

Nature in Neighborhoods Grant Programs



 Metro | *People places. Open spaces.*

What is Metro?



As a regional government, Metro crosses city limits and county lines working with communities in the Portland area to create a vibrant, sustainable region for all.

 Metro

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Metro Council's Nature in Neighborhoods initiative



Goal of restoring and protecting fish and wildlife habitat; improving water quality

- Land acquisition
- Integrating nature into regional and local planning efforts
- Financial incentives – two grant programs
- Monitoring and reporting progress



Nature in Neighborhoods Grant Programs



Restoration & Enhancement Grants

\$200,000 available this year

Funded through Metro's general fund

Capital Grants

\$2.25 million annually, funded by the 2006 Natural Areas bond measure

www.oregonmetro.gov/grants



Nature in Neighborhoods Capital Grant Program



Purpose of grants

Improve ecological functions and enhance people's experience of nature in their neighborhoods.

“Re-Green and Re-Nature”



Nature in Neighborhoods Capital Grants



Types of projects funded

- Urban transformations
- Land acquisition
- Neighborhood livability
- Restoration



Nature in Neighborhoods Capital Grants



Award Amounts

- Provides larger grants
- Minimum of \$50,000 – total project
- No maximum award
- Award range: \$34,000 to \$1 million
- Requires 2:1 match



Nature in Neighborhoods Capital Grants



Application Process

- Letter of Interest submitted at any time
- Full application by invitation
- Typically review projects once per year
- January 2013 deadline to submit letters for this funding round



Nature in Neighborhoods Restoration & Enhancement Grants



Purpose of grants

To support and create partnerships in local communities that connect people with nature and improve watershed health.



Nature in Neighborhoods Restoration & Enhancement Grants



\$200,000 available this year

-12 to 24 month duration

-1:1 match

-3 active partners

-2 categories

- a. Programs and projects
- b. Planning and project development



Nature in Neighborhoods Restoration & Enhancement Grants



Program & project grants

\$10,000 to \$30,000 per project

1. On-the-ground restoration activities
2. Hands-on conservation education programs

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Milwaukie Presbyterian Church



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Milwaukie Presbyterian Church



Cleared 3.5 acres of invasive plants

Planted 400 trees and shrubs



Improved access for the community – rebuilt stairs, bridge and trail



Metro award: \$7,800

Total project amount: \$52,412

Volunteer hours: 1,650 estimated

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Backyard Habitat Certification Program



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Backyard Habitat Certification Program



Engaged more than 500 homeowners

Certified more than 250 backyards

City of Portland only – have since expanded



Metro award: \$25,000

Total project budget: \$109,000



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Nature in Neighborhoods Restoration & Enhancement Grants



Planning & project development

\$5,000 to \$15,000 per project

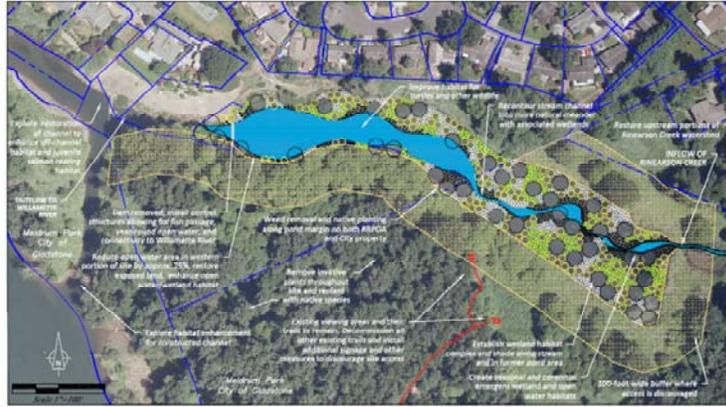
(up to \$30,000 total)

1. Provides financial & technical resources to develop proposals beyond conceptual or master plan stage
2. Supports communities in taking the next step in realizing their vision

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Rinearson Creek Feasibility Study



CASCADE
ENVIRONMENTAL GROUP
222 NW Davis St. Suite 817
Portland, Oregon 97208
503.894.4388
www.cascadeem.com

Rinearson Natural Area
Alternative D: Dam Removal, Open Water Area Reduction,
and Wetland Creation

Rinearson Creek Feasibility Study



Produced six baseline studies to characterize current conditions of area and future opportunities and constraints



Collaborated to create four alternatives for the future Rinearson Creek natural area

Determined preferred restoration solution for highest future benefit



Positioned project to go after funding for implementation



Successful applications



- Meet all program requirements – three partners, location, match
- Respond to program goals
- Foster innovative partnerships
- Planning - act as a catalyst to community-identified priority



Lents Springwater Habitat Restoration Project



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Lents Springwater Habitat Restoration Project



Removed and recycled 350 cubic yards of heavy debris



Planted 6,000 native trees and shrubs



Improved 700 feet of regional trail

Metro award: \$17,325

Total project budget: \$86,000

Volunteer hours: 2,087

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Nature in Neighborhoods Restoration & Enhancement Grants



Program goals

- Create new or expand existing relationships between partners and /or organizations
- Connect people to their watershed and/or teach people about watershed health
- Preserve and restore fish and wildlife habitat in local communities; connect to larger conservation initiatives
- Support nature-education and field trips for school-aged children
- Improve the ability of underserved communities – particularly low-income and communities of color – to experience nature



Nature in Neighborhoods Restoration & Enhancement Grants



Application & Review Process

- Pre-applications due **4 p.m. Jan. 16th 2013**
- Response to pre-applications early February
- Full applications due March 2013
- Award notification in April or May 2013
- Contracting through June 2013
- Most projects can begin in July 2013



Nature in Neighborhoods Restoration & Enhancement Grants



Program Guidelines



Nature in Neighborhoods Restoration & Enhancement Grants



Who can apply?

Nonprofit organizations, neighborhoods, schools, government agencies.

For-profit organizations, businesses or individuals are not eligible to apply but are encouraged to participate.



Nature in Neighborhoods Restoration & Enhancement Grants



Where can grant funds be used?

Within Metro jurisdictional boundary or the urban growth boundary

www.oregonmetro.gov

- MAPS AND DATA
- INTERACTIVE MAPS AND TOOLS
- "Urban Growth Boundary Tool"



Nature in Neighborhoods Restoration & Enhancement Grants



Where can grant funds be used?

- Projects cannot take place on Metro property
- Programming can take place on Metro property by eligible organizations or individuals
- Projects on private land must show clear public and environmental benefit
- Projects must have landowner permission at time of full application



Nature in Neighborhoods Restoration & Enhancement Grants



Other guidelines

- Projects cannot take place of required mitigation or penalty payments
- Projects cannot result in direct profit or proprietary resource
- Construction of new buildings/related infrastructure is not eligible
 - Deconstruction must demonstrate clear benefit
- Permits & legal requirements are responsibility of applicant
 - No timeline impact
 - Clearly note stage of permitting in application



Nature in Neighborhoods Restoration & Enhancement Grants



How important are partnerships?

Required!

- Minimum of **three** partners
- Engaged in outcome of the project
- Individuals, organizations, agencies, or businesses
- The more diverse, the better



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Match Requirements

- 1:1 match required
- Must be secured for full application
- Documentation in the future
- No other Metro funding for match
- Overhead cost up to 10% of total project



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Writing the narrative

- Answer the question
- Make it easy for the reviewer to see what you are proposing
- Limit repetition
- Keep to allowed length



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Pre-Application

- One double-sided page
- Just the facts – follow instructions
- Include the form and a map
- No letters of support



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Full Application ⁿ⁸

- Executive Summary – basis of the contract scope of work. Not to exceed one double-sided page
- Proposal – six questions. Limit response to one page per question
- Three letters of support required



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Budget

- The more detail the better
- Justify your expenses in the budget narrative
- If it is in your budget, you will have ⁿ⁷ to provide documentation



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Budget Categories

- Personnel services
- Professional services
- Materials and services
- Volunteer labor
- Transportation
- Overhead
- Other



Activity	Current Request (NIN funds)	Matching Funds	In-kind contributions	Contributors (list name and amount)	Total
Personal Services Education Coordinator Restoration Coordinator Project Planning Project Supervisor Summer Program Leaders	\$7,600 \$4,560	\$1,900 taxes \$1,140 taxes \$2,070 \$3,750 \$ 800	\$5,000 NWSA	FOTCSP \$9,660 NWSA/Americorps \$5,000	\$26,820
Volunteer Labor Students - School (480 hours) Students - Summer (960 hours) Eco/Tails Adults (320 hours)			# of hours: 1,760 x \$19.51/hr. \$34,338		\$34,338
Professional Services Henderson Land Services (20 hrs/\$50/hr) Lewis & Clark College (40hrs@\$50/hr) Web Design (40 hrs@\$35/hr)		\$1,400	\$1,000 \$2,000	Henderson Land Services \$1,000 Lewis & Clark College \$2,000 FOTCSP \$1,400	\$4,400
Materials and Supplies 2 GPS Units GIS software Laptop Computer		\$ 450 \$1,000 \$1,200		Portland BES \$2,650	\$2,650
Transportation Van for field trips Student transportation Indirect/overhead costs Computer support, telephone, internet access, office supplies, liability insurance		\$2,400	\$750 \$ 987 \$2,000	OPRD \$750 FOTCSP \$2,400 FOTCSP \$2,987	\$3,150 \$2,987
Grant Administration Room Rent			\$5,500	OPRD \$5,500	\$5,500
TOTALS	\$12,160	\$15,961	\$51,724		\$79,845

Personal Services (salaries/administration):

1. **Education Coordinator** – working for 10 hours/week for 40 weeks during the school year @ \$19.00 = \$7,600 (25% taxes and benefits paid by the FOTCSP = \$1,900)
2. **Restoration Coordinator** – working 10 hours/week for 24 weeks during 2 summers @ \$19.00/hour = \$4,560 (25% taxes and benefits paid by the Friends = \$1,140)
3. **Project Planning** – Restoration Coordinator will participate in 90 hours of project planning during the school year @ \$23/hr including taxes and benefits paid by FOTCSP = \$2,070
4. **Project Supervisor** – Education Director will coordinate the project for 10 hours/month @ \$25/hour including taxes and benefits paid by the FOTCSP = \$3,750
5. **Summer Program Leaders** – 2 interns each summer will receive \$1,250 scholarship from the AmeriCorps program - \$5,000. The FOTCSP will pay the \$200 registration for each of the 4 interns = \$800.

Volunteer Labor: (The match was figured at the designated \$19.51 for both adults and students. This figure seems high for the student volunteers, \$9.00/hour seems more appropriate.)

1. Students during the school year will spend 5 weeks @ 8 hrs/week directly working on restoration projects: 12 students X 40 hrs each = 480 hours.
2. Students during the summer will spend 2 weeks @ 30 hrs/week directly working on restoration project: 32 students X 30hrs each = 960 hours.
3. Adult volunteers working with the FOTCSP Eco/Trails program will assist with actual restoration projects. Total project time is 320 hours.

Professional Services (activity/amount):

1. Henderson Land Services – Professional services for brush check dam location and design. Henderson is donating their services estimated at 20 hours @ \$50/hr = \$1,000
2. Lewis & Clark College – support for GPS training and GIS set up. Lewis & Clark is donating services estimated at 40 hours @ \$50/hr = \$2,000.
3. There will also be additional hours from other professionals as projects evolve with the students' interest and initiative.

Materials and Supplies:
The projects will need the ability to map project locations. Portland Bureau of Environmental Services will be supplying the required project equipment including GPS units, GIS software and a laptop computer.

Transportation/Travel:

1. Students from New Urban High School need to have transportation to get to Tryon Creek state Park. They share a cab that costs \$80/week for 30 weeks = \$2,400. Friends of Tryon Creek will cover these costs during the grant period. Funds will come from the Beaumont-Rogers Tryon Creek Children's Fund of the Oregon Community Foundation.
2. Oregon State Parks will supply van transportation for field trips – 6 trips @ \$125/trip = \$750.

Indirect/Overhead:

1. The Friends spend \$2,770 per year/ per staff member on overhead. This figure is adjusted to 20% for the Education Coordinator's (\$544) time and 16% for the Restoration Coordinator's time (\$443).
2. Grant Administration – 80 hours @ \$25/hr = \$2,000

Other:
Oregon State Parks charges \$50/day for room use. They are donating the use of a room for 110 days.

Activity	Current Request (NIN funds)	Matching Funds	In-kind contributions	Contributors (list name and amount)	Total
Personal Services (salaries/administration - have to be directly related to the project)				WWRP base funding (\$67,500)	
Project Management		\$37,500			
Volunteer Coordination		\$30,000			\$67,500
Volunteer Labor (calculate value at \$19.51/hour – note estimated hours) Weekly restoration work parties x 3 years			# of hours: 4,000 x \$19.51/hr. \$78,040		\$78,040
Professional Services (include service sources, rates and hours)					
Herbicide contractors	\$18,000				
Tree ivy contractors	\$10,000				
Planting labor	\$7,000				
PP&R Herbicide application			\$18,900	PP&R staff (\$18,900)	\$53,900
Materials and Supplies (list items, quantities, prices)					
Volunteer/outreach supplies	\$1,000		\$1,500	PP&R (\$1,500)	\$22,000
Native plant materials			\$19,500	PP&R (\$19,500)	
Transportation or travel costs (itemize)					
Staff travel	\$379				\$379
Indirect/overhead costs (Only those costs DIRECTLY related to the project are eligible. Applicant shall strive to keep costs to less than 10% of request)					
Grant administration	\$3,000				\$3,000
Other (itemize)					
TOTALS	\$39,379	\$67,500	\$117,940		\$224,819

Personal Services (salaries/administration):

Project Management - \$37,500 (0.25 FTE @ \$12,500/year x 3 years) (TRLIC staff to oversee restoration activities and contractors on WWRP project area, provided as match by West Willamette Restoration Partnership)

Volunteer Coordination - \$30,000 (0.25 FTE @ \$10,000/year x 3 years) (TRLIC staff to coordinate recruitment of volunteers and oversee 4 monthly restoration work parties, provided as match by West Willamette Restoration Partnership)

Professional Services (activity/amount):

Herbicide Contractors - \$18,000 (herbicide treatment of invasives with backpack sprayers on 30 acres at George Himes Park, 30 acres @ \$600/acre, \$600/acre represents 2-3 sprays at \$250/acre), Kuznetsov Thinning Company

Tree Ivy Contractors - \$10,000 (50 acres @ \$200/acre) (remaining tree ivy in Marquam Nature Park), contractors to be hired

Planting labor - \$7,000 (labor to plant up to 10,000 native plants in George Himes Park in areas where invasives are removed and native recruitment is insufficient.), contractors to be hired

PP&R Herbicide Application - \$18,900 (Portland Parks and Recreation certified applicator staff time to treat holly and laurel in WWRP at 15 hours per month for 6 months/year x 3 years, in-kind)

Materials and Supplies:

Volunteer/outreach supplies - \$1,000 (tools for restoration work parties, outreach materials, food/supplies for volunteer events, etc.) (\$1,500 additional in-kind from Portland Parks and Recreation)

Native plant materials - \$19,500 (native plant materials provided in-kind by Portland Parks and Recreation)

Transportation/Travel:

Staff travel reimbursement - \$379 (250 miles per year for 3 years at \$0.505/mile) (staff travel to project related meetings, field visits, etc.)

Indirect/Overhead:

Grant administration - \$3,000 (administration of grant by Three Rivers Land Conservancy on behalf of project partners)

Other:

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Grant Agreements

- Boiler plate agreement
(available by request)
- Executive summary and budget will be attached
- Outcomes assigned and included
- Insurance certificates required
- No spending prior to signed agreement



Nature in Neighborhoods Restoration & Enhancement Grants



Reimbursement and Reporting

- “Contracting basics” training
- Show progress in first six (6) months
- Reports & reimbursements due every six (6) months
- Final report
- Amendments are common



Nature in Neighborhoods Restoration & Enhancement Grants



Grant program recognition

- News releases, flyers, etc.
- Signs
- Events
- Metro Council invitations



Questions?



Grant writing resource



Foundation Center Short Course

<http://foundationcenter.org/getstarted/tutorials/shortcourse/index.html>

Nature in Neighborhoods grants team



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