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Addendum Two / RFP 11-1742

RFP 11-1742 TORT COUNSEL SERVICES

The following question was submitted on this solicitation. In the interest of fairness, this information is being provided to all interested proposers.

Q: Would you accept bids from a firm like [our's] for this opportunity? Also is this a new requirement? If not who is the incumbent? If there is an incumbent what were their bill rates? What is the projected value of this contract?

A: We will accept proposals from any firm that qualifies under the terms of the RFP. There is no incumbent firm, we have a panel of attorneys that we choose from on a case by case basis. Different firms have had different rates depending on their expertise and experience. We cannot estimate the value of the contract at this point.

Q: Can you give a little more information on what is meant by "file transfer mechanisms" in section 3 of the INFORMATION REQUIRED section?

A: The Metro Attorney's office values the ability to provide confidentiality in communications with outside counsel. "File transfer mechanisms" refers to outside counsel's ability to effectively and confidentially communicate with the attorneys in this office.

Q: The sample Outside Counsel Services Agreement attached to the RFP, paragraph 3, states payment is limited to \$49,999.99. Does this figure apply to the RFP under consideration?

I would like to make sure that I understand a term of the Outside Counsel Services Agreement before submitting a proposal. I would appreciate it if you could clarify whether the maximum payment for services of outside counsel during the entire five-year duration of the agreement is \$49,999.99, covering all potential matters that the contractor is selected to handle, or whether that is per matter.

A: While the contract would be set at this amount for all services rendered during the contract period, the Office of Metro Attorney can amend the payment level in accordance with Oregon public contracting law and the Metro Code if warranted.

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Sharon Stiffler
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