



## Extension of RTFP Compliance Deadlines

Jurisdiction: City of Fairview

Date: October 12, 2012

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Requests for extensions of Regional Transportation Functional Plan (RTFP) compliance deadlines, as authorized in Title 6 of the plan, must be filed with Metro's Chief Operating Officer (COO) on this application form.

Metro Code, 3.08.620, sets forth the criteria and procedure for Metro consideration of extensions of compliance deadlines. The criteria, from Metro Code 3.08.620(B), are as follows:

*The Chief Operating Officer may grant an extension if: (1) the city or county is making progress toward compliance or (2) there is good cause for failure to meet the deadline for compliance.*

Please complete this application form and submit it to the Chief Operating Officer with a copy to John Mermin, Planning and Development Department:

Martha Bennett  
Chief Operating Officer  
Metro  
600 NE Grand Avenue  
Portland, OR 97232

Please submit this request between October 1 – October 12<sup>th</sup>, 2012.

**Part I (to be completed by the local government)**

- a. Describe progress made toward compliance with the Functional Plan requirement(s) for which the local government needs more time. Provide desired date for a revised deadline (2012, 2013, 2014).

The City of Fairview has taken measures towards preparing a Transportation System Plan Update including the following:

- Attended Metro sponsored workshops regarding elements of the RTFP affecting local TSP updates.
- Reviewed current TSP to identify needed areas of improvements/amendments.
- Applied for a TGM grant to assist with the cost of updating Fairview's TSP.

Unfortunately, Fairview was not awarded the TGM grant, and therefore the City would like to request a two year extension to December 2014 in order to allow adequate time to complete the required TSP update.

- b. Or, explain why the local government has not been able to meet the deadline set for compliance with the Functional Plan requirement(s). Provide desired date for a revised deadline (2012, 2013, 2014).

The City of Fairview does not have adequate funding or staff capacity to complete the update of the TSP by December 2012.

The main reason for not being able to meet the 2012 deadline is due to budgetary reasons. In the 2012-2013 fiscal year budget cycle, Fairview went from funding two full time planning positions to funding one half time planning position. Without the award of the TGM grant to provide funding for hiring a consultant to assist with the TSP update, Fairview needs additional time to either apply for another TGM grant , or to revise the planning work plan to accommodate the addition of the TSP update work requirement.

**Part II (to be completed by Metro)**

- a. Metro staff recommendation