CHAPTER 2.19

METRO ADVISORY COMMITTEES

SECTIONS	TITLE
2.19.010	Purpose and Intent
2.19.020	Definitions
2.19.030	Membership of the Advisory Committees
2.19.040	Advisory Committee Purpose and Authority
2.19.050	Advisory Committee Bylaws
2.19.060	Task Forces
2.19.070	Status of All Advisory Committees
2.19.080	Metro Policy Advisory Committee (MPAC)
2.19.090	Joint Policy Advisory Committee on Transportation (JPACT)
2.19.100	Public Engagement Review Committee (PERC)
2.19.110	Metro 401K Employee Salary Savings Plan Advisory Committee (401K ESSPAC)
2.19.120	Metro Central Station Community Enhancement Committee (MCSCE)
2.19.130	Metro Solid Waste Advisory Committee (SWAC)
2.19.140	North Portland Rehabilitation and Enhancement Committee (NPREC)
2.19.150	Investment Advisory Board (IAB)
2.19.160	Greenspaces Policy Advisory Committee (GPAC) (repealed Ord. 07-1157 §2)
2.19.170	Rate Review Committee (RRC)(repealed Ord. 09-1223 § 2)
2.19.180	Transportation Policy Alternatives Committee (TPAC)
2.19.190	Water Resources Policy Advisory Committee (WRPAC)
2.19.200	Tax Study Committee
2.19.210	Recycling Business Assistance Advisory Committee (RBAAC)
2.19.220	Natural Areas Program Performance Oversight Committee
2.19.230	Nature in Neighborhoods Capital Grants Review Committee
2.19.240	Oregon Zoo Bond Citizens’ Oversight Committee
2.19.250	Audit Committee (eff. 05/12/10)

2.19.010 Purpose and Intent

It is the purpose of this chapter to set forth general terms, conditions, functions and responsibility for all advisory committees (Advisory Committees) that have been created by action of the Metro Council or are required pursuant to

applicable provisions of the 1992 Metro Charter or Oregon or federal law. In general, this chapter applies to all Advisory Committees of Metro that are public bodies subject to Oregon's Public Meetings (ORS 192.610 et. seq.), whether or not the specific Advisory Committee is mentioned herein. It is not the intent to govern or adopt requirements for committees that are appointed by or report solely to individual Metro officers and which are therefore not subject to Oregon Public Meeting Law. In addition, this chapter does not apply to committees created by the Metro Council that consist solely of members of the Council or to any Metro Commission which exercises administrative functions. It is also not the intent of this chapter to amend any existing agreement with other governmental bodies, which have provisions for the creation and utilization of jointly appointed Advisory Committees.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. 1.)

2.19.020 Definitions

For the purposes of this chapter, unless the context requires otherwise, the following terms shall have the meanings indicated:

(a) "Advisory Committee" means any committee, task force or group, created by an official action of the Metro Council or Charter, including but not limited to, any public body or advisory group described in this chapter.

(b) "Appointment" means the formal selection of a person to serve as a member of an Advisory Committee.

(c) "Appointment authority" means the Council President or other entity specifically authorized to appoint an Advisory Committee member.

(d) "Confirmation" means the process by which the Metro Council approves the appointment of a member of an Advisory Committee.

(e) "JPACT" means Joint Policy Advisory Committee on Transportation.

(f) "PERC" means Public Engagement Review Committee.

(g) "MCSCE" means Metro Central Station Community Enhancement Committee.

(h) "MPAC" means Metro Policy Advisory Committee.

(i) "Nomination" means the formal submission to an appointing authority of a candidate for appointment to an Advisory Committee.

(j) "NPREC" means North Portland Rehabilitation and Enhancement Committee.

(k) "RBAAC" means Recycling Business Assistance Advisory Committee.

(l) "SWAC" means Solid Waste Advisory Committee.

(m) "Task Force" means any public body created by resolution or any official action of the Metro Council, which is not specifically defined in this chapter or any provision of the Metro Code.

(n) "Tax Study Committee" means before considering the imposition of any new tax or taxes, which do not require prior voter approval under the Metro Charter, the Tax Study Committee shall consult with and advise the Metro Council regarding adoption of these taxes.

(o) "TPAC" means Transportation Policy Alternatives Committee.

(p) "WRPAC" means Water Resources Policy Advisory Committee.

(q) "401K ESSPAC" means Metro 401K Employee Salary Savings Plan Advisory Committee.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l; and Ordinance 12-1275A, Sec. 3.)

2.19.030 Membership of the Advisory Committees

(a) Membership In General.

(1) The Council President shall ensure that the recruitment and selection process for appointments to vacant positions is open to all

segments of the community and ensures a broad representation and diversity of membership. It is the policy of Metro not to discriminate with regard to race, color, religion, natural origin, sex, age, disability, sexual orientation, or mental or familial status in making appointments to Advisory Committees.

(2) The Council President is encouraged to streamline and standardize the recruitment and selection process, to a reasonable extent, and to facilitate a standing pool of volunteer candidates across the agency.

(3) Advisory committees may submit names to the Council President for inclusion in a list of interested and qualified candidates but nomination by an Advisory Committee may not be a requirement for appointment.

(b) Appointments and Confirmations.

(1) Except as it is specifically provided for membership of MPAC and JPACT, or for certain positions specified for elected officials, as set forth in this chapter, all members of all Advisory Committees shall be appointed by the Council President. All persons appointed by the Council President shall be subject to confirmation by the Council. A minimum of four (4) votes in favor of a specific appointment shall be necessary to confirm the appointment. Any person whose confirmation is defeated by four (4) or more votes in opposition, shall not be eligible for appointment to the same Advisory Committee during the succeeding twelve (12) months. The appointing authority may remove appointed members.

(2) Appointments of members to individual Advisory Committees may be subject to nominations made by specified entities to the appointing authority. Under no circumstance shall any Advisory Committee have the authority to nominate members to serve on the committee itself.

(3) Appointments and confirmation to Advisory Committees may be made with relevant geographical expertise or other criteria in mind. As a general rule, however, recruitment, appointment and confirmation of committee members will be conducted in a manner that attempts to reflect the demographic profile of the region as a whole.

(4) Alternate Members. Alternates may vote only in the absence of a specific regular member. Appointment and confirmation of alternates shall be subject to the same requirements that apply to regular members.

(c) Terms.

(1) All appointments made by the Council President shall be for a term of two (2) years or to fill a vacancy in the remaining portion of a term not to exceed two (2) years.

(2) No person may be appointed to serve more than two (2) consecutive full two (2) year terms on the same committee nor may any person be appointed to fill more than one partial term on any one committee.

(3) The limitations on terms set forth in subsection (2) shall not apply to:

(A) Employees of public agencies serving as the representative of their public employer; or

(B) Representatives of associations, cooperatives, or other non-profit groups, provided such group continues to renominate the designated representative every two years.

(4) Members shall continue to serve until their successor is appointed and confirmed.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-960; Ordinance No. 02-955A, Sec. l.)

2.19.040 Advisory Committee Purpose and Authority

The purpose and authority of each Advisory Committee shall be limited to matters specified in the action creating the committee and other matters specifically authorized by action of the Metro Council or other provisions of applicable law.

(Ordinance No. 00-860A, Sec. 1.)

2.19.050 Advisory Committee Bylaws

Each Advisory Committee may adopt bylaws governing the Advisory Committee's functions and procedures. Bylaws may not govern the membership or authority of any Advisory Committee. Unless specifically authorized by the Council for any specific Advisory Committee, Advisory Committees shall function as committees of the whole and may not appoint sub-committees or otherwise create any advisory body that constitutes a public body pursuant to Oregon Public Meeting law. However, sub-committees of limited duration may be created as provided in Section 2.19.070(d).

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.060 Task Forces

Task Forces are all Advisory Committees created by Metro Council action that have not been specifically provided for in a provision of the Metro Code. All Task Forces are of limited duration and the existence of any Task Force shall terminate one (1) year after its creation, unless specifically renewed and re-authorized by Metro Council action. However, in no circumstance, may a Task Force may be continued for more than three (3) years unless authorized by a duly adopted ordinance, which shall be codified.

(Ordinance No. 00-860A, Sec. 1.)

2.19.070 Status of All Advisory Committees

(a) MPAC, JPACT, and PERC are Advisory Committees that have permanent and continuing existence. They shall report directly to the Council and the Council President. MPAC and PERC were created by the Metro Charter. JPACT was created pursuant to federal law and Executive Order of the Governor of Oregon. The Metro Council shall provide for these committees in the annual budget. The Chief Operating Officer shall provide

reasonable staff support for these three (3) committees from any legally available and budgeted resources.

(b) All other Advisory Committees authorized by this chapter or other provisions of Metro Code shall continue in active status only so long as the Metro Council specifically provides budgeted resources to support the committee's functions. All committees shall operate on a fiscal year basis, July 1 to June 30. In any fiscal year that Metro Council fails to authorize budgeted resources for any committee, that committee shall be in inactive status and shall not meet.

(c) Task Forces may be created by Metro Council adopted resolutions, but shall be of limited duration and shall not meet unless the Metro Council has identified specific resources for support within the fiscal year budget at the time the Task Force is created and for any subsequent fiscal year. No Task Force may be re-authorized or continued without the Metro Council identifying resources necessary to support its function. The purpose of the Task Force shall be clearly defined in the authorizing resolution.

(d) Subcommittees may be created by specific action of Advisory Committees provided that the authorization for any subcommittee may not extend beyond the end of any fiscal year. Any Advisory Committee authorizing or re-authorizing any subcommittee shall identify how the subcommittee will function within the limitation of the budget resources provided to the committee.

(e) This chapter does not apply to the Smith and Bybee Lakes Management Committee, the Portland Center for Performing Arts Advisory Committee or any other Advisory Committee created or authorized by an agreement between Metro and another government.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l; and Ordinance No. 12-1275A, Sec. 4.)

2.19.080 Metro Policy Advisory Committee (MPAC)

(a) Purpose. The purpose of MPAC is to advise the Metro Council and perform the duties assigned to it by the Metro Charter and to perform other duties that the Metro Council shall prescribe.

(b) Membership. The members of MPAC include:

(1) Voting Members:

Multnomah County Commission	1
Second Largest City in Multnomah County	1
Other Cities in Multnomah County	1
Special Districts in Multnomah County	1
Citizen of Multnomah County	1
City of Portland	2
Clackamas County Commission	1
Largest City in Clackamas County	1
Second Largest City in Clackamas County	1
Other Cities in Clackamas County	1
Special Districts in Clackamas County	1
Citizen of Clackamas County	1
Washington County Commission	1
Largest City in Washington County	1
Second Largest City in Washington County	1
Other Cities in Washington County	1
Special Districts in Washington County	1
Citizen of Washington County	1
Tri-Met	1
Governing body of a school district	1
TOTAL	21

(2) Non-voting Members:

Oregon Dept. of Land Conservation and Development	1
Clark County	1
City of Vancouver	1
Port of Portland	1
City in Clackamas County outside UGB	1
City in Washington County outside UGB	1
TOTAL	6

(c) MPAC may provide in its bylaws for the creation of a Technical Advisory Committee, which may make recommendations to MPAC.

(d) A vote of both a majority of the MPAC members and a majority of all councilors may change the composition of MPAC at any time. The Council action shall be in the form of an ordinance and shall amend this code section. The MPAC bylaws shall govern the terms of its members.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. 1; Ordinance No. 07-1151, Sec. 1.)

2.19.090 Joint Policy Advisory Committee on Transportation (JPACT)

(a) Purpose. The purpose of JPACT is to advise the Metro Council and perform the duties assigned to it by Oregon and Federal law and the Metro Charter and to perform other duties that the Metro Council shall prescribe.

(b) Membership. The members of JPACT include representatives of the following jurisdictions and agencies:

City of Portland	1
Multnomah County	1
Washington County	1
Clackamas County	1
Cities of Multnomah County	1
Cities of Washington County	1
Cities of Clackamas County	1
Oregon Department of Transportation	1
Tri-Met	1
Port of Portland	1
Department of Environmental Quality	1
Metropolitan Service District (Metro)	3
State of Washington	3
TOTAL	17

(c) The composition, authority and duties of JPACT and JPACT's bylaws may only be changed as provided by applicable law.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.100 Public Engagement Review Committee (PERC)

(a) Purpose. The purpose of the PERC is to advise the Metro Council on the development and maintenance of programs and procedures to aid communication between the public and the Metro Council. PERC will advise the Office of Citizen Involvement (OCI) and the Metro Council, and perform the duties assigned to it by the Metro Charter and other related duties that the Metro Council may prescribe.

(b) Membership. The PERC consists of at least nine (9) members as follows:

(1) At least three (3) at large representatives from the region.

(2) Three (3) representatives appointed from nominees of community associations, cooperatives, or other nonprofit groups in the region. Notwithstanding Chapter 2.19.030(c)(3)(B), representatives appointed from these groups shall be subject to the limitations on terms provided in Chapter 2.19.030(c)(2).

(3) One (1) representative who is a county employee from each of Clackamas, Multnomah, and Washington Counties (for a total of 3). Each county will nominate an employee whose duties with the county are in a public engagement capacity. A county may alternatively nominate an employee of a local government entity (such as a city or special district) within such county whose duties with such entity are in a public engagement capacity, with the consent of the entity's administrator.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No 02-947A; Ordinance No. 02-955A, Sec. 1; and Ordinance No. 12-1275A, Sec. 5.)

2.19.110 Metro 401K Employee Salary Savings Plan Advisory Committee (401K ESSPAC)

(a) Purpose. Metro established a Salary Savings Plan and Trust ("Plan") effective July 1, 1985. The purpose of Metro's 401K ESSPAC is to give instructions to the nondiscretionary Trustee, with respect to all matters concerning the Plan.

(b) Membership. The 401K ESSPAC consists of a five-person advisory/administrative committee.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.120 Metro Central Station Community Enhancement Committee (MCSCE)

(a) Purpose. It is the policy of the district to support a community enhancement program in the area of Metro Central Station, 6161 N.W. 61st Avenue, in Portland, Oregon.

(b) Membership. MCSCE consists of seven members to be appointed and serve terms as follows:

(1) Six members to be appointed by the Council President subject to confirmation by the council. The Council President shall make appointments as follows:

(A) One member shall be appointed from a list of nominees submitted by the Forest Park Neighborhood Association.

(B) One member shall be appointed from a list of nominees submitted by the Friends of Cathedral Park.

(C) One member shall be appointed from a list of nominees submitted by the Linnton Neighborhood Association.

(D) One member shall be appointed from a list of nominees submitted by the Northwest District Neighborhood Association.

(E) One member shall be appointed from a list of nominees submitted by the Northwest Industrial Neighborhood Association.

(F) One member shall be appointed from a list or lists of nominees submitted by environmental organizations that have or will have an interest in the enhancement area.

(2) MCSCE shall be chaired by the Metro Councilor representing the Council district in which the Metro Central Station is located.

(3) In the case of a vacancy in a non-council position on the committee, the Council President shall solicit nominations from the same

organizations that were eligible to submit nominations for the original appointment.

(4) In all instances, the Council President may reject all nominations for a non-council position on the committee, and request that new nominations be submitted by the affected group.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.130 Metro Solid Waste Advisory Committee (SWAC)

(a) Purpose. The purpose of the Metro Solid Waste Advisory Committee (SWAC) is to develop policy options that, if implemented, would serve the public interest by reducing the amount and toxicity of waste generated and disposed, or enhancing the effectiveness and sustainability of the system through which the region's solid waste is managed. For the purpose of this Section, the term sustainability is as defined in Metro Council Resolution No. 08-3931.

(b) Membership. Members are categorized as follows:

(1) Regular Voting Members:

Jurisdictions with a population under 50,000	3
Jurisdictions with a population between 50,000 and 500,000	3
Jurisdiction with a population over 500,000	1
Total Local Government Members:	7

(2) Non-Voting Members:

Oregon Department of Environmental Quality	1
Non Governmental	1
Solid Waste Industry	3
Chair, Metro	1
Total Non-Voting Members:	6
TOTAL MEMBERS	13

(c) Appointment of Members.

(1) Local government members shall be nominated by a jurisdiction's presiding executive, appointed by the Metro Council President, and subject to confirmation by the Metro Council. In making the local government appointments, the Metro Council President will seek members directly involved in solid waste regulation or oversight and those involved in resource conservation.

(2) The Oregon Department of Environmental Quality (DEQ) member shall be nominated by DEQ's presiding executive, appointed by the Metro Council President, and subject to confirmation by the Metro Council.

(3) The Metro member shall be nominated by the Chief Operating Officer, appointed by the Metro Council President, and subject to confirmation by the Metro Council. The Chief Operating Officer also shall nominate an alternate Metro member who can serve when the confirmed member is unavailable.

(4) The remaining non-voting members shall be nominated through a public application process, appointed by the Metro Council President, and subject to confirmation by the Metro Council.

(d) Membership.

(1) Terms of Office.

(a) The local government members shall serve for a term of two (2) years. A member may be reappointed for additional terms through the process set forth above.

(b) The DEQ member shall serve until a replacement is nominated by the DEQ executive.

(c) The Metro member shall serve until a replacement is nominated by the Chief Operating Officer.

(d) The remaining non-voting members shall serve for a term of two (2) years. A non-voting member in this category may serve for a second consecutive two (2) year term.

(2) Meetings. SWAC shall meet on a schedule determined by the Chairperson, with no fewer than two meetings per calendar year. The Chairperson shall schedule additional meetings as needed to respond to requests from the Metro Council for analysis of particular issues.

(3) Attendance. Members should be present at and participate in all regular meetings. Members who are absent for more than one regular meeting in a calendar year may be asked by the Council President to resign.

(4) Local government. For the members from jurisdictions with a population under 50,000, the Metro Council shall confirm at least one member each from a community west and east of the Willamette River. A County's population includes only those residents of the County's unincorporated areas.

(5) Solid Waste Industry. Solid Waste Industry members shall include persons involved in the collection, transfer, processing, disposal, or recycling of Solid Waste generated in the Metro Region.

(6) Non Governmental. The Non Governmental member shall be from a non-profit organization whose mission related to advancing sustainability in the Metro Region.

(e) Chair. The Chairperson of SWAC shall be the Metro member or, in the Metro's member's absence, the Metro alternate member.

(f) Reports to Council. SWAC shall include a summary of the minority opinions of voting and non-voting members when describing the policy options that it recommends to the Metro Council for consideration.

(g) Subcommittees. SWAC may establish subcommittees of a limited and defined duration. Membership composition shall be determined by SWAC and may include individuals who are not members of the Committee. All such subcommittees shall report to SWAC.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-960; Ordinance No. 02-955A, Sec. 1; and Ordinance No. 09-1222A)

2.19.140 North Portland Rehabilitation and Enhancement Committee (NPREC)

(a) Purpose. The purpose of the North Portland Rehabilitation and Enhancement Committee (NPREC) is to make recommendations to the Metro Council regarding policies and the administration of the rehabilitation and enhancement program for the North Portland Area to include as follows:

(1) Specify the boundaries of the area to be rehabilitated and enhanced;

(2) Criteria for determining how funds will be used for rehabilitation and enhancement; and

(3) Continuing public involvement and recommending projects for funding.

(b) Membership. The NPREC shall be composed of 8 members:

(1) One (1) member shall be the Metro Councilor, whose district includes the site of the former St. Johns Landfill.

(2) Seven (7) members appointed by the Council President. One member each shall reside within the following neighborhood boundaries, which neighborhood boundaries are determined by the City of Portland:

(A) St. Johns
(B) Cathedral Park
(C) Portsmouth
(D) Overlook
(E) Arbor Lodge
(F) Kenton
(G) University Park

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.150 Investment Advisory Board (IAB)

(a) Purpose. An Investment Advisory Board is required by Oregon law. The IAB's purpose, membership and duties are provided for in Metro Code Section 7.03.030(b). These provisions are subject to annual re-adoption by the Council and therefore the provisions of this chapter do not apply to the IAB.

(Ordinance No. 00-860A, Sec. 1.)

2.19.180 Transportation Policy Alternatives Committee (TPAC)

(a) Purpose. The purpose of the Transportation Policy Alternatives Committee (TPAC) is to provide technical and policy input to JPACT and the Metro Council with the following responsibilities:

(1) Review the Unified Work Program (UWP) and prospectus for transportation planning.

(2) Monitor and provide advice concerning the transportation planning process to ensure adequate consideration of regional values such as land use, economic development, and other social, economic and environmental factors in plan development.

(3) Advise on the development of the Regional Transportation Plan in accordance with the Intermodal Surface Transportation Efficiency Act (ISTEA), the L.C.D.C. Transportation Planning Rule, the Metro Charter and the adopted 2040 Growth Concept.

(4) Advise on the development of the Transportation Improvement Program (TIP) in accordance with ISTEA.

(5) Review projects and plans affecting regional transportation.

(6) Advise on the compliance of the regional transportation planning process with all applicable

federal requirements for maintaining certification.

(7) Develop alternative transportation policies for consideration by JPACT and the Metro Council.

(8) Review local comprehensive plans for their transportation impacts and consistency with the Regional Transportation Plan.

(9) Recommend needs and opportunities for involving citizens in transportation matters.

(10) The responsibilities of TPAC with respect to air quality planning are:

(A) Review and recommend project funding for controlling mobile sources of particulates, CO, HC and NOx.

(B) Review the analysis of travel, social, economic and environmental impacts of proposed transportation control measures.

(C) Review and provide advice (critique) on the proposed plan for meeting particulate standards as they relate to mobile sources.

(D) Review and recommend action on transportation and parking elements necessary to meet federal and state clean air requirements.

(b) Membership. Notwithstanding the provisions of Section 2.19.030, memberships and appointments to TPAC are controlled by these provisions:

(1) Representatives from local jurisdictions, implementing agencies and citizens as follows:

City of Portland	1
Clackamas County	1
Multnomah County	1
Washington County	1
Clackamas County Cities	1
Multnomah County Cities	1
Washington County Cities	1

Oregon Department of Transportation	1
Washington State Department of Transportation	1
Southwest Washington Regional Transportation Council	1
Port of Portland	1
Tri-Met	1
Oregon Department of Environmental Quality	1
Metro (Non-Voting)	2
Citizens	6
TOTAL	21

In addition, the City of Vancouver, Clark County, C-TRAN, Federal Highway Administration, Federal Aviation Administration (FAA), Federal Transit Administration (FTA), and Washington Department of Ecology may appoint an associate member without a vote. Additional associate members without vote may serve on the Committee at the pleasure of the Committee.

(2) Each member shall serve until removed by the appointing agency. Citizen members shall serve for two years and can be re-appointed.

(3) Alternates may be appointed to serve in the absence of the regular member.

(4) Representatives (and alternatives if desired) of the Counties and the City of Portland shall be appointed by the presiding executive of their jurisdiction/agency.

(5) Representatives (and alternates if desired) of Cities within a County shall be appointed by means of a consensus of the Mayors of those cities. It shall be the responsibility of the representative to coordinate with the cities within his/her county.

(6) Citizen representatives and their alternates will be nominated through a public application process, Metro representatives (non-voting) appointed by the Council President, and subject to confirmation by the Metro Council.

(7) Each member or alternate of the Committee, except associate members, shall be entitled to one vote on all issues presented at regular and special meetings at which the member or alternate is present.

(8) The Chairperson shall have no vote.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.190 Water Resources Policy Advisory Committee (WRPAC)

(a) Purpose. The purpose of the Water Resources Policy Advisory Committee (WRPAC) shall be to advise the Metro Council and the Chief Operating Officer on policy and technical matters related to multi-objective watershed management. These policies will strive to manage watersheds to protect, restore and ensure, to the maximum extent practicable, the integrity of streams, wetlands and floodplains and their multiple biological physical and social values. Specific responsibilities include:

(1) Assist Metro Council in the development of water resource policies and plans and their periodic review.

(2) Provide guidance to the Chief Operating Officer on the conduct of Metro's water resources planning program.

(3) Coordinating, facilitating and supporting water resource planning and management activities of local, regional, state and federal agencies.

(4) Periodic review of the "208" Plans.

(5) Ensuring adequate citizen participation in the water resources planning and management process.

(6) Provide guidance to the Metro Council and Chief Operating Officer in the development of water resources policies, plans and technical documents related to growth management planning, including the Regional 2040 program and the Regional Framework Plan.

(b) Membership. The Committee shall consist of representatives of the following jurisdictions and agencies:

(1) Voting Members.

(A) Metro Councilor Chair

(B) Management Agencies (One vote each):

	Tualatin Watershed	**Clackamas Watershed**	**Lower Willamette Watershed**
Water Supply	TVWD	Clackamas River Water District	Portland Water Bureau
Wastewater	Clean Water Services*	Oak Lodge	Gresham
Surface Water			
• **Urban**	Clean Water Services*	Clackamas County	Portland BES
• **Agriculture**	Washington SWCD	Clackamas County SWCD	East Multnomah SWCD
			West Multnomah SWCD

*Clean Water Services has only one vote

(C) Special Interests(One Vote Each):

Environmental:
Oregon Environmental Council
Portland Audubon Society
Environmental Member-At-Large
Fishery Interest

Additional Cities:
One city for Clackamas County
One city for Washington County

Metro Greenspaces Advisory Committee:
Chair

Industrial Organization:
Homebuilders Association
High Tech Business

Nursery Operator Business

Citizens:
Tualatin Watershed
Clackamas Watershed
Lower Willamette Watershed
Developer

Total Voting Members: 27

(2) Non-Voting Members:

Dept. of Land Conservation and Development
US Army Corp of Engineers
Port of Portland
Environmental Protection Agency
Portland General Electric
National Estuary Program
Oregon Dept. of Environmental Quality
Oregon Water Resources Dept.
Oregon Dept. of Agriculture
Oregon Dept. of Forestry
Oregon Dept. of Fish and Wildlife
US Fish & Wildlife Service
Natural Resources Conservation Seat

Total Non-Voting Members: 13

(c) Appointment and Tenure.

(1) Each jurisdiction or agency shall nominate a representative and an alternate who will serve in the absence of the representative. In the case of representatives of multiple jurisdictions or agencies the nominations will be made by a poll of those represented.

(A) When action is about to take place to fill a pending vacancy, the vacancy will be listed as WRPAC agenda item, prior to solicitation of nominees.

(B) All representatives and their alternatives must be appointed by the Council President and are subject to confirmation by Metro Council.

(C) Upon absence from three (3) consecutive, regularly scheduled meetings, the nominating

jurisdiction or agency shall be requested to nominate a new representative. Attendance by an alternate shall not be grounds for waiver of this requirement.

(D) Each representative and alternate is responsible for informing and networking with the entities they represent in order to fully inform all parties and solicit their input on matters pertaining to committee work and decisions.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.200 Tax Study Committee

(a) Creation and Purpose. Before considering the imposition of any new tax or taxes, which do not require prior voter approval under the Charter, the Council shall create a tax study committee by adoption of a resolution. The purpose of a tax study committee shall be to consult with and advise the Council regarding adoption of these taxes. The resolution shall state the purpose for the creation of the committee, shall include a scope of work, the members of the committee, the staffing arrangement for the committee, and the length of time for the committee to complete its work.

(b) Committee Composition and Size. A committee shall consist of no more than 11 appointed members, plus the Council President and Chief Operating Officer as ex-officio non-voting members. The membership of the committee shall be representatives of the general population, and from any businesses and the governments of cities and counties, special districts and school districts within the Metro Area.

(c) Appointments. The Council President shall appoint members of the committee subject to confirmation by the Council in the creating resolution. The Council President shall designate the chair and vice-chair of the committee at the time of appointment. If a vacancy occurs during the time a study committee is functioning, the position shall be filled in the same manner as the original appointment and confirmation.

(d) Final Report. Upon completion of the scope of work, a committee shall submit a final report to the Council on the activities and recommendations of the committee. The Council

may, upon request of the committee, extend the time of that committee to submit its final report. In no event shall the time be extended longer than six months from the original termination date of the committee. If a committee is unable to agree on a final report, then the chair of the committee shall inform the Council in writing of that conclusion.

(Ordinance No. 00-860A, Sec. 1. Amended by Ordinance No. 02-955A, Sec. l.)

2.19.210 Recycling Business Assistance Advisory Committee (RBAAC)

(a) Purpose. The purpose of the Recycling Business Assistance Advisory Committee is to advise the Chief Operating Officer regarding administration of the Recycling Business Assistance Program pursuant to Metro Code Chapter 5.04.

(b) Membership. The committee shall be composed of seven members as follows:

(1) An employee of Regional Environmental Management Department, who shall serve as committee chair;

(2) A member of the Metro Council, who shall serve as vice-chair;

(3) Two persons who have knowledge and experience in recycling principles, practices, and markets or end-uses for recyclable materials;

(4) One person who has knowledge and experience managing a business;

(5) One person who has knowledge of lending principles and practices and who is currently active in the private lending industry; and

(6) One person who has knowledge of lending or grant-making principles and practices.

(c) Appointments. The Metro councilor serving on the committee shall be appointed by the Council President.

(Ordinance No. 02-937A, Secs. 9-10.)

2.19.220 Natural Areas Program Performance Oversight Committee

(a) Purpose and Authority. The purpose and authority of the Natural Areas Program Performance Oversight Committee is to annually review whether the program is meeting the goals and objectives established for the program by the Metro Council ("program performance"). The Committee shall annually report to the Metro Council regarding such program performance, which report shall provide the Committee's recommendations to improve such performance, if any. The Committee's program performance review and report to Council:

(1) Shall assess the program's progress in implementing the strategies, goals and objectives approved by the Metro Council for:

(A) Property acquisition and protection in each of the 27 target areas, as described in Council-approved refinement plans;

(B) Local share projects; and

(C) Awards of Nature in Neighborhoods Capital Grants; and

(2) May include recommendations regarding the Natural Areas Program Work Plan to improve program efficiency, administration, and performance.

(b) Membership. The Committee shall be composed of no fewer than 13 and no more than 17 members, all appointed by the Metro Council President subject to Council confirmation. The Council President shall designate one (1) member to serve as Chair. Committee members shall primarily be professionals with experience in real estate, finance, auditing, public budgeting, banking, general business, and realty law. Eight (8) of the initial Committee members shall be appointed to serve a one (1) year term and may be reappointed for up to two (2) additional terms as provided in Metro Code Section 2.19.020.

(c) Meetings. The Committee shall meet no fewer than two times per year.

(d) The committee shall be dissolved on July 1, 2017, or upon the issuance of a final report by the committee after all funds authorized by the 2006 bond measure have been spent, whichever is earlier.

(Ordinance No. 07-1155A, Sec. 1.)

2.19.230 Nature in Neighborhoods Capital Grants Review Committee

(a) Purpose and Authority. The purpose and authority of the Nature in Neighborhoods Capital Grants Review Committee (the "Grants Review Committee" or "Committee") is to review all grant applications provided to the Committee by Metro staff, to make site visits, when appropriate, to the locations where prospective projects will occur, to score applications according to specific criteria, and to make grant award recommendations to the Metro Council. The Committee may also make recommendations to the Metro Council and Metro staff regarding the grant application, review, and award process in order to achieve the grant program's goals in the most effective and efficient manner reasonably possible.

(b) Membership. The Grants Review Committee shall be composed of no fewer than seven and no more than 11 members, all appointed by the Metro Council President subject to Council confirmation. The Council President shall designate one (1) member of the Committee to serve as Chair. Except for Committee members whose positions are not term-limited, as indicated below, Committee members initially appointed to serve one (1) year terms may each be reappointed for up to two (2) additional terms as provided in Metro Code Section 2.19.020. The Committee shall be comprised as follows, with initial terms as indicated:

Background	**Number of Members**	**Initial Terms**
Metro Councilor(s)	1 to 3	Two years, not subject to term limits
Metro Natural Resource Staff	1	Two years, not subject to term limits
Water Quality Specialists	2	One for one year term; one for two year term
Fish and Wildlife Specialist	1	One year term
Community Representatives	2 to 4	Half or 2/3 for two year terms; others for one year terms.

(c) Meetings. The Grants Review Committee shall meet no fewer than two times per year.

(Ordinance No. 07-1163, Sec. 1)

2.19.240 Oregon Zoo Bond Citizens' Oversight Committee

(a) Purpose and Authority. The purpose and authority of the Oregon Zoo Bond Citizens' Oversight Committee is to convene periodically to review progress on the project improvements, monitor spending ("Program Progress"), and consider and recommend project modifications if inflationary increases in construction costs exceed current budget estimates. The Committee shall report annually to the Metro Council regarding such Program Progress, which report shall set forth the Committee's recommendations for project modifications, if any. The Committee's Program Progress review and report to the Metro Council:

(1) Shall assess Oregon Zoo's Program Progress in implementing the Oregon Zoo Bond Measure 26-96 project improvements.

(2) Shall report on project spending trends and current cost projections, and review and report upon the annual independent financial audit of spending.

(3) May recommend project modifications intended to account for increases in construction costs in excess of budget estimates, to ensure that the purpose and promise of the Oregon Zoo Bond Measure 26-96 is fully realized.

(b) Membership. The Committee shall be composed of no fewer than 13 and no more than 19 members, to be appointed by the Metro Council President subject to Metro Council confirmation. The Committee's members shall primarily be professionals with experience in construction, sustainability, finance, auditing, public budgeting, banking and general business. The Metro Council President shall designate one (1) member to serve as Chairperson of the Committee. Nine (9) of the initial Committee members shall be appointed to serve a one (1) year term, and may be reappointed for up to serve two (2) additional 2-year terms as provided in Metro Code Section 2.19.030.

(c) Meetings. The Committee shall meet no fewer than two times per year.

(d) The Committee shall be dissolved on July 1, 2025 or upon the issuance of a final report by the Committee after all

funds authorized by the Oregon Zoo Bond Measure 26-96 have been spent, whichever is earlier.

(Ordinance No. 10-1232,Sec. 1)

2.19.250 Audit Committee

(a) Committee Established. There is established an Audit Committee to serve as a liaison between the Metro Council, the independent external auditor, the Metro Auditor and management, as their duties relate to financial accounting, reporting, and internal controls and compliance.

(b) Duties. The Committee assists the Metro Council in reviewing Metro Council accounting policies and reporting practices as they relate to the Metro Council's Comprehensive Annual Financial Report. The Committee is the Metro Council's agent in assuring the independence of the Council's external auditors, the integrity of management, and the adequacy of disclosures to the public.

(c) Meetings. The Committee meets at least twice annually and as many times as it deems necessary to:

(1) Review, prior to the annual audit, the scope and general extent of the external auditor's planned examination, including their engagement letter.

(2) Review with management, the Metro Auditor and the external auditor, upon completion of their audit, financial results for the year prior to the presentation to the Metro Council. This review should encompass:

(A) The Metro Council's Comprehensive Annual Financial Report and Supplemental Disclosures required by General Accepted Accounting Principles (GAAP).

(B) Significant transactions not a normal part of the Metro Council's operations.

(C) Selection of and changes, if any during the year, in the Metro Council's accounting principles or their application.

(D) Significant adjustment proposed by the

external auditor.

(E) Any disagreements between the external auditor and management about matters that could be significant to the Metro Council's financial statement or the Metro Auditor's report.

(F) Difficulties encountered in performance of the audit.

(G) Violation of federal and state law, Metro Council ordinance, and contractual agreements reported by the external auditor.

(3) Request comments from management regarding the responsiveness of the external auditor to the Metro Council's needs. Inquire of the Metro Auditor whether there have been any disagreements with management that, if not satisfactorily resolved, would have caused them to issue a nonstandard report on the Metro Council's financial statements.

(4) Review with the external auditor the performance of the Metro Council's financial and accounting personnel and any recommendations that the external auditor may have. Topics to be considered during this discussion include improving internal financial controls, controls over compliance, the selection of accounting principles, and financial reporting systems.

(5) Review written responses of management to "letter of comments and commendations" from the external auditor and discuss with management the status of implementation of prior period recommendations and corrective action plans.

(6) Ensure the final report is presented to the Metro Council within 90 days of completion of the audit. Upon presentation to the Metro Council, the audit will be considered complete.

(7) Recommend to the Metro Council revisions that should be made to the Metro Council's financial policies or internal controls.

(8) Recommend to the Metro Council appropriate extensions or changes in the duties of the Committee.

(9) Assist with external auditor selection:

(A) The selection of the external auditor by the Metro Auditor shall be made according to Oregon Revised Statutes (ORS) and Metro procurement procedures, rules and regulations concerning proper selection procedures.

(B) The Metro Auditor shall, after consultation with the Committee, procure a request for proposals for the external auditor at least every five (5) years for the Metro Council's Comprehensive Annual Financial Report.

(C) The Committee will review the responses to the requests for proposals and make a recommendation to the Metro Auditor on the selection of the external auditor.

(10) Adopt rules or bylaws consistent with this section and all state and federal laws for its operation.

(d) Membership. The Committee is composed of:

(A) A Metro Councilor.

(B) A MERC Commissioner.

(C) The Metro Auditor (Non-Voting Capacity).

(D) Four (4) citizens recommended by the Metro Auditor.

(E) Metro's head finance staff person as designated by the Metro Chief Operating Officer (Non-Voting Capacity).

(e) Appointments. Appointments of voting members shall be made by the Metro Council President subject to confirmation by the Metro Council.

(f) Selection. Selection of the Audit Committee will be designed to ensure the maximum degree of independence for the audit management process. At least two (2) of the four (4) independent citizen members should have financial expertise. Voting members must reside in the jurisdictional Metro Area in the counties of Multnomah, Clackamas and Washington. The citizen members shall serve four (4) year terms, with the terms of the initial members being staggered so that in any one year only one term expires. In the event of a vacancy, the appointment shall be only for the remainder of the term.

(g) Members of the Committee must have no monetary or investment interest in any matters concerning the selection of the external auditor.

(h) Metro employees and employees of any organization providing or competing for audit contract services to Metro are not eligible for membership on the Committee.

(i) The Committee elects or appoints a chairperson to preside at all meetings. The chairperson’s duties rotate annually, with no chairperson presiding for more than one year in any term. The Committee designates a person as chair-elect to preside as vice-chair.

(j) The Office of Metro Auditor provides technical and clerical support to the Committee and arranges meetings for the Committee.

(Ordinance No. 10-1233, Sec. 2)