

Addendum Three / RFP 13-2126

RFP 13-2126 Web Professional Services

The following question was submitted on this solicitation. In the interest of fairness, this information is being provided to all interested proposers.

Questions:

1. What is or will be the platform and database systems that the websites will reside on?

Answer: The Drupal websites currently run on the LAMP stack, and so the database is MySQL.

2. Training:

Will Metro want online training materials?

Answer: It is unknown at this time.

Will the Training require a learning management system (LMS)? If so, do you have one and what is it?

Answer: Metro has an internal online learning management system.

Do you need formal testing evaluation of individuals taking the class?

Answer: No, this is not anticipated at this time.

3. Development:

We are assuming that all development will be offsite with the use of a sandbox.

Where will the sandbox reside?

Answer: Metro's Drupal sites are source code controlled/version managed with Git. While Metro has a dev-->QA-->prod deployment process for its existing Drupal sites, decisions about "sandboxes" for future Drupal sites have not been made yet.

If the sandbox will reside at Metro, what is the platform and database?

Answer: N/A, see previous answer.

4. Page 10, H. Exceptions to Standard Agreement and RFP: this has not been given an assigned page for the RFP proposal. Is it an item similar to the bios, resumes and brochures where it is not considered part of the overall page count?

Answer: Yes, responses, if any, to the Exceptions to Standard Agreement and RFP does not count toward the page limit for proposals.

5. Approximately how many staff members will need to be trained in regards to RFP 13-2126?

Answer: Training participant number will vary according to topic area. For example, a smaller group of staff, perhaps three to four, might be trained on more specialized tools whereas a broader group of staff, likely 15 to 20 would be trained on more generic, everyday page creation and updates.

6. Of the 15 pages of written material, does that include 15 double-sided pages of written material? (making the total page count about 7 or 8 pages)

Answer: 15 total pages of print, printing on both sides (double sided) would be half the 15 total.

7. Does a title page and Table of Contents count as one of those 15 pages?

Answer: No they do not count as part of the total pages— see the RFP page VII Proposal Contents and the clarification on Addendum One.

Issued July 12, 2012



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