

 **Metro** | *Memo*

Date: July 19, 2012  
To: ATP Stakeholder Advisory Committee  
From: Lake McTighe, Active Transportation Program  
Subject: Review of DRAFT 1 of the ATP Existing Conditions Report

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Thank you for reviewing the first draft of the Existing Conditions report for the Regional Active Transportation Plan (ATP). The purpose of the report is to describe the current status of active transportation in the region and to provide the foundational information for developing the Regional ATP. Your input will ensure that all of the necessary information and perspectives are included.

There are placeholders in the draft report for additional maps/analysis/narrative. This additional information, along with your comments and changes, will be included in the second, and final, draft that will be reviewed at the Sept. 6 SAC meeting.

Comments and changes to Draft 1 of the report are due on **Monday, August 6**.

**Questions to consider when reviewing Draft 1 of the Existing Conditions report:**

1. Are there additional findings and opportunities that should be highlighted?
2. Are there other goals, objectives, outcomes and criteria that should be included in the report?
3. Are there other plans and policies that should be included and referred to in developing the ATP?
4. Does the Best Practices checklist (Appendix 2) accurately reflect the plans? Are there other best practices that should be added? Any that should be removed?
5. Will the report provide the necessary information to develop the ATP and achieve the project objectives?
6. Is there a topic or area related to active transportation that is not, but should be included in the report?

**Immediate next steps to finalize the existing conditions:**

July 19 – SAC meeting to review report  
Aug. 6 – Deadline for comments/changes to the report  
Aug. 27 – Final report sent to SAC for review  
Sept. 4 – Metro Council worksession on report  
Sept. 6 – SAC meeting to review final draft  
Sept. 7 – Deadline for comments on final report