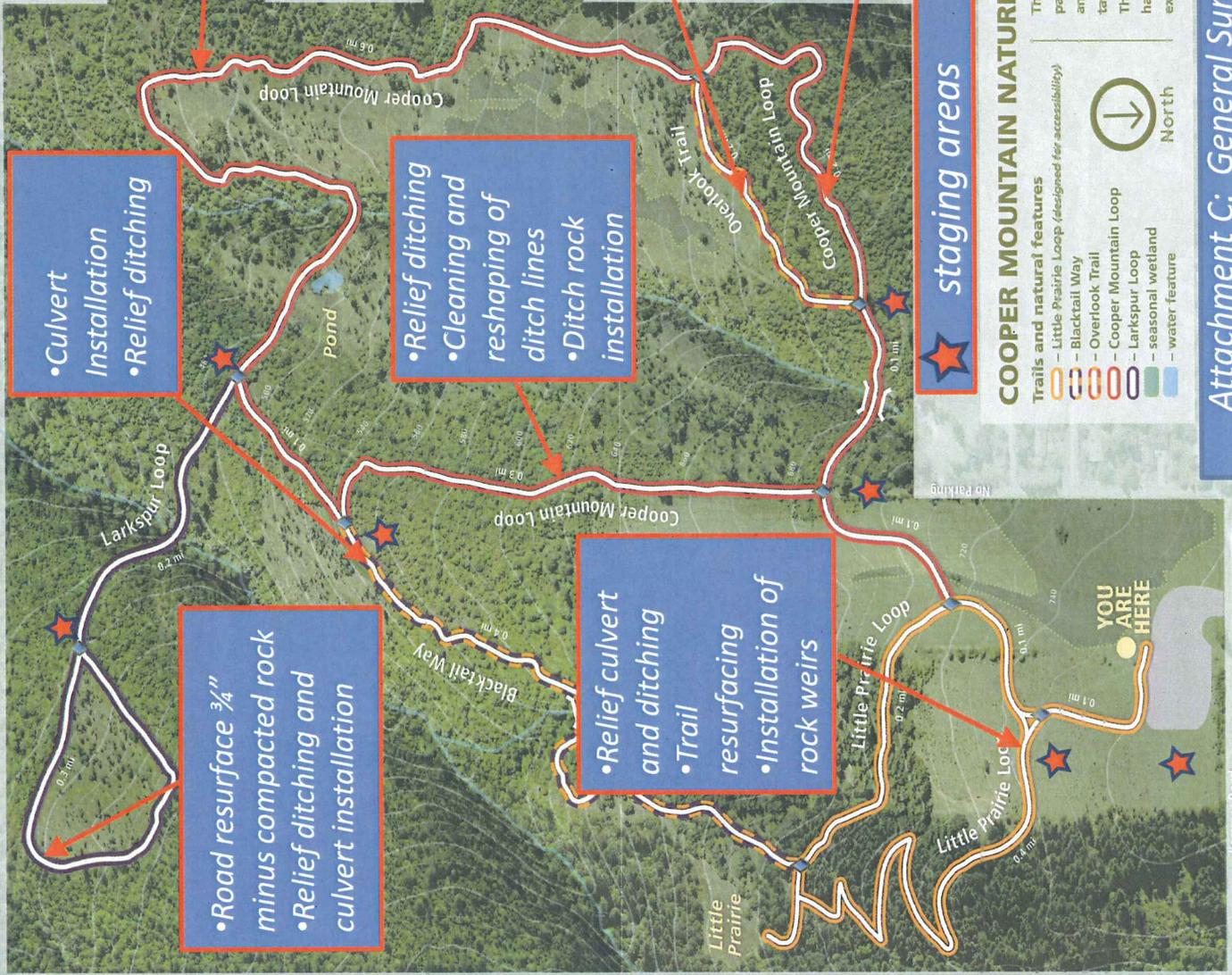
The entry area and trailhead at Cooper Mountain Nature Park includes parking, restrooms, a demonstration garden, children's natural play area and a Nature House with a classroom which are all ADA accessible. Picnic tables, garbage and recycling receptacles are located only at the trailhead. There are no additional facilities on the park's trails. The Little Prairie Loop has been designed for accessibility but includes one short section that exceeds ADA standards. The compacted gravel trails are all six feet in width.

Trails and natural features

- Little Prairie Loop (designed for accessibility)
- Blacktail Way
- Overlook Trail
- Cooper Mountain Loop
- Larkspur Loop
- seasonal wetland
- water feature

North

Attachment C: General Summary of Project Area



Kemmer Road

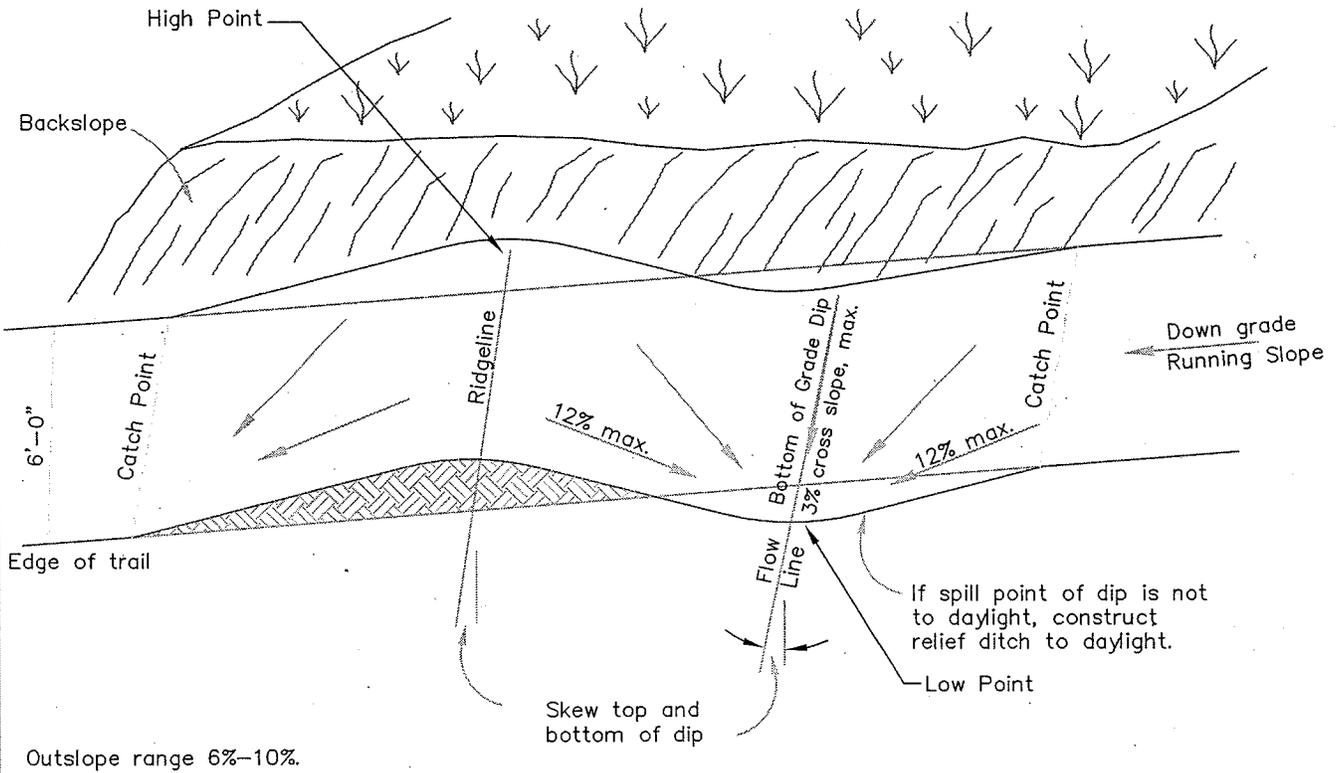
**Attachment D:
Trail Features and Design Details**

ROLLING GRADE DIP

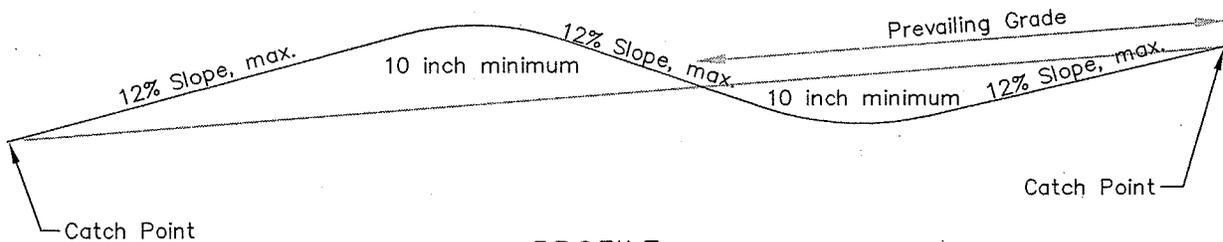
NOT TO SCALE

NOTE:

Construct rolling grade dip to double the running slope grade into and out of the dip, maintain a maximum cross slope of 3%. Across 36", create a smooth even transition to address changes in slope direction.



PLAN VIEW



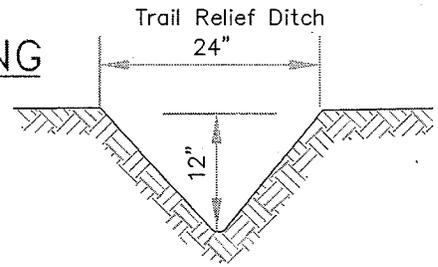
PROFILE

METRO

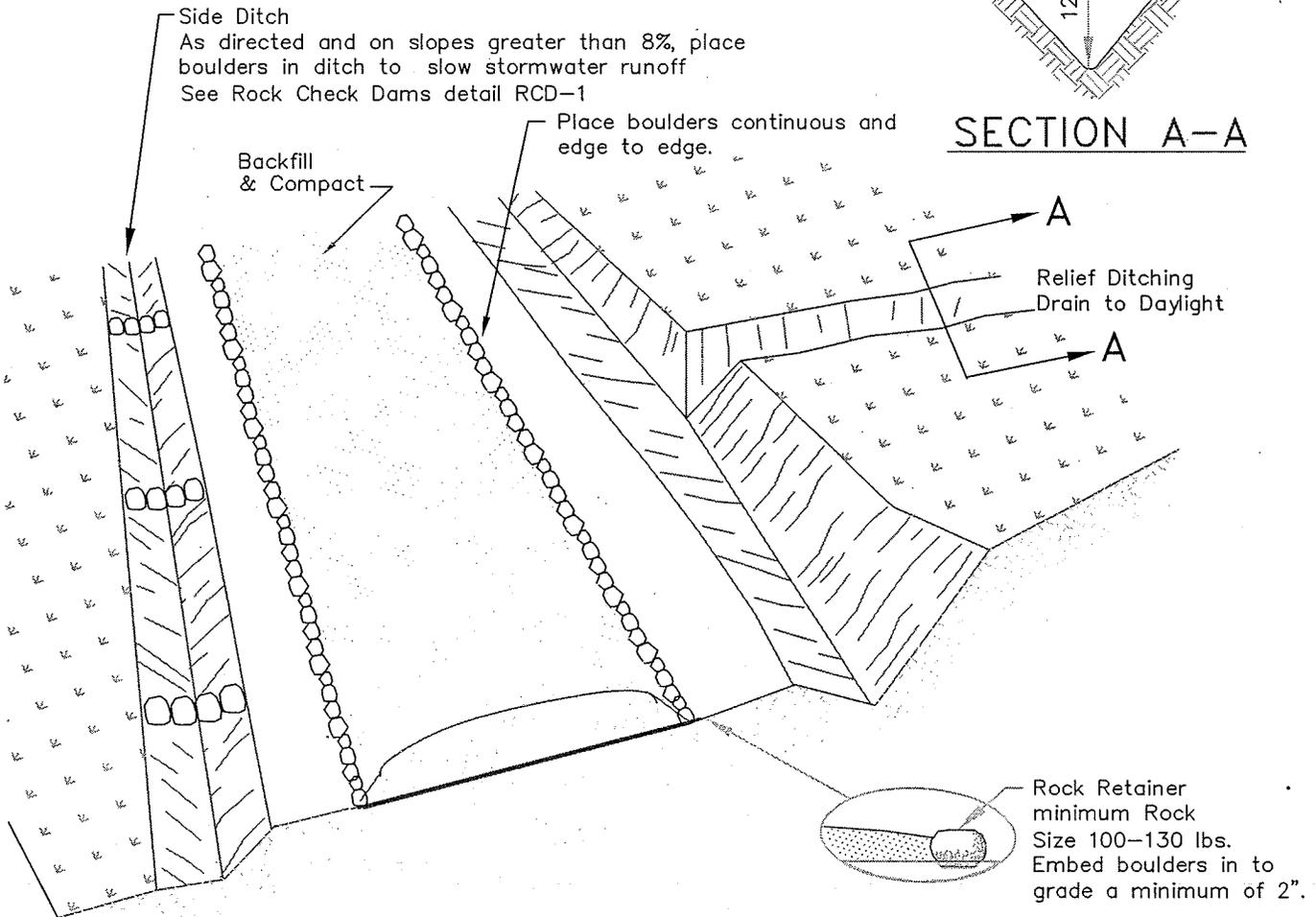
| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|----------|--------|
| | | | GD-1 |
| | | | |
| | | | |

TURNPIKE & TRAIL RELIEF DTCHING

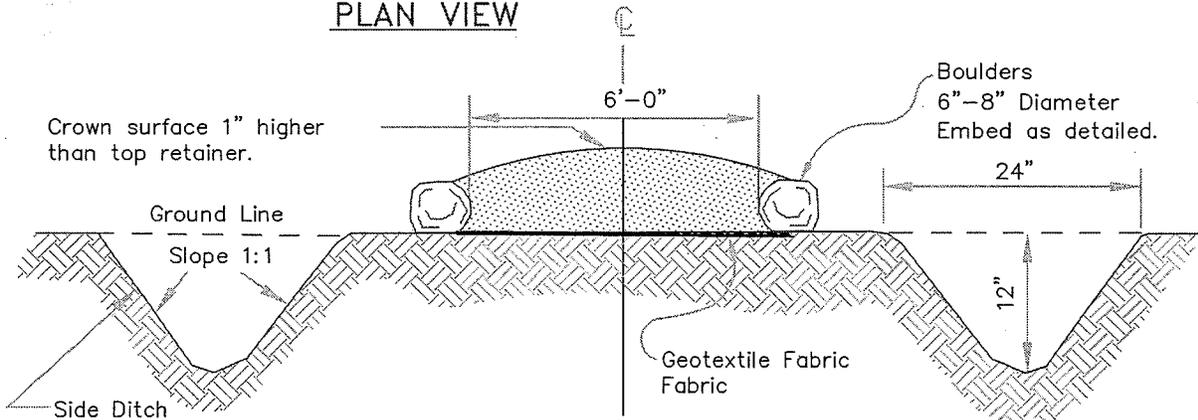
NOT TO SCALE



SECTION A-A



PLAN VIEW



CROSS SECTION

METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|----------|--------|
| | | | TP-1 |
| | | | |
| | | | |

TRAILBED AND SLOPE FINISH

NOT TO SCALE

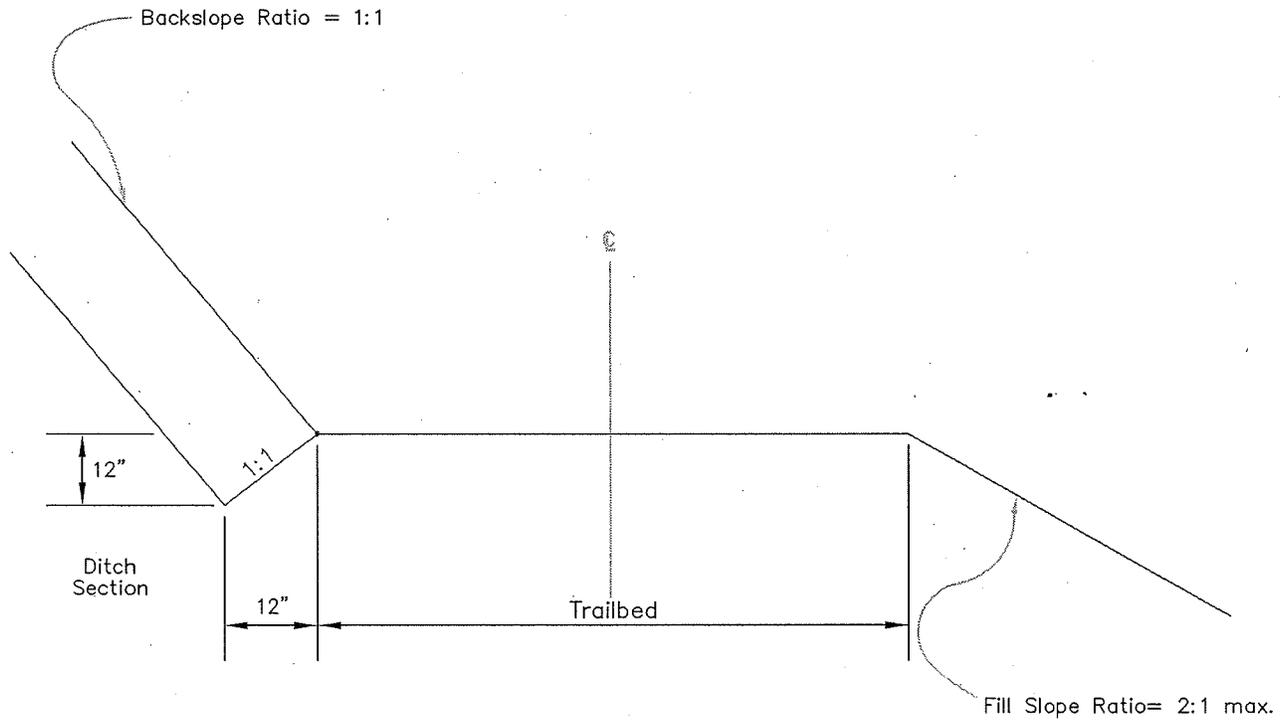
Slope Finish

Remove roots over 1 inch in diameter that protrude from the backslope.

Trailbed Finish

Remove loose rock on the trailbed surface over 1 inch in the smallest dimension.

Remove or reduce embedded rock that protrudes more than 1 inch above the trailbed.

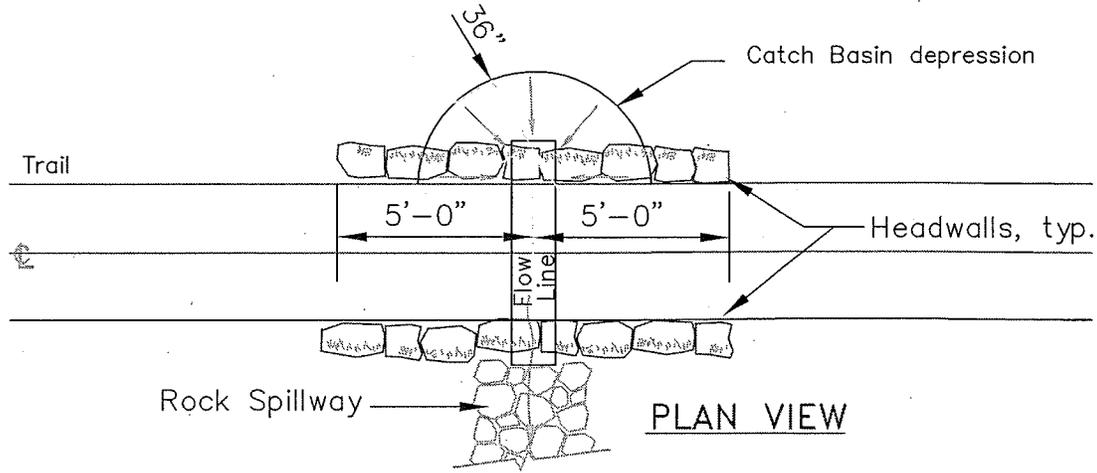
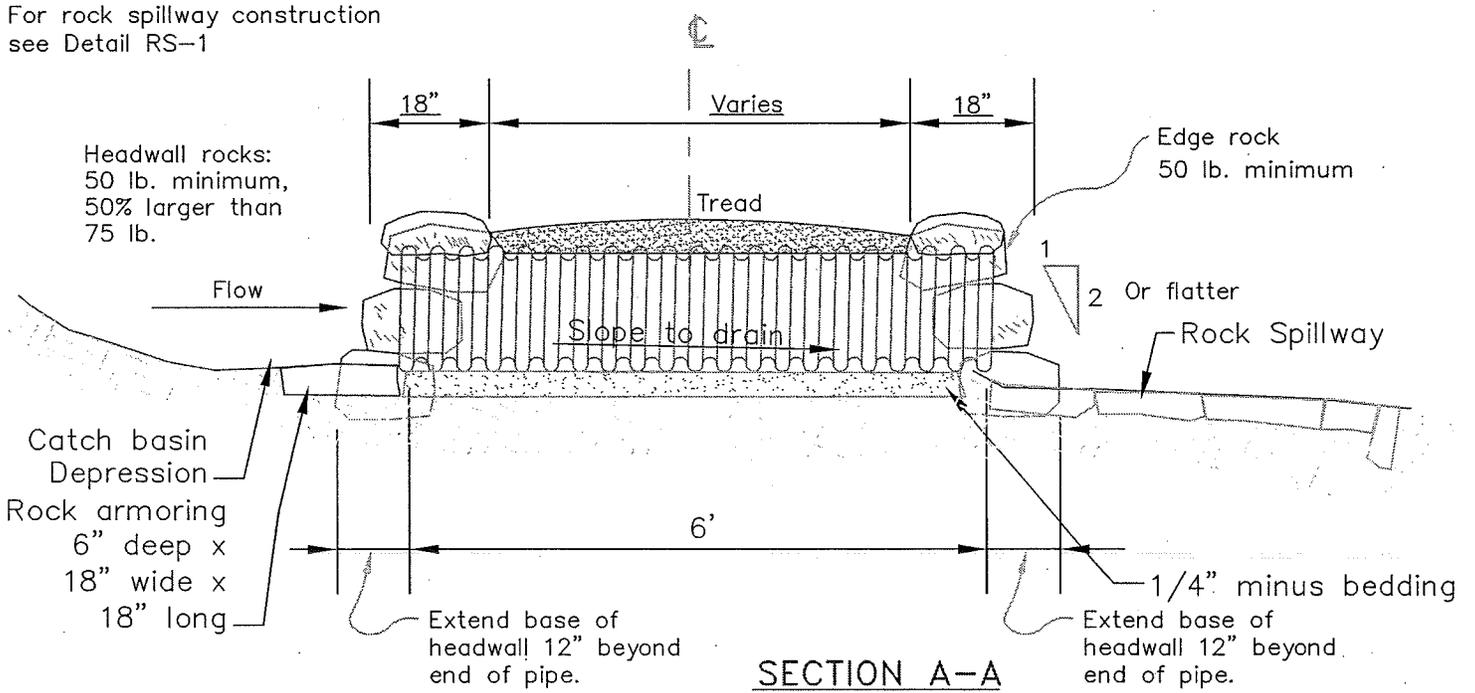
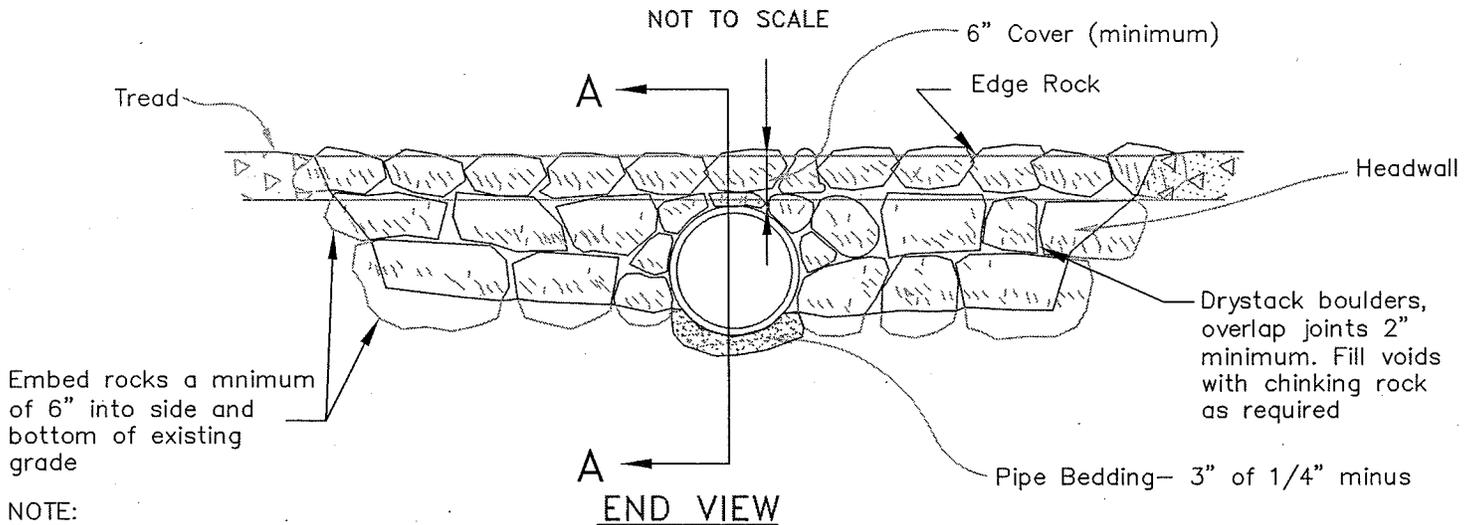


METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|----------|--------|
| | | | TS-1 |
| | | | |
| | | | |

CULVERT WITH HEADWALLS

NOT TO SCALE



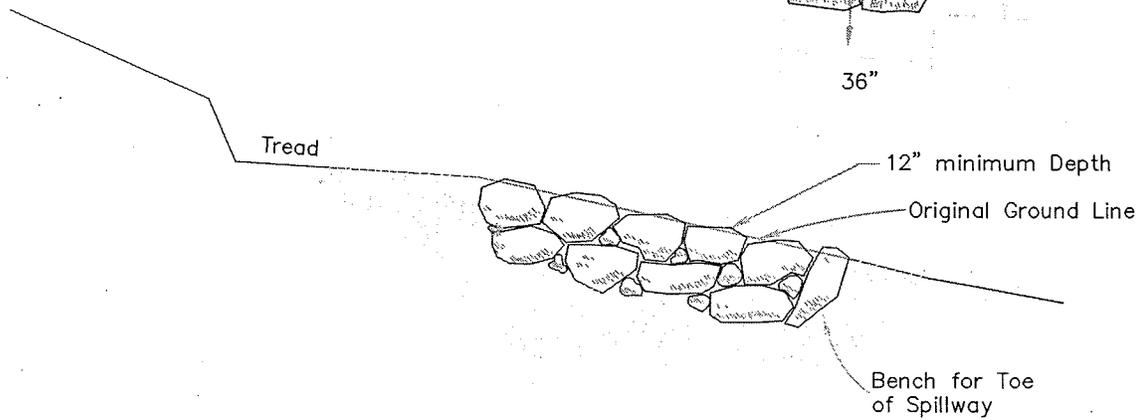
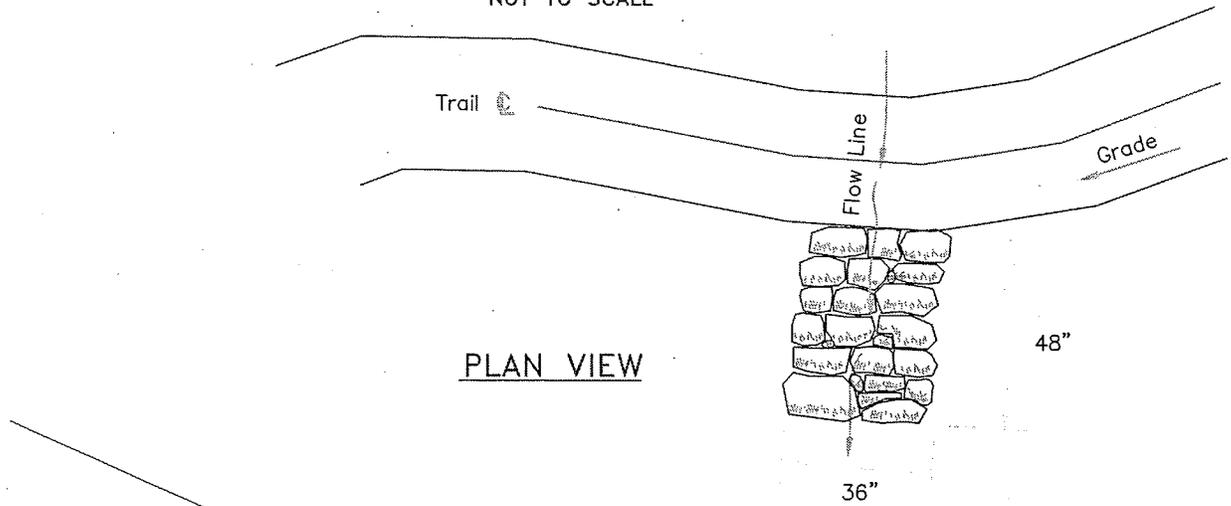
METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
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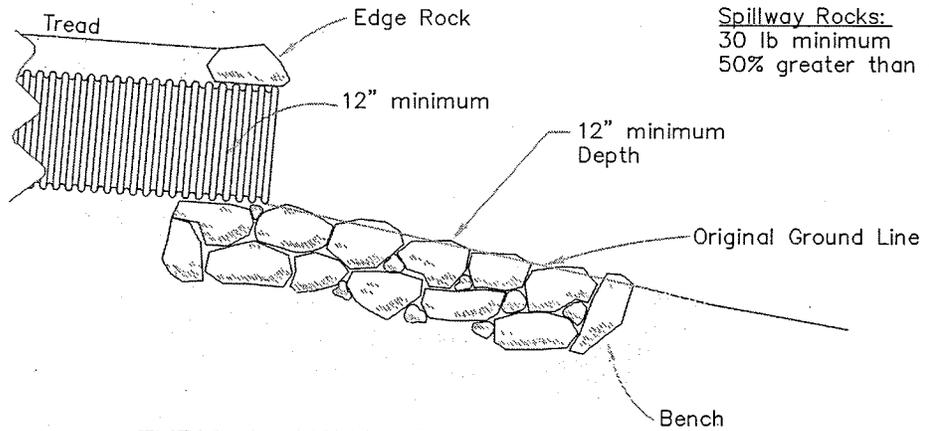
CVHW-1

ROCK SPILLWAY

NOT TO SCALE



TYPICAL CROSS SECTION DRAINAGE DIP OR CROSS DRAINAGE



Spillway Rocks:
30 lb minimum
50% greater than 60 lbs

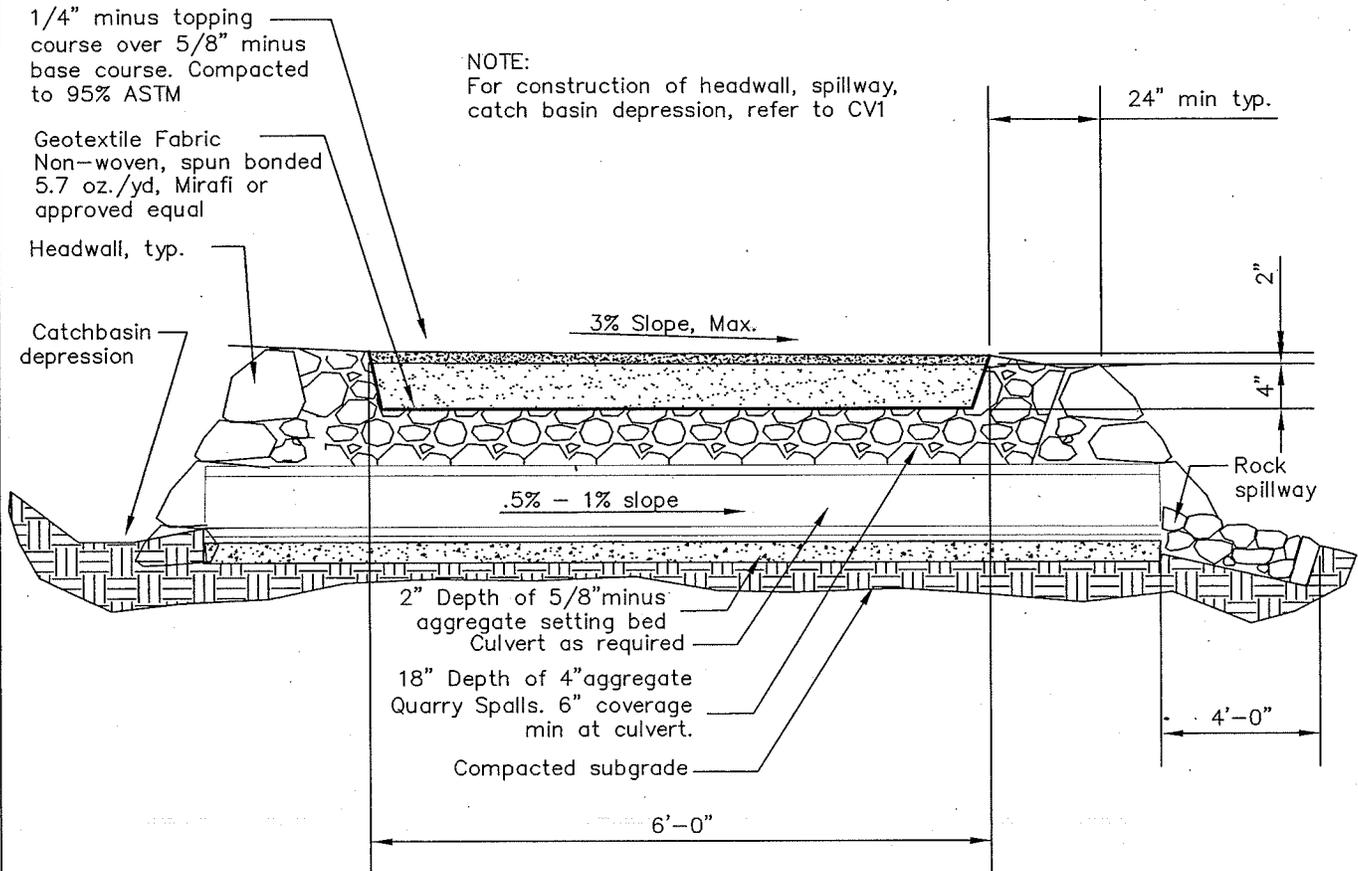
TYPICAL CULVERT CROSS SECTION

METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|----------|--------|
| | | | RS-1 |
| | | | |
| | | | |

ROCK CAUSEWAY WITH CULVERT INSTALLATION

NOT TO SCALE

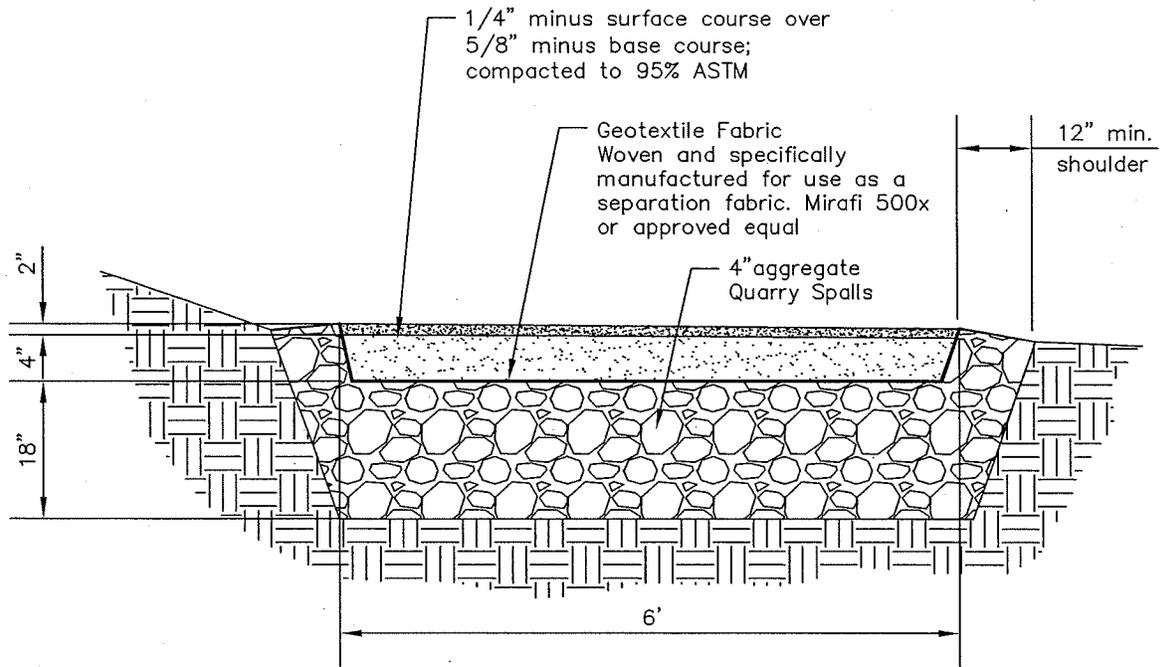


METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|------------------|--------|
| | 6/9 | Included culvert | RC-2 |
| | | | |

ROCK CAUSEWAY

NOT TO SCALE



METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|------------------|--------|
| | 6/9 | Included culvert | RC-1 |
| | | | |
| | | | |

ILLUSTRATION OF TRAIL STRUCTURE TERMS

NOT TO SCALE

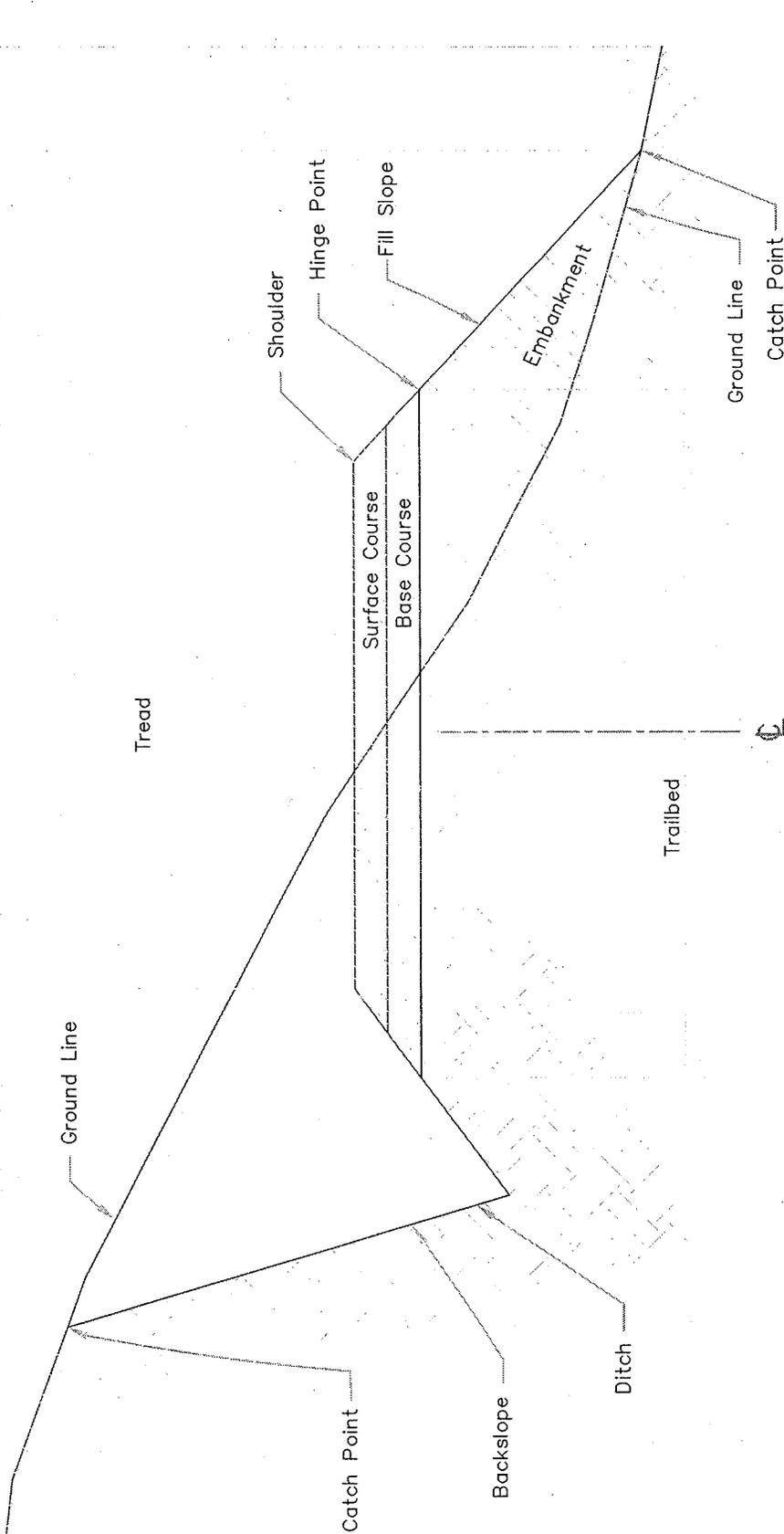
Vertical
Clearing
Limit

Clearing Width

Trailway

Tread

Clearing Limit



SECTION

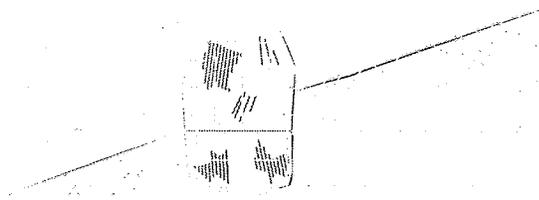
METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
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| | | | TST-1 |
| | | | |
| | | | |

ROCK CHECK DAM

NOT TO SCALE

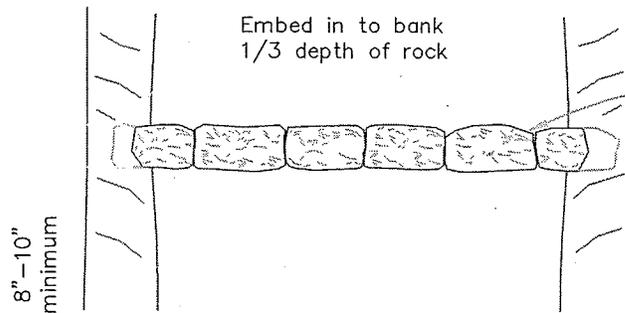
6-10"
Typical



NOTE:
Stack rocks as needed
to achieve required
heights and width

5"
Minimum

SECTION



Embed in to bank
1/3 depth of rock

8"-10"
minimum

Use 6"-10" diameter
rock minimum. Place rock
face to face. Fill voids
larger than 2" with
chinking rocks.

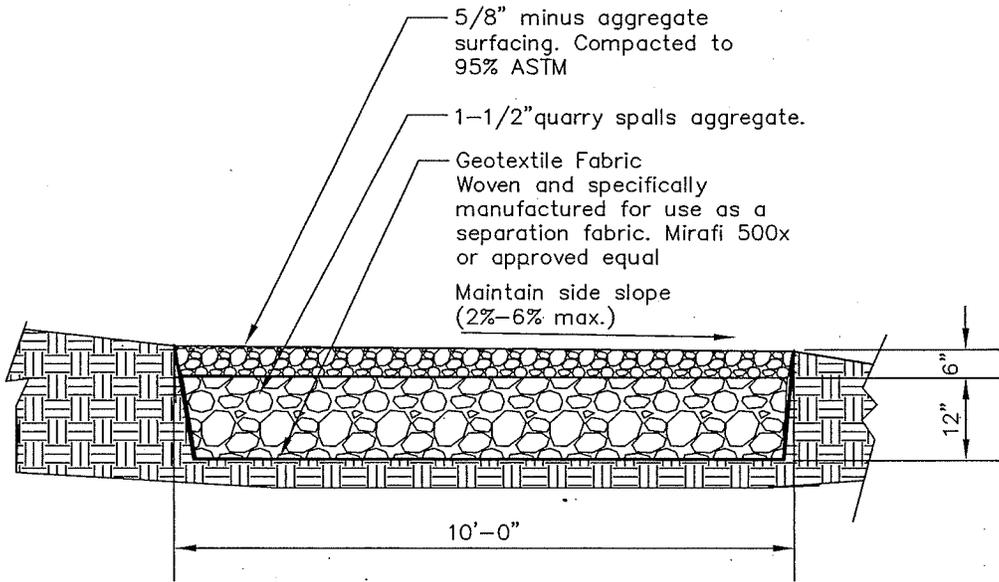
PLAN VIEW

METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
|-----------------|------|----------|--------|
| | | | RCD-1 |
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| | | | |

UTILITY ROAD CONSTRUCTION

NOT TO SCALE



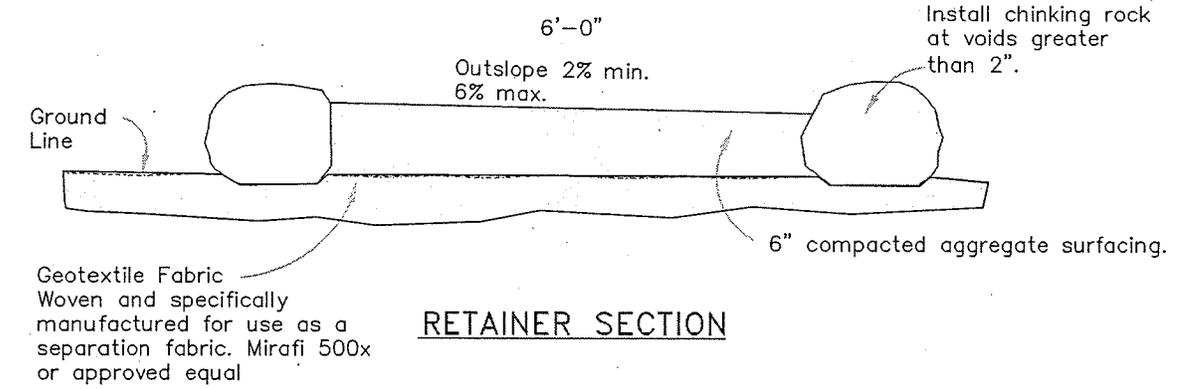
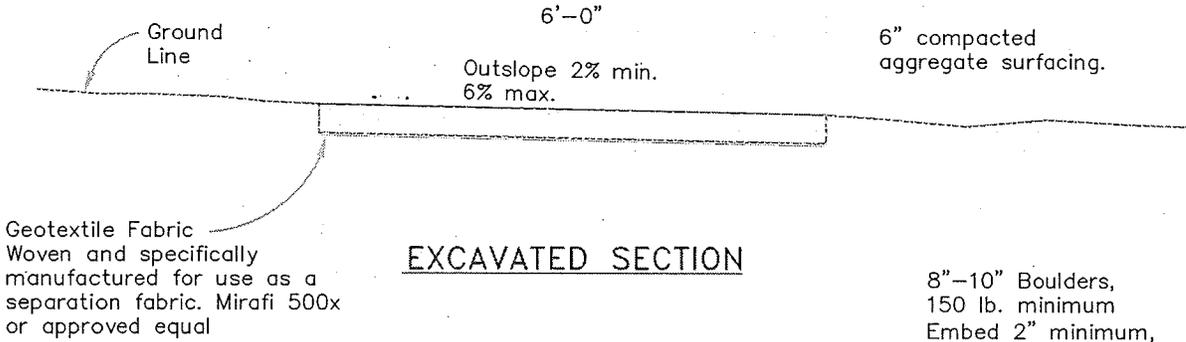
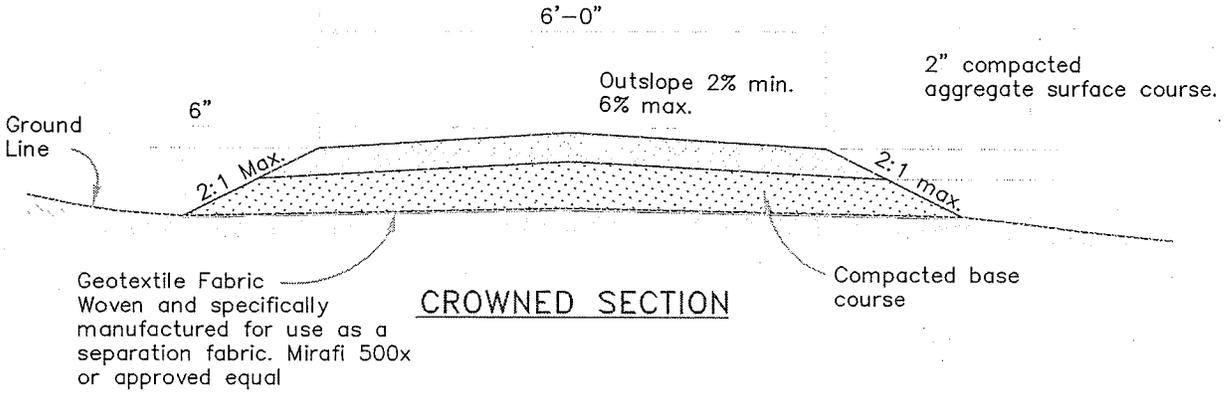
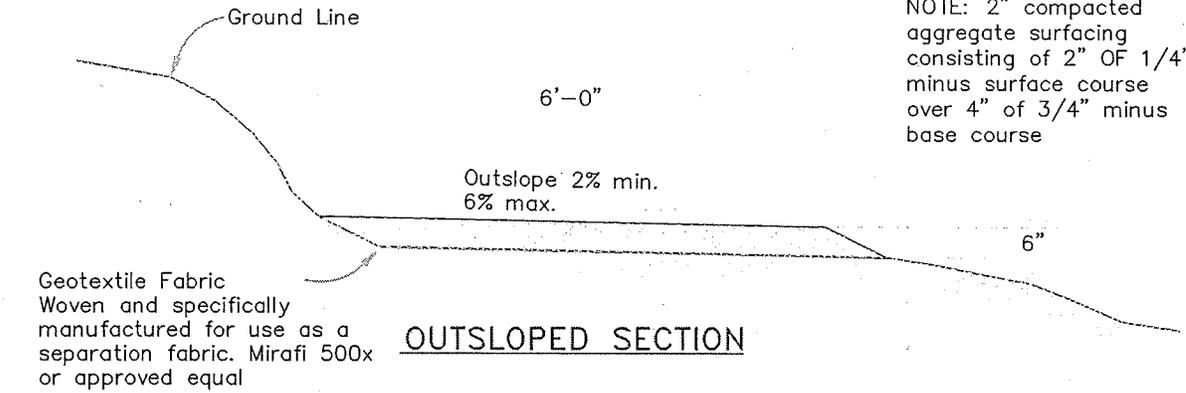
METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
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| | | | RC-1 |
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EXISTING TRAIL INSTALLATION

NOT TO SCALE

NOTE: 2" compacted aggregate surfacing consisting of 2" OF 1/4" minus surface course over 4" of 3/4" minus base course



METRO

| REVISION NUMBER | DATE | REVISION | DETAIL |
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| | | | TL-3 |
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