

Employment Opportunities

600 NE Grand Ave.
Portland, OR 97232-2736
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www.oregonmetro.gov/jobs



News Reporter – temporary

- Status:** One part-time temporary position; 20 hours/week (.50 FTE)
- Department:** Communications
- Duration:** Late August through December 2010
- Work location:** 600 NE Grand Ave., Portland, Ore.
- Pay:** \$24,960 annually; this pay has been prorated to reflect a 20 hour work week (equivalent to \$24.00 per hour)
This position is exempt and does not receive benefits
- Application deadline:** Open until filled. Resumes will be reviewed as they are received.
Applications will not be accepted after August 20th. No phone calls please.

Position summary

Metro is seeking to fill a temporary position for a part-time news reporter. The reporter will attend a variety of community meetings and events about growth management and community investment priorities and provide objective, written news coverage of those meetings and events. The reporter also will take photographs, and when appropriate, may be asked to produce short, simple video clips of people offering short comments. Metro will provide for use of cameras and computer equipment if needed.

The meetings and events will occur at a variety of places throughout the entire Portland metropolitan area. They will occur at a variety of times (from early morning to late evening) on a variety of days. The reporter will be responsible for traveling to the various events (mileage reimbursement provided), producing news content, and posting that content on Metro's web page and other electronic channels within a few hours of the end of the meeting (no longer than mid-morning on the following day for meetings and events that occur in the evening). Metro will provide training on its content management system.

Because Metro is interested in providing the public with transparent, objective and informative coverage of its work, the agency only will provide style, spelling and other editorial support, but will not edit for content. The reporter is expected to use professional news judgment to report accurately and objectively on what occurs at the meetings and events. Metro also may ask the reporter to produce similarly independent feature-oriented content.

The total time commitment is estimated to be approximately 20 hours per week, possibly expanding up to 35-40 hours per week in September.

To apply

Please send a letter of interest, resume and three references (or any questions about the position) via e-mail to Jim Middaugh at jim.middaugh@oregonmetro.gov. Please include the word "Application" in the subject line of your e-mail. Resumes will be reviewed as they are received.

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